



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, February 27, 2024, 5:30pm

Grand Park Community Recreation Center

- I. CALL TO ORDER
- II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE
- III. REVIEW AND APPROVAL OF MINUTES
 - a. January 23, 2023 Meeting Minutes
- IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda.
- V. NEW BUSINESS
 - a. FVMRD Years of Service Recognition and Awards to Staff
- VI. ACTION ITEMS

RESOLUTION #02.27.24.01. A Resolution authorizing the Integrated Project Delivery method for the GPCRC Expansion Project.
- VII. DEPARTMENT REPORTS
 - a. Financial Report - January 2024
 - b. Pole Creek Golf Club
 - c. Grand Park Community Recreation Center
 - d. Recreation Programming
 - e. Fraser Valley Sports Complex & IceBox Ice Rink
 - f. Facilities Maintenance
 - g. Foundry Cinema and Bowl
 - h. District Administration
- VIII. ADJOURNMENT

Join Meeting Via Zoom:

<https://us02web.zoom.us/j/7271087488>

Dial in:

+1 346 248 7799

Meeting ID: 727 108 7488

FVMRD Mission:

Our mission is to provide recreational experiences for our residents and guests through innovative, quality programs and facilities that promote health and wellness.



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, January 23, 2024, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Tim Gagnon called the meeting to order at 5:32pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Elle Ennis, Piper Ehlen, and Tom Overton were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Kristen Webb, Michelle Lawrence, Samantha Pritchard, Jules Sheldon, Michael Schlossnagle, Craig Cahalane, Austin DeGarmo, Brian Brigrance*

Public present (signed-in): *No public were present for the meeting*

III. REVIEW AND APPROVAL OF MINUTES

- a. *January 9, 2024 Regular Board Meeting Minutes: Piper Ehlen motioned to approve the minutes as presented; Elle Ennis seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides the opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum

V. ACTION ITEMS

- a. *Review and possible approval of the 401(a) Plan Discretionary Employer Matching Contribution Policy. Elle Ennis motioned to approve the policy; Piper Ehlen seconded; all in favor 5-0.*

VI. DEPARTMENT REPORTS

- a. *Financial Report – December 31, 2023: Ann McConnell gave a verbal summary of the written financial report. District wide year-end revenues came in better than the amended budget, and year-end costs and expenses came in under the amended budget. Year-end net income before capital was \$128,748 better than the amended budget.*

Parks and Rec Combined ended the year with \$3,358,624 in revenues which was \$35,444 better than the amended budget. Year-end costs and expenses were \$43,642 less than the amended budget. Year-end net income before capital was \$79,086 better than the amended budget with District Administration, General Recreation, Parks & Athletics, and the Rec Center all ending the year better than the amended budget. The Rec Center ended the year very strong with a 104% direct cost recovery.

Pole Creek Combined year-end revenues came in a little under the amended budget. Costs and expenses both came in less than the amended budget. Year-end net income before capital was \$619,198 which is \$27,541 better than the amended budget. The Pro Shop, Turf Maintenance, and Food & Beverage all ended the year better than the amended budget.

The Foundry year-end operating revenues were \$1,270,008 which was better than the amended budget. With costs and expenses coming in less than the amended budget, the Foundry ended the year with an operating net income of \$140,376.

District wide capital expenditures for 2023 were \$5,250,396 which includes The Foundry purchase for \$4,261,431.

- b. Pole Creek Golf Club: *Craig Cahalane gave a verbal update to the written report. Jesse is at the PGA Show in Orlando. The Bistro had a busy weekend, Casey and Brenna are doing a great job.*
- c. Grand Park Community Recreation Center: *Michelle Lawrence gave a verbal update to the written report. December at the Rec Center was the busiest month in 5 years, topping 2019 visitor numbers.*
- d. Recreation Programming: *Samantha is working on summer specialty camps and registration should be open February 15th. The last Share Winter ski day is tomorrow. The Daddy Daughter Dance is February 3rd.*
- e. Fraser Valley Sports Complex: *Austin DeGarmo gave a verbal update to the written report. The ice rink was very busy over the holidays. Youth basketball has started with 50 kids participating. HTA is doing a great job grooming the trails at FVSC.*
- f. Facilities Maintenance: *No update to the written report.*
- g. District Administration: *Scott Ledin gave a verbal update to the written report. Scott reviewed and discussed the ongoing heating issues at the Rec Center. Scott and Jeremy are working with Tolin to get the needed parts and repairs completed.*

Scott is expecting to receive a DOLA contract soon so the GPCRC Expansion Project is able to move forward.

The preliminary design for the potential Town of Fraser Bike Park was included in the board packet. Scott discussed the possibility of the District partnering with the Town of Fraser on this project.

The Foundry will be instituting a tip pool for the front of house staff and is looking into implementing a living wage fee on food and beverage sales for the kitchen staff. Brian and Scott recently met with Brunswick regarding the bowling POS system they offer.

VII. ADJOURNMENT

Tom Overton motioned to adjourn the meeting; Tim Gagnon seconded; all in favor 5-0. The meeting was adjourned at 6:29pm.



February 27, 2024

FVMRD Years of Service Recognition Program

We are excited to be honoring several employees for their Years of Service at the Rec District. This program was originally established in 2013, at the direction of the Board of Directors to recognize employees for years of outstanding service and dedication.

A year of service is defined as an employee who completes 1,040 hours in a calendar year. The program benchmarks are as follow:

- 1 Year:** A District logoed baseball or stocking cap, Yeti cup, & a \$25 Visa Gift Card
- 5 Years:** A District logoed Patagonia Micro D Fleece & a \$50 Visa Gift Card
- 10 years:** A District logoed Patagonia vest & a \$100 Visa Gift Card
- 15 Years:** A District logoed Patagonia jacket & a \$150 Visa Gift Card
- 20 Years:** A \$250 Patagonia Gift of Choice & a \$200 Visa Gift Card
- 25 Years:** FVMRD Commemorative Medallion, loaded with:
 - 100 rounds of golf at Pole Creek Golf Course (some restrictions apply)
 - 200 transferable visits at the Ice Box Ice Rink
 - 200 transferable visits at Grand Park Community Recreation Center

We will be recognizing a total of 12 employees for reaching benchmark achievements in 2023. These wonderful employees are receiving awards for the following benchmarks:

YEAR 1:

Kylee Brammer
Stephanie Ferguson
Tyler Iacovetto
Sam Kaplan
Tim Rogers
Kaden Brocke
Ethan Howard
Logan Edwards
Sofia Olsson

YEAR 10:

Kristen Webb

YEAR 15:

John Florkiewicz
Ann McConnell



MONTHLY FINANCIAL / BUDGET SUMMARY

Attached is the financial report for JANUARY 2024. The following provides a summary of the month as compared to budget. A monthly budget has been put together for all departments for 2024. Monthly Revenues were budgeted based on historical averages as well as last year's actual data.

District-wide:

1. District -wide revenues for January exceeded budget by \$41,891.
2. Costs of Goods sold were \$1,354 over budget.
3. District-wide expenses for the month of January were in line with budget.
4. The District ended January \$40,326 better than budget.

Parks & Recreation Combined:

1. Revenue for Parks and Rec Combined was \$39,530 better than budget mainly due to Rec Center revenues.
2. Costs were in line with budget for the month.
3. Expenses were \$2,713 over budget for the month.
4. Parks and Rec Combined ended the month \$41,892 better than budget.

District Administration:

1. January activity was in line with budget.
2. Revenues were \$1,756 short of budget, but expenses were \$2,221 under budget.

General Recreation:

1. January revenue exceeded budget by \$1,036.
2. Expenses were in line with budget.
3. General Rec ended the month \$1,117 better than budget.

Parks & Athletics / Ice Rink:

1. Revenues for January were in line with budget.
2. Expenses were \$2,360 under budget mainly due to savings in wages.
3. The Parks and Athletics department ended the month \$2,927 better than budget.

Recreation Center:

1. Revenue for January exceeded budget by \$39,839. Major variances as compared to budget are as follows:
 - a. Daily Visit Revenue was \$36,777 better than budget. This includes the deferred membership revenue from December.
 - b. Gymnastics, Aquatics and Fitness Revenues each ended the month \$2,656 better than budget.
2. Costs and Expenses were \$2,456 over budget for the month mainly due to wage costs.
3. The Rec Center ended January \$37,383 better than of budget.

Pole Creek Golf Club Combined:

1. January activity at the Golf Course was in line with budget.

Pro Shop:

1. January activity was in line with budget.

Turf Maintenance:

1. January activity was \$1,383 better than budget.

Food & Beverage:

1. January revenues were in line with budget.
2. Cost of Goods were \$1,726 over budget, but expenses were \$527 under budget.
3. The restaurant ended January \$1,398 short of budget.

Foundry Cinema and Bowl

1. Revenue in January exceeded budget by \$2,559.
 - a. Food Sales were \$2,507 better than budget
 - b. Arcade Revenue was \$1,935 better than budget
 - c. Beverage sales were \$2,658 less than budget
2. Costs of Goods Sold were \$1,060 under budget with savings in movie and beverage costs.
3. Expenses were over budget by \$5,504 for the month mainly due to wage costs and snow removal fees.
4. The Foundry ended January \$1,885 short of budget.

Debt Service:

1. The monthly budget was adjusted to account for the delay in property tax revenue due to SB 23b-001 which changed the deadlines and delayed collections.

GPCRC Expansion Project

1. Revenues received in January were \$11,114 and included the following:
 - a. Interest Income on the COP proceeds was \$4,755
 - b. The Capital Improvement fee from the January memberships was \$6,256.

Capital Expenditures:

1. Capital Expenditures for the month were \$80,759.
2. Lease payments on vehicles and equipment were \$3,460
3. The new skid steer for Turf Maintenance was purchased for \$64,560
4. A deposit of \$6,200 was made for the Golf Course website re-design.
5. The Turf Maint edger was purchased for \$4,950
6. Replacement carpet tiles for the Foundry were purchased for \$1,589.

Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide Totals

January 31, 2024									
	Current Period			2022 YTD	Year to Date			% YTD	2024
	Actual	Budget	Variance		Actual	Budget	Variance		
District Administration									
Total Income	25,451	27,207	(1,756)	84,219	25,451	27,207	(1,756)	1.3%	1,990,164
Total Expense	34,635	36,856	(2,221)	38,620	34,635	36,856	(2,221)	5.2%	662,518
Net Income	(9,184)	(9,649)	465	45,599	(9,184)	(9,649)	465		1,327,646
General Recreation									
Total Income	21,836	20,800	1,036	20,659	21,836	20,800	1,036	8.8%	247,000
Total Expense	29,162	29,244	(82)	21,755	29,162	29,244	(82)	6.3%	459,973
Net Income	(7,327)	(8,444)	1,117	(1,097)	(7,327)	(8,444)	1,117		(212,973)
Parks & Athletics									
Total Income	33,836	33,425	411	34,129	33,836	33,425	411	12.6%	268,000
Total Cost of Goods	728	884	(156)	661	728	884	(156)	12.1%	6,000
Total Expense	49,488	51,848	(2,360)	47,246	49,488	51,848	(2,360)	8.1%	609,554
Net Income	(16,380)	(19,307)	2,927	(13,778)	(16,380)	(19,307)	2,927		(347,554)
Rec Center									
Total Income	241,174	201,335	39,839	215,838	241,174	201,335	39,839	16.2%	1,490,460
Total Cost of Goods	2,024	1,500	524	1,528	2,024	1,500	524	16.9%	12,000
Total Expense	152,006	150,074	1,932	136,862	152,006	150,074	1,932	8.9%	1,705,263
Net Income	87,144	49,761	37,383	77,449	87,144	49,761	37,383		(226,803)
Pro Shop									
Total Income	1,357	1,350	7	0	1,357	1,350	7	0.1%	2,304,000
Total Cost of Goods	1,620	1,300	320	(900)	1,620	1,300	320	1.0%	155,200
Total Expense	17,647	18,298	(651)	12,985	17,647	18,298	(651)	0	595,068
Net Income	(17,911)	(18,248)	337	(12,085)	(17,911)	(18,248)	337		1,553,732
Food & Beverage									
Total Income	14,171	14,370	(199)	15,707	14,171	14,370	(199)	1.7%	822,350
Total Cost of Goods	6,923	5,197	1,726	9,034	6,923	5,197	1,726	2.5%	275,800
Total Expense	23,820	24,347	(527)	26,282	23,820	24,347	(527)	4.6%	515,581
Net Income	(16,572)	(15,174)	(1,398)	(19,609)	(16,572)	(15,174)	(1,398)		30,969
Turf Maintenance									
Total Income	0	0	0	0	0	0	0	0.0%	20,450
Total Expense	127,393	128,776	(1,383)	83,364	127,393	128,776	(1,383)	12.8%	995,492
Net Income	(127,393)	(128,776)	1,383	(83,364)	(127,393)	(128,776)	1,383		(975,042)
Total Golf Course									
Total Income	15,527	15,720	(193)	15,707	15,527	15,720	(193)	0.5%	3,146,800
Total Cost of Goods	8,543	6,497	2,046	8,134	8,543	6,497	2,046	2.0%	431,000
Total Expense	168,860	171,421	(2,561)	122,631	168,860	171,421	(2,561)	8.0%	2,106,142
Net Income	(161,875)	(162,198)	323	(115,059)	(161,875)	(162,198)	323		609,658
Total Parks & Recreation									
Total Income	322,297	282,767	39,530	354,845	322,297	282,767	39,530	8.1%	3,995,624
Total Cost of Goods	2,752	2,384	368	2,188	2,752	2,384	368	15.3%	18,000
Total Expense	265,291	268,022	(2,731)	244,483	265,291	268,022	(2,731)	7.7%	3,437,306
Net Income	54,253	12,361	41,892	108,173	54,253	12,361	41,892		540,318
Total Foundry									
Total Income	125,634	123,075	2,559	124,842	125,634	123,075	2,559	9.8%	1,283,000
Total Cost of Goods	25,022	26,082	(1,060)	25,729	25,022	26,082	(1,060)	8.3%	301,100
Total Expense	66,207	60,703	5,504	73,851	66,207	60,703	5,504	7.1%	926,001
Net Income	34,405	36,290	(1,885)	25,262	34,405	36,290	(1,885)		55,899
Debt Service									
Total Income	11,114	11,114	0	87,324	11,114	11,114	0	0.9%	1,274,668
Total Expense	556	556	(0)	4,366	556	556	(0)	0.0%	1,273,633
Net Income	10,558	10,558	0	82,958	10,558	10,558	0		1,035
Total Conservation Trust									
Total Income	0	5	(5)	3	0	5	(5)	0.0%	40,075
Total Expense	0	0	0	0	0	0	0	0.0%	6,000
Net Income	0	5	(5)	3	0	5	(5)		34,075
Total GPCRC Expansion									
Total Income	11,041	11,006	35	0	11,041	11,006	35	0.4%	2,636,193
Total Expense	0	0	0	0	0	0	0	0.0%	2,636,193
Net Income	11,041	11,006	35	0	11,041	11,006	35		0
Total District Wide									
Total Income	474,572	432,681	41,891	582,721	474,572	432,681	41,891	4.9%	9,740,167
Total Cost of Goods	36,317	34,963	1,354	36,052	36,317	34,963	1,354	4.8%	750,100
Total Expense	500,914	500,702	212	445,331	500,914	500,702	212	6.5%	7,749,082
Net Income	(62,658)	(102,984)	40,326	101,338	(62,658)	(102,984)	40,326		1,240,985
Capital Expenditures									
Total Income	0	0	0	0	0	0	0	0.0%	0
Total Expense	80,759	80,759	(0)	27,430	80,759	80,759	0	6.8%	1,189,004
Net Income	(80,759)	(80,759)	0	(27,430)	(80,759)	(80,759)	0		(1,189,004)

Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
January 31, 2024

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	Actual	Actual	Budget	Variance		Budget
Ordinary Income/Expense									
Income									
3010 • Club Rental Income	0	0	0	0	0	0	0	0.0%	29,000
3011 • Bowling Sales	39,708	39,500	208	39,071	39,708	39,500	208	10.59%	375,000
3020 • Conservation Trust Income	0	0	0	0	0	0	0	0.0%	40,000
3031 • Memberships	119,370	95,375	23,995	102,011	119,370	95,375	23,995	22.91%	521,000
3032 • Punch Cards	40,561	31,900	8,661	34,211	40,561	31,900	8,661	27.04%	150,000
3033 • Daily Admissions	43,287	38,925	4,362	39,486	43,287	38,925	4,362	11.57%	374,000
3034 • Gymnastics Programs	22,931	20,975	1,956	17,144	22,931	20,975	1,956	15.98%	143,500
3035 • Aquatic Programs	5,117	5,500	(383)	6,117	5,117	5,500	(383)	12.79%	40,000
3036 • Fitness Programs	6,483	5,400	1,083	4,271	6,483	5,400	1,083	12.97%	50,000
3037 • Child Care	0	0	0	5	0	0	0	0.0%	0
3038 • Vending	3,685	1,750	1,935	3,907	3,685	1,750	1,935	16.02%	23,000
3039 • Climbing Wall	2,100	1,725	375	1,680	2,100	1,725	375	30.0%	7,000
3040 • Retail Sales	3,212	3,000	212	3,869	3,212	3,000	212	13.38%	24,000
3041 • Concessions	11,540	11,300	240	11,598	11,540	11,300	240	8.84%	130,500
3043 • Movie Sales	22,237	22,000	237	22,562	22,237	22,000	237	7.41%	300,000
3050 • Driving Range Income	0	0	0	0	0	0	0	0.0%	120,000
3060 • Food	25,609	23,300	2,309	23,561	25,609	23,300	2,309	4.25%	603,000
3070 • Food Discounts	(999)	(845)	(154)	(1,165)	(999)	(845)	(154)	3.7%	(27,000)
3080 • User Fees-Adult	3,940	3,800	140	4,425	3,940	3,800	140	14.07%	28,000
3085 • User Fees-Youth	14,071	13,500	571	15,121	14,071	13,500	571	6.34%	222,000
3090 • Golf Cart Rentals	0	0	0	0	0	0	0	0.0%	445,000
3100 • Greens Fees Income	0	0	0	0	0	0	0	0.0%	1,075,000
3110 • Interest Income	9,194	9,505	(311)	1,599	9,194	9,505	(311)	7.99%	115,075
3111 • Interest Income County	0	0	0	0	0	0	0	0.0%	3,800
3123 • Special Events/Tournaments	3,695	3,500	195	2,470	3,695	3,500	195	73.9%	5,000
3124 • Sponsorships	3,800	4,000	(200)	4,080	3,800	4,000	(200)	6.28%	60,500
3130 • Beverage	30,067	32,700	(2,633)	32,415	30,067	32,700	(2,633)	4.62%	651,000
3131 • Beverage Discounts	(846)	(710)	(136)	(987)	(846)	(710)	(136)	2.37%	(35,650)
3160 • Season Pass Income	0	0	0	0	0	0	0	0.0%	205,000
3165 • Resident ID Cards Income	0	0	0	0	0	0	0	0.0%	110,000
3168 • Merchandise Sales	1,355	1,350	5	0	1,355	1,350	5	0.6%	224,000
3169 • Rental Club Sales	0	0		0	0	0		0.0%	33,000
3171 • Tee Sign Revenue	0	0	0	0	0	0	0	0.0%	6,000
3172 • Facility Rental Fees	6,668	7,575	(908)	10,218	6,668	7,575	(908)	7.15%	93,250
3173 • Skate Rentals	2,474	2,400	74	2,086	2,474	2,400	74	12.37%	20,000
3180 • Property Tax Income-Current	6,593	7,457	(864)	72,884	6,593	7,457	(864)	0.38%	1,721,364
3181 • Property Tax-Delinquent	0	0	0	0	0	0	0	0.0%	0
3182 • Property Tax Income Debt	11,114	11,114	0	87,324	11,114	11,114	0	0.87%	1,272,668
3200 • Specific Ownership Taxes	9,664	10,250	(586)	9,740	9,664	10,250	(586)	6.36%	152,000
3205 • Tournament Premiums	24,075	22,575	1,500	16,541	24,075	22,575	1,500	12.81%	188,000
3209 • Donations	0	0	0	0	0	0	0	0.0%	(500)
3300 • Events	0	0	0	0	0	0	0	0.0%	1,000
3370 • Grounds Maintenance Income	0	0	0	0	0	0	0	0.0%	6,950
Total Income	470,704	428,821	41,883	566,242	470,704	428,821	41,883	4.95%	9,505,457
Cost of Goods Sold									

Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
January 31, 2024

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	Actual	Actual	Budget	Variance		Budget
4010 · Cost of Food	13,263	9,714	3,549	13,085	13,263	9,714	3,549	5.56%	238,450
4030 · Cost of Beverages	7,648	8,128	(480)	9,488	7,648	8,128	(480)	4.83%	158,450
6425 · Merchandise	4,372	3,684	688	1,288	4,372	3,684	688	3.1%	141,200
6426 · Cost of Movies	8,066	11,000	(2,934)	9,776	8,066	11,000	(2,934)	5.38%	150,000
6427 · Cost of Concessions	2,968	2,437	531	2,415	2,968	2,437	531	9.89%	30,000
6560 · Rental Supplies	0	0	0	0	0	0	0	0.0%	32,000
Total COGS	36,317	34,963	1,354	36,052	36,317	34,963	1,354	4.84%	750,100
Gross Profit	434,387	393,858	40,529	530,190	434,387	393,858	40,529	4.96%	8,755,357
Expense									
5010 · Salaries	98,471	101,830	(3,359)	90,872	98,471	101,830	(3,359)	6.77%	1,454,500
5020 · Wages	110,115	100,828	9,287	98,552	110,115	100,828	9,287	5.82%	1,892,350
5024 · Retirement Contributions	8,525	13,163	(4,638)	7,644	8,525	13,163	(4,638)	4.43%	192,443
5025 · Contract Labor	0	0	0	1,100	0	0	0	0.0%	59,100
5030 · Health Insurance	24,996	27,079	(2,083)	25,227	24,996	27,079	(2,083)	7.54%	331,480
5040 · Medicare Tax	3,294	3,124	170	2,952	3,294	3,124	170	6.46%	51,029
5050 · Unemployment Tax	454	640	(186)	407	454	640	(186)	4.39%	10,341
5060 · Worker's Compensation	4,660	4,663	(3)	3,193	4,660	4,663	(3)	8.33%	55,919
6000 · Accounting Fees	0	0	0	0	0	0	0	0.0%	16,000
6010 · Adult Program Supplies	244	250	(6)	958	244	250	(6)	8.15%	3,000
6020 · Advertising	14,125	13,675	450	9,950	14,125	13,675	450	34.28%	41,200
6035 · Aquatics	0	0	0	123	0	0	0	0.0%	3,500
6040 · Automobile Mileage	0	0	0	0	0	0	0	0.0%	2,050
6070 · Board/Staff Development	132	150	(18)	272	132	150	(18)	1.56%	8,500
6080 · Cart Paths	0	0	0	0	0	0	0	0.0%	3,000
6090 · Cash (Over)/Short	(67)	0	(67)	(72)	(67)	0	(67)	0.0%	0
6110 · Cleaning Supplies	2,147	2,065	82	1,688	2,147	2,065	82	7.7%	27,900
6130 · Clubhouse Landscaping	0	0	0	0	0	0	0	0.0%	24,700
6130 · Community Gardens	0	0	0	0	0	0	0	0.0%	5,000
6140 · Computer Expense / Support	22,160	23,790	(1,630)	23,136	22,160	23,790	(1,630)	28.41%	78,000
6150 · Consulting Fees	250	250	0	250	250	250	0	0.86%	29,000
6180 · Credit Card Fees	10,941	10,388	553	8,494	10,941	10,388	553	6.26%	174,700
6200 · Driving Range Supplies	0	0	0	0	0	0	0	0.0%	5,000
6210 · Dues, Licesnses & Certification	4,121	4,025	96	4,555	4,121	4,025	96	19.21%	21,450
6220 · Election Supplies	0	0	0	36	0	0	0	0.0%	0
6240 · Equipment Rental	311	287	24	280	311	287	24	1.89%	16,400
6250 · Equipment Repairs & Parts	2,045	2,050	(5)	987	2,045	2,050	(5)	3.28%	62,400
6265 · Equipment Lease	0	0	0	0	0	0	0	0.0%	7,117
6270 · Facility Lease	0	0	0	25,000	0	0	0	0.0%	0
6273 · Field Trips-Youth	440	500	(60)	484	440	500	(60)	5.18%	8,500
6274 · Field Trips-Adult	400	400	0	0	400	400	0	26.67%	1,500
6295 · Fitness	150	150	0	0	150	150	0	6.25%	2,400
6310 · Fuel & Oil	826	825	1	1,238	826	825	1	1.78%	46,500
6315 · Golf Car Lease	0	0	0	0	0	0	0	0.0%	119,844
6333 · Gymnastics	61	50	11	64	61	50	11	0.5%	12,200
6350 · Irrigation Supplies / Pumphous	11,701	11,700	1	0	11,701	11,700	1	55.72%	21,000
6354 · Laundry	364	290	74	667	364	290	74	3.31%	11,000
6355 · League Supplies	18	25	(7)	1,091	18	25	(7)	0.11%	17,000

Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
January 31, 2024

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	Actual	Actual	Budget	Variance		Budget
6360 · Legal Fees	600	600	0	0	600	600	0	4.14%	14,500
6370 · Liability Insurance	9,295	9,300	(5)	8,733	9,295	9,300	(5)	8.33%	111,541
6400 · Maintenance Agreements	10,116	8,900	1,216	8,349	10,116	8,900	1,216	17.44%	58,000
6405 · Maintenance & Repair	6,745	6,675	70	3,862	6,745	6,675	70	8.03%	84,000
6410 · Maint. Supplies/Tools	5,175	5,175	0	2,492	5,175	5,175	0	15.31%	33,800
6420 · Meals	131	125	6	306	131	125	6	1.59%	8,250
6450 · Furntiure & Equipment	1,525	1,537	(12)	2,883	1,525	1,537	(12)	7.09%	21,500
6480 · Operating Supplies	10,142	10,100	42	1,070	10,142	10,100	42	23.78%	42,650
6485 · Paper/Plastic Goods	3,846	3,750	96	2,629	3,846	3,750	96	11.48%	33,500
6510 · Pest Control	0	0	0	0	0	0	0	0.0%	8,000
6518 · Pool Chemicals & Supplies	7,191	6,500	691	857	7,191	6,500	691	22.83%	31,500
6561 · Payroll Expenses	1,317	1,275	42	1,189	1,317	1,275	42	6.58%	20,000
6580 · Sand	0	0	0	0	0	0	0	0.0%	12,000
6585 · Satellite TV / Music	1,299	1,407	(108)	1,047	1,299	1,407	(108)	10.96%	11,850
6590 · Schools & Seminars	2,556	2,470	86	2,533	2,556	2,470	86	8.45%	30,250
6600 · Security Systems	189	185	4	181	189	185	4	7.15%	2,650
6610 · Seeds, Chems & Fertilizer	76,892	76,900	(8)	50,708	76,892	76,900	(8)	58.25%	132,000
6630 · Signage	0	0	0	0	0	0	0	0.0%	2,400
6631 · Special Events	746	700	46	572	746	700	46	29.24%	2,550
6632 · Smallwares	620	500	120	151	620	500	120	16.53%	3,750
6634 · Spoilage	45	50	(5)	170	45	50	(5)	2.25%	2,000
6635 · Summer Program Supplies	42	50	(8)	0	42	50	(8)	2.82%	1,500
6650 · Telephone	3,428	3,527	(99)	3,267	3,428	3,527	(99)	8.12%	42,200
6660 · Toilet Rental & Supplies	0	0	0	0	0	0	0	0.0%	4,000
6680 · Transportation	0	0	0	0	0	0	0	0.0%	6,500
6690 · Trash Removal	1,276	1,450	(174)	1,276	1,276	1,450	(174)	7.78%	16,400
6710 · Uniforms	18	25	(7)	101	18	25	(7)	0.11%	16,050
6715 · Utilities	31,118	31,525	(407)	32,804	31,118	31,525	(407)	8.44%	368,500
6720 · Vehicle Maintenance	428	425	3	518	428	425	3	5.7%	7,500
6730 · Youth Program Supplies	96	100	(4)	61	96	100	(4)	1.07%	9,000
6735 · Employee / Vol Support	224	225	(1)	16	224	225	(1)	4.06%	5,500
6740 · Water System Maintenance	1,843	1,900	(57)	1,884	1,843	1,900	(57)	6.14%	30,000
Total Expense	497,787	497,573	214	436,807	497,787	497,573	214	8.31%	5,989,864
Net Ordinary Income	(63,400)	(103,715)	40,315	93,383	(63,400)	(103,715)	40,315	-2.29%	2,765,494
Other Income/Expense									
Other Income									
3122 · Pole Creek Classic Revenue	0	0	0	0	0	0	0	0.0%	15,000
3183 · Property Tax Income O&M	769	860	(91)	8,496	769	860	(91)	0.38%	199,960
3210 · Grant Income	3,000	3,000	0	3,500	3,000	3,000	0	0.0%	3,500
3125 · Fund Raising Income	0	0	0	350	0	0	0	0.0%	8,250
9095 COP Bond Proceeds	78	0	78	93	78	0	78	0	0
3170-01 · Misc. Income	22	0	22	4,040	22	0	22	0.0%	8,000
Total Other Income	3,869	3,860	9	16,479	3,869	3,860	9	1.65%	234,710
Other Expense									
6330 · Grants & Donations	2,203	2,200	3	89	2,203	2,200	3	19.16%	11,500
6283 · Fund Raising Expenditure	0	0	0	0	0	0	0	0.0%	8,250
9020 · Interest - Bonds / COPs	0	0	0	0	0	0	0	0.0%	404,600

**Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
January 31, 2024**

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	Actual	Actual	Budget	Variance		Budget
9030 - Agent Fees	0	0	0	0	0	0	0	0.0%	900
9040 - Principal - Bonds / COPs	0	0	0	0	0	0	0	0.0%	1,168,269
9050 - Treasurer's Fees	924	929	(5)	8,435	924	929	(5)	0.58%	159,700
9078-01 - Capital Exp - CTF	0	0	0	0	0	0	0	0.0%	6,000
Total Other Expense	3,127	3,129	(2)	8,524	3,127	3,129	(2)	0.18%	1,759,219
Net Other Income	742	731	11	7,955	742	731	11	-0.05%	(1,524,509)
Net Income	(62,658)	(102,984)	40,326	101,338	(62,658)	(102,984)	40,326		1,240,985

Fraser Valley Metropolitan Recreation District
Pole Creek Golf Course
January 31, 2024

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
Ordinary Income/Expense									
Income									
3010 • Club Rental Income	0	0	0	0	0	0	0	0.0%	29,000
3050 • Driving Range Income	0	0	0	0	0	0	0	0.0%	120,000
3060 • Food	10,802	11,000	(198)	11,963	10,802	11,000	(198)	2.3%	470,000
3070 • Food Discounts	(588)	(545)	(43)	(900)	(588)	(545)	(43)	2.5%	(23,500)
3090 • Golf Cart Rentals	0	0	0	0	0	0	0	0.0%	445,000
3100 • Greens Fees Income	0	0	0	0	0	0	0	0.0%	1,075,000
3130 • Beverage	4,274	4,250	24	5,246	4,274	4,250	24	1.1%	406,000
3131 • Beverage Discounts	(332)	(335)	3	(632)	(332)	(335)	3	1.1%	(31,150)
3160 • Season Pass Income	0	0	0	0	0	0	0	0.0%	205,000
3165 • Resident ID Cards Income	0	0	0	0	0	0	0	0.0%	110,000
3168 • Merchandise Sales	1,355	1,350	5	0	1,355	1,350	5	0.6%	224,000
3169 • Rental Club Sales	0	0	0	0	0	0	0	0.0%	33,000
3171 • Tee Sign Revenue	0	0	0	0	0	0	0	0.0%	6,000
3205 • Tournament Premiums	0	0	0	0	0	0	0	0.0%	55,000
3300 • Events	0	0	0	0	0	0	0	0.0%	1,000
3370 • Grounds Maintenance Income	0	0	0	0	0	0	0	0.0%	6,950
Total Income	15,512	15,720	(208)	15,678	15,512	15,720	(208)	0.5%	3,131,300
Cost of Goods Sold									
4010 • Cost of Food	5,076	4,180	896	6,677	5,076	4,180	896	2.8%	178,600
4030 • Cost of Beverages	1,847	1,017	830	2,357	1,847	1,017	830	1.9%	97,200
6425 • Merchandise	1,620	1,300	320	(900)	1,620	1,300	320	1.3%	123,200
6560 • Rental Supplies	0	0	0	0	0	0	0	0.0%	32,000
Total COGS	8,543	6,497	2,046	8,134	8,543	6,497	2,046	2.0%	431,000
Gross Profit	6,969	9,223	(2,254)	7,543	6,969	9,223	(2,254)	0.3%	2,700,300
Expense									
5010 • Salaries	28,962	28,943	19	29,660	28,962	28,943	19	7.5%	386,250
5020 • Wages	10,277	10,400	(123)	10,689	10,277	10,400	(123)	1.4%	724,850
5024 • Retirement Contributions	1,587	2,864	(1,277)	1,680	1,587	2,864	(1,277)	2.6%	60,753
5030 • Health Insurance	5,763	6,476	(713)	6,736	5,763	6,476	(713)	7.4%	77,749
5040 • Medicare Tax	613	688	(75)	647	613	688	(75)	3.3%	18,611
5050 • Unemployment Tax	85	145	(60)	89	85	145	(60)	2.3%	3,633
5060 • Worker's Compensation	2,130	2,126	4	1,498	2,130	2,126	4	8.3%	25,564
6020 • Advertising	1,524	1,525	(1)	1,201	1,524	1,525	(1)	10.5%	14,500
6040 • Automobile Mileage	0	0	0	0	0	0	0	0.0%	500
6080 • Cart Paths	0	0	0	0	0	0	0	0.0%	3,000
6090 • Cash (Over)/Short	0	0	0	0	0	0	0	0.0%	0
6110 • Cleaning Supplies	183	200	(17)	510	183	200	(17)	3.3%	5,500
6130 • Clubhouse Landscaping	0	0	0	0	0	0	0	0.0%	22,000
6140 • Computer Expense / Support	4,058	4,700	(642)	2,273	4,058	4,700	(642)	19.2%	21,150
6150 • Consulting Fees	0	0	0	0	0	0	0	0.0%	1,000
6180 • Credit Card Fees	487	455	32	805	487	455	32	0.6%	88,000
6200 • Driving Range Supplies	0	0	0	0	0	0	0	0.0%	5,000
6210 • Dues, Licenses & Certificates	1,672	1,650	22	1,170	1,672	1,650	22	36.0%	4,650

**Fraser Valley Metropolitan Recreation District
Pole Creek Golf Course
January 31, 2024**

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
6240 · Equipment Rental	99	87	12	90	99	87	12	0.8%	13,000
6250 · Equipment Repairs & Parts	1,150	1,150	(0)	660	1,150	1,150	(0)	3.1%	37,500
6265 · Equipment Lease	0	0	0	0	0	0	0	0.0%	7,117
6310 · Fuel & Oil	0	0	0	0	0	0	0	0.0%	30,000
6315 · Golf Car Lease	0	0	0	0	0	0	0	0.0%	119,844
6350 · Irrigation Supplies / Pumpho	11,701	11,700	1	0	11,701	11,700	1	65.0%	18,000
6354 · Laundry	0	0	0	400	0	0	0	0.0%	7,500
6360 · Legal Fees	0	0	0	0	0	0	0	0.0%	2,500
6370 · Liability Insurance	2,893	2,898	(5)	2,689	2,893	2,898	(5)	8.3%	34,720
6400 · Maintenance Agreements	0	0	0	0	0	0	0	0.0%	11,000
6405 · Maintenance & Repair	333	325	8	114	333	325	8	2.0%	16,500
6410 · Maint. Supplies/Tools	3,997	4,000	(3)	1,259	3,997	4,000	(3)	57.1%	7,000
6420 · Meals	131	125	6	0	131	125	6	5.2%	2,500
6450 · Furntiure & Equipment	494	500	(6)	0	494	500	(6)	11.0%	4,500
6480 · Operating Supplies	3,658	3,575	83	604	3,658	3,575	83	17.4%	21,000
6485 · Paper/Plastic Goods	700	700	0	0	700	700	0	4.1%	17,000
6510 · Pest Control	0	0	0	0	0	0	0	0.0%	8,000
6580 · Sand	0	0	0	0	0	0	0	0.0%	12,000
6585 · Satellite TV / Music	305	320	(15)	305	305	320	(15)	8.0%	3,800
6590 · Schools & Seminars	2,501	2,400	101	683	2,501	2,400	101	33.3%	7,500
6600 · Security Systems	73	70	3	70	73	70	3	8.6%	850
6610 · Seeds, Chems & Fertilizer	74,687	74,700	(13)	50,708	74,687	74,700	(13)	62.2%	120,000
6630 · Signage	0	0	0	0	0	0	0	0.0%	400
6632 · Smallwares	207	200	7	151	207	200	7	6.9%	3,000
6634 · Spoilage	45	50	(5)	170	45	50	(5)	3.0%	1,500
6650 · Telephone	1,324	1,449	(125)	1,389	1,324	1,449	(125)	7.7%	17,300
6660 · Toilet Rental & Supplies	0	0	0	0	0	0	0	0.0%	500
6690 · Trash Removal	510	475	35	32	510	475	35	11.1%	4,600
6710 · Uniforms	18	25	(7)	101	18	25	(7)	0.2%	10,800
6715 · Utilities	5,309	5,100	209	4,775	5,309	5,100	209	6.9%	76,500
6720 · Vehicle Maintenance	400	400	(0)	518	400	400	(0)	26.7%	1,500
6735 · Employee / Vol Support	0	0	0	0	0	0	0		1,500
6740 · Water System Maintenance	984	1,000	(16)	954	984	1,000	(16)	6.0%	16,500
Total Expense	168,860	171,421	(2,561)	122,631	168,860	171,421	(2,561)	8.0%	2,098,642
Net Ordinary Income	(161,891)	(162,198)	307	(115,088)	(161,891)	(162,198)	307		601,658
Other Income/Expense									
Other Income									
3170-1 · Misc. Income	15	0	0	29	15	0	0	0	8,000
3125 · Fund Raising Income	0	0	0	0	0	0	0	0.0%	7,500
Total Other Income	15	0	0	29	15	0	0	0.1%	15,500
Other Expense									
6283 · Fund Raising Expenditure	0	0	0	0	0	0	0	0.0%	7,500
Total Other Expense	0	0	0	0	0	0	0	0.0%	7,500
Net Other Income	15	0	15	29	15	0	15	0.0%	8,000
Net Income	(161,875)	(162,198)	323	(115,059)	(161,875)	(162,198)	323		609,658

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
January 31, 2024**

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
Ordinary Income/Expense									
Income									
3031 · Memberships	119,370	95,375	23,995	102,011	119,370	95,375	23,995	22.9%	521,000
3032 · Punch Cards	40,561	31,900	8,661	34,211	40,561	31,900	8,661	27.0%	150,000
3033 · Daily Admissions	43,287	38,925	4,362	39,486	43,287	38,925	4,362	11.6%	374,000
3034 · Gymnastics Programs	22,931	20,975	1,956	17,144	22,931	20,975	1,956	16.0%	143,500
3035 · Aquatic Programs	5,117	5,500	(383)	6,117	5,117	5,500	(383)	12.8%	40,000
3036 · Fitness Programs	6,483	5,400	1,083	4,271	6,483	5,400	1,083	13.0%	50,000
3037 · Child Care	0	0	0	5	0	0	0	0.0%	0
3038 · Vending	0	0	0	0	0	0	0	0.0%	2,000
3039 · Climbing Wall	2,100	1,725	375	1,680	2,100	1,725	375	30.0%	7,000
3040 · Retail Sales	3,212	3,000	212	3,869	3,212	3,000	212	13.4%	24,000
3041 · Concessions	1,550	1,550	0	1,856	1,550	1,550	0	14.8%	10,500
3080 · User Fees-Adult	3,940	3,800	140	4,425	3,940	3,800	140	14.1%	28,000
3085 · User Fees-Youth	14,071	13,500	571	15,121	14,071	13,500	571	6.3%	222,000
3110 · Interest Income	9,194	9,500	(306)	1,596	9,194	9,500	(306)	8.0%	115,000
3111 · Interest Income County	0	0	0	0	0	0	0	0.0%	1,800
3123 · Special Events	3,695	3,500	195	2,470	3,695	3,500	195	73.9%	5,000
3124 · Sponsorships	0	0	0	0	0	0	0	0.0%	12,500
3172 · Facility Rental Fees	5,606	6,575	(970)	9,218	5,606	6,575	(970)	8.1%	69,250
3173 · Skate Rentals	2,474	2,400	74	2,086	2,474	2,400	74	12.4%	20,000
3180 · Property Tax Income-Current	6,593	7,457	(864)	72,884	6,593	7,457	(864)	0.4%	1,721,364
3181 · Property Tax-Delinquent	0	0	0	0	0	0	0	0.0%	0
3200 · Specific Ownership Taxes	9,664	10,250	(586)	9,740	9,664	10,250	(586)	6.4%	152,000
3205 · Leagues & Tournaments	18,675	17,575	1,100	10,301	18,675	17,575	1,100	17.3%	108,000
3209 · Donations	0	0	0	0	0	0	0	0.0%	(500)
Total Income	318,521	278,907	39,614	338,488	318,521	278,907	39,614		3,776,414
Cost of Goods Sold									
6425 · Merchandise	2,752	2,384	368	2,188	2,752	2,384	368	15.3%	18,000
Total COGS	2,752	2,384	368	2,188	2,752	2,384	368		18,000
Gross Profit	315,769	276,523	39,246	336,300	315,769	276,523	39,246		3,758,414
Expense									
5010 · Salaries	62,779	66,156	(3,377)	56,596	62,779	66,156	(3,377)	6.4%	980,750
5020 · Wages	74,190	67,453	6,737	65,881	74,190	67,453	6,737	8.4%	879,500
5024 · Retirement Contributions	5,136	8,887	(3,751)	4,593	5,136	8,887	(3,751)	4.5%	114,012
5025 · Contract Labor	0	0	0	1,100	0	0	0	0.0%	59,100
5030 · Health Insurance	17,799	19,169	(1,370)	17,503	17,799	19,169	(1,370)	7.5%	236,523
5040 · Medicare Tax	1,985	2,006	(21)	1,775	1,985	2,006	(21)	7.4%	26,974
5050 · Unemployment Tax	274	407	(133)	245	274	407	(133)	4.9%	5,581
5060 · Worker's Compensation	2,307	2,310	(3)	1,405	2,307	2,310	(3)	8.3%	27,686
6000 · Accounting Fees	0	0	0	0	0	0	0	0.0%	16,000
6010 · Adult Program Supplies	244	250	(6)	958	244	250	(6)	8.1%	3,000
6020 · Advertising	6,744	6,850	(106)	5,549	6,744	6,850	(106)	32.9%	20,500
6035 · Aquatics	0	0	0	123	0	0	0	0.0%	3,500
6040 · Automobile Mileage	0	0	0	0	0	0	0	0.0%	1,550
6070 · Board/Staff Development	132	150	(18)	272	132	150	(18)	1.6%	8,500
6090 · Cash (Over)/Short	(67)	0	(67)	(72)	(67)	0	(67)	0.0%	0

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
January 31, 2024**

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
6110 · Cleaning Supplies	823	825	(2)	1,086	823	825	(2)	5.2%	15,900
6130 · Clubhouse Landscaping	0	0	0	0	0	0	0	0.0%	2,700
6131 · Community Gardens	0	0	0	0	0	0	0	0.0%	5,000
6140 · Computer Expense / Support	18,103	18,890	(787)	20,768	18,103	18,890	(787)	46.0%	39,350
6150 · Consulting Fees	0	0	0	0	0	0	0	0.0%	25,000
6180 · Credit Card Fees	5,391	5,403	(12)	3,941	5,391	5,403	(12)	12.1%	44,700
6210 · Dues, Licesnses & Certificatio	1,290	1,225	65	2,330	1,290	1,225	65	9.0%	14,300
6220 · Election Supplies	0	0	0	36	0	0	0	0.0%	0
6240 · Equipment Rental	0	0	0	0	0	0	0	0.0%	1,000
6250 · Equipment Repairs & Parts	576	600	(24)	32	576	600	(24)	6.5%	8,900
6273 · Field Trips-Youth	440	500	(60)	484	440	500	(60)	5.2%	8,500
6274 · Field Trips-Adult / Teen	400	400	0	0	400	400	0	26.7%	1,500
6295 · Fitness	150	150	0	0	150	150	0	6.3%	2,400
6310 · Fuel & Oil	826	825	1	1,238	826	825	1	5.0%	16,500
6333 · Gymnastics	61	50	11	64	61	50	11	0.5%	12,200
6350 · Irrigation Supplies / Pumphous	0	0	0	0	0	0	0	0.0%	3,000
6355 · League Supplies	18	25	(7)	1,091	18	25	(7)	0.1%	17,000
6360 · Legal Fees	600	600	0	0	600	600	0	6.7%	9,000
6370 · Liability Insurance	5,529	5,530	(1)	5,236	5,529	5,530	(1)	8.3%	66,346
6400 · Maintenance Agreements	7,671	7,700	(29)	7,222	7,671	7,700	(29)	20.7%	37,000
6405 · Maintenance & Repair	4,569	4,500	69	3,525	4,569	4,500	69	7.8%	58,500
6410 · Maint. Supplies/Tools	576	575	1	1,100	576	575	1	2.4%	23,800
6420 · Meals	0	0	0	306	0	0	0	0.0%	5,750
6450 · Furntiure & Equipment	953	962	(9)	2,883	953	962	(9)	6.4%	15,000
6480 · Operating Supplies	4,960	5,000	(40)	466	4,960	5,000	(40)	29.8%	16,650
6485 · Paper/Plastic Goods	496	550	(54)	782	496	550	(54)	7.6%	6,500
6518 · Pool Chemicals & Supplies	7,191	6,500	691	857	7,191	6,500	691	22.8%	31,500
6561 · Payroll Expenses	1,317	1,275	42	1,189	1,317	1,275	42	6.6%	20,000
6585 · Satellite TV / Music	724	750	(26)	317	724	750	(26)	17.9%	4,050
6590 · Schools & Seminars	55	70	(15)	1,850	55	70	(15)	0.3%	16,250
6600 · Security Systems	117	115	2	111	117	115	2	8.3%	1,400
6610 · Seeds, Chems & Fertilizer	2,205	2,200	5	0	2,205	2,200	5	18.4%	12,000
6630 · Signage	0	0	0	0	0	0	0	0.0%	2,000
6631 · Special Events	746	700	46	572	746	700	46	29.2%	2,550
6635 · Summer Program Supplies	42	50	(8)	0	42	50	(8)	2.8%	1,500
6650 · Telephone	1,735	1,691	44	1,497	1,735	1,691	44	8.5%	20,300
6660 · Toilet Rental & Supplies	0	0	0	0	0	0	0	0.0%	3,500
6680 · Transportation	0	0	0	0	0	0	0	0.0%	6,500
6690 · Trash Removal	418	475	(57)	390	418	475	(57)	7.2%	5,800
6710 · Uniforms	0	0	0	0	0	0	0	0.0%	4,750
6715 · Utilities	22,010	22,425	(415)	24,018	22,010	22,425	(415)	8.7%	253,500
6720 · Vehicle Maintenance	28	25	3	0	28	25	3	0.5%	6,000
6730 · Youth Program Supplies	96	100	(4)	61	96	100	(4)	1.1%	9,000
6735 · Employee / Vol Support	224	225	(1)	16	224	225	(1)	6.4%	3,500
6740 · Water System Maintenance	859	900	(41)	930	859	900	(41)	6.4%	13,500
Total Expense	262,720	265,449	(2,729)	240,325	262,720	265,449	(2,729)		3,257,271
Net Ordinary Income	53,049	11,074	41,975	95,975	53,049	11,074	41,975		501,143
Other Income/Expense									

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
January 31, 2024**

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
Other Income									
3122 • Grand Classic Revenue	0	0	0	0	0	0	0	0.0%	15,000
3125 • Fund Raising Income	0	0	0	350	0	0	0	0.0%	750
3170-1 • Misc. Income	7	0	7	4,010	7	0	7	0.0%	0
3183 • Property Tax Income O&M	769	860	(91)	8,496	769	860	(91)	0.4%	199,960
3210 • Grant Income	3,000	3,000	0	3,500	3,000	3,000	0	85.7%	3,500
Total Other Income	3,775	3,860	(85)	16,357	3,775	3,860	(85)		219,210
Other Expense									
6330 • Grants & Donations	2,203	2,200	3	89	2,203	2,200	3	19.2%	11,500
6283 • Fund Raising Expenditure	0	0	0	0	0	0	0	0.0%	750
9020 • Interest - Bonds / COPs	0	0	0	0	0	0	0	0.0%	0
9030 • Agent Fees	0	0	0	0	0	0	0	0.0%	250
9040 • Principal - Bonds / COPs	0	0	0	0	0	0	0	0.0%	71,469
9050 • Treasurer's Fees	368	373	(5)	4,069	368	373	(5)	0.4%	96,066
Total Other Expense	2,571	2,573	(2)	4,158	2,571	2,573	(2)		180,035
Net Other Income	1,204	1,287	(83)	12,199	1,204	1,287	(83)		39,175
Net Income	54,253	12,361	41,892	108,173	54,253	12,361	41,892		540,318

Fraser Valley Metropolitan Recreation District
The Foundry Cinema Bowl
January 31, 2024

		Current Period			2023	Year to date				2024
		Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
	Ordinary Income/Expense									
	Income									
	3011 · Bowling Sales	39,708	39,500	208	39,071	39,708	39,500	208	10.6%	375,000
	3038 · Vending / Arcade	3,685	1,750	1,935	3,907	3,685	1,750	1,935	17.5%	21,000
	3041 · Concessions	9,989	9,750	239	9,742	9,989	9,750	239	8.3%	120,000
	3043 · Movie Sales	22,237	22,000	237	22,562	22,237	22,000	237	7.4%	300,000
	3060 · Food	14,807	12,300	2,507	11,599	14,807	12,300	2,507	11.1%	133,000
	3070 · Food Discounts	(411)	(300)	(111)	(265)	(411)	(300)	(111)	11.7%	(3,500)
	3124 · Sponsorships	3,800	4,000	(200)	4,080	3,800	4,000	(200)	7.9%	48,000
	3130 · Beverage	25,792	28,450	(2,658)	27,168	25,792	28,450	(2,658)	10.5%	245,000
	3131 · Beverage Discounts	(514)	(375)	(139)	(355)	(514)	(375)	(139)	11.4%	(4,500)
	3172 · Facility Rental Fees	1,062	1,000	62	1,000	1,062	1,000	62	4.4%	24,000
	3205 · Leagues & Tournaments	5,400	5,000	400	6,240	5,400	5,000	400	21.6%	25,000
	Total Income	125,556	123,075	2,481	124,749	125,556	123,075	2,481	9.8%	1,283,000
	Cost of Goods Sold									
	4010 · Cost of Food	8,187	5,534	2,653	6,408	8,187	5,534	2,653	13.7%	59,850
	4030 · Cost of Beverages	5,801	7,111	(1,310)	7,131	5,801	7,111	(1,310)	9.5%	61,250
	6426 · Cost of Movies	8,066	11,000	(2,934)	9,776	8,066	11,000	(2,934)	5.4%	150,000
	6427 · Cost of Concessions	2,968	2,437	531	2,415	2,968	2,437	531	9.9%	30,000
	Total COGS	25,022	26,082	(1,060)	25,729	25,022	26,082	(1,060)	8.3%	301,100
	Gross Profit	100,534	96,993	3,541	99,020	100,534	96,993	3,541	10.2%	981,900
	Expense									
	5010 · Salaries	6,731	6,731	(0)	4,615	6,731	6,731	(0)	7.7%	87,500
	5020 · Wages	25,648	22,975	2,673	21,982	25,648	22,975	2,673	8.9%	288,000
	5024 · Retirement Contributions	1,801	1,412	389	1,372	1,801	1,412	389	10.2%	17,678
	5030 · Health Insurance	1,434	1,434	0	987	1,434	1,434	0	8.3%	17,208
	5040 · Medicare Tax	697	430	267	530	697	430	267	12.8%	5,445
	5050 · Unemployment Tax	96	88	8	73	96	88	8	8.5%	1,127
	5060 · Worker's Compensation	222	227	(5)	291	222	227	(5)	8.3%	2,669
	6020 · Advertising & Promotion	5,857	5,300	557	3,199	5,857	5,300	557	94.5%	6,200
	6090 · Cash (Over)/Short	(0)	0	(0)	0	(0)	0	(0)	0.0%	0
	6110 · Cleaning Supplies	1,141	1,040	101	92	1,141	1,040	101	17.6%	6,500
	6140 · Computer Expense / Support	0	200	(200)	95	0	200	(200)	0.0%	17,500
	6150 · Consulting Fees	250	250	0	250	250	250	0	8.3%	3,000
	6180 · Credit Card Fees	5,063	4,530	533	3,749	5,063	4,530	533	12.1%	42,000
	6210 · Dues, Licenses & Certification	1,159	1,150	9	1,055	1,159	1,150	9	46.3%	2,500
	6240 · Equipment Rental	211	200	11	190	211	200	11	8.8%	2,400
	6250 · Equipment Repairs & Parts	320	300	20	294	320	300	20	2.0%	16,000
	6270 · Facility Lease	0	0	0	25,000	0	0	0	#DIV/0!	0
	6354 · Laundry	364	290	74	267	364	290	74	10.4%	3,500
	6360 · Legal Fees	0	0	0	0	0	0	0	0.0%	3,000
	6370 · Liability Insurance	873	872	1	808	873	872	1	8.3%	10,475
	6400 · Maintenance Agreements	2,445	1,200	1,245	1,127	2,445	1,200	1,245	24.5%	10,000
	6405 · Maintenance & Repair	1,843	1,850	(7)	224	1,843	1,850	(7)	20.5%	9,000
	6410 · Maint. Supplies/Tools	602	600	2	133	602	600	2	20.1%	3,000
	6450 · Furniture & Equipment	78	75	3	0	78	75	3	0.0%	2,000
	6480 · Operating Supplies	1,524	1,525	(1)	0	1,524	1,525	(1)	30.5%	5,000

Fraser Valley Fraser Valley Metropolitan Recreation District
The Foundry Cinema Bowl
January 31, 2024

		Current Period			2023	Year to date				2024
		Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
	6485 · Paper Goods / Supplies	2,649	2,500	149	1,847	2,649	2,500	149	26.5%	10,000
	6585 · Satellite TV / Music	270	337	(67)	425	270	337	(67)	6.7%	4,000
	6590 · Schools & Seminars	0	0	0	0	0	0	0	0.0%	6,500
	6600 · Security Systems	0	0	0	0	0	0	0	0.0%	400
	6632 · Smallwares	412	300	112	0	412	300	112	55.0%	750
	6634 · Spoilage	0	0	0	0	0	0	0	0.0%	500
	6650 · Telephone	369	387	(18)	381	369	387	(18)	8.0%	4,600
	6690 · Trash Removal	348	500	(152)	853	348	500	(152)	5.8%	6,000
	6710 · Uniforms	0	0	0	0	0	0	0	0.0%	500
	6715 · Utilities	3,800	4,000	(200)	4,012	3,800	4,000	(200)	9.9%	38,500
	6735 · Employee / Vol Support	0	0	0	0	0	0	0	0.0%	500
	Total Expense	66,207	60,703	5,504	73,851	66,207	60,703	5,504	10.4%	633,951
	Net Ordinary Income	34,327	36,290	(1,963)	25,169	34,327	36,290	(1,963)	9.9%	347,949
	Other Income/Expense									
	Other Income									
	3170-1 · Misc. Income	78	0	78	93	78	0	78	0.0%	0
	9095 · Bond Proceeds	0	0	0	0	0	0	0	0.0%	0
	Total Other Income	78	0	78	93	78	0	78	0.0%	0
	Other Expense									
	9020 · Interest - Bonds / COPs	0	0	0	0	0	0	0	0.0%	0
	9030 · Agent Fees	0	0	0	0	0	0	0	0.0%	250
	9040 · Principal - Bonds / COPs	0	0	0	0	0	0	0	0.0%	291,800
	Total Other Expense	0	0	0	0	0	0	0		292,050
	Net Other Income	78	0	78	93	78	0	78		(292,050)
	Net Income	34,405	36,290	(1,885)	25,262	34,405	36,290	(1,885)		55,899

Fraser Valley Metropolitan Recreation District
Capital Expenditures
January 31, 2024

		Current Period			2023	Year to date				2024
		Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
Income										
	3124 · Sponsorships	0	0	0	0	0	0	0	0.0%	0
	3210 · Grants & Donations	0	0	0	0	0	0	0	0.0%	0
	Total Income	0	0	0	0	0	0	0	0.0%	0
Gross Profit		0	0	0	0	0	0	0	0.0%	0
		0	0	0	0	0	0	0	0.0%	0
Other Expense										
	9079 Capital Expenditure - Foundry	1,589	1,589	0	0	1,589	1,589	0		140,000
	9077 · Capital Expenditure-Parks & Rec									
	9077-01 · Capital Exp - Parks & Rec	0	0	0	0	0	0	0	0.0%	342,000
	9077-02 · Capital Lease - Parks & Rec	2,788	2,788	(0)	2,908	2,788	2,788	(0)	5.2%	53,451
	Total 9077 · Total Capital-Parks & Rec	2,788	2,788	(0)	2,908	2,788	2,788	(0)	0.7%	395,451
	9078 · Capital Expenditure-Golf Course									
	9078-01 · Capital Exp - Golf Course	75,710	75,710	(0)	23,850	75,710	75,710	0	13.6%	556,500
	9078-02 · Capital Lease - Golf Course	672	672	0	672	672	672	0	0.7%	97,053
	Total 9078 · Total Capital-Golf Course	76,382	76,382	0	24,522	76,382	76,382	0	11.7%	653,553
	Total Other Expense	80,759	80,759	(0)	27,430	80,759	80,759	0	6.8%	1,189,004
	Net Income	(80,759)	(80,759)	0	(27,430)	(80,759)	(80,759)	(0)		(1,189,004)
	Parks and Recreation	2024 Budget	Actual To Date	Pole Creek Golf Club		2024 Budget	Actual To Date	Foundry	2024 Budget	Actual To Date
	2023 Pacific Lease (new)	11,106	926	2019-Equip Lease (12193)		-				
	Gen Rec Mini Bus Lease	12,321	1,027	2019-Truck Lease		672	672			
	Parks 5-Year Equipment Lease - 2021 Bob	10,024	835	2020-Equip Lease (12262)		23,095				
	Parks 5-Year Equipment Lease - Equipment	20,000	-	2021-Equip Lease (12319)		26,310				
				2022-Equip Lease (12391)		23,755				
				2024-Equip Lease		23,220				
	Total Leases	53,451	2,788	Total Leases		97,052	672	Total Leases	-	0
	Lap Pool Boiler	35,000	-	Cart Path Phase V		370,000		Renovations	75,000	1,589
	Expresso S3 Upright Bike	7,500	-	Hobart Dish Machine		25,000		POS Upgrades	60,000	-
	Leisure Pool Play Feature	105,000	-	Skid Steer		70,000	64,560	Water Softener	5,000	-
	Steam Generator	18,000	-	2 - Small Utility Carts		19,000				
	Windscreens	5,500	-	Awning		10,000				
	Upgrade Building Automation System	35,000	-	Patio Furniture		7,000				
	Sound System - Ice Rink	10,000	-	Website Re-design		15,500	6,200			
	Becs Chemical Feed Controller	8,300	-	Phone System		10,000				
	Office Flooring	12,200	-	Turf Edger & Seeder		30,000	4,950			
	Office Remodel	5,500	-							
	Parking lot Lighting	100,000	-							
	Capital Expenditures	342,000	-	Capital Expenditures		556,500	64,560	Capital Expenditures	140,000	1,589
	Parks & Rec Total	395,451	2,788	PCGC Total		653,552	65,232	Foundry Total	140,000	1,589
	Grant / Donations	-	-	Grant / Donations		-	-	Grant / Donations	-	-
	Net Capital Expenditures	395,451	2,788	Net Capital Exp		653,552	65,232	Net Capital Exp	140,000	1,589

Fraser Valley Metropolitan Recreation District
Capital Project - GPCRC Expansion
January 31, 2024

				Current Period			2023	Year to date			2024
				Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
Ordinary Income/Expense											
Income											
		3110 - Interest Income		4,755	4,750	5	0	4,755	4,750	5	25,000
		3209 - Donations		30	0	30	0	30	0	30	35,725
		Total Income		4,785	4,750	35	0	4,785	4,750	35	60,725
		Gross Profit		4,785	4,750	35	0	4,785	4,750	35	60,725
		Net Ordinary Income		4,785	4,750	35	0	4,785	4,750	35	60,725
Other Income/Expense											
Other Income											
		3125 - Capital Improvement Fee		6,256	6,256	0	0	6,256	6,256	0	147,500
		3210-1 - Grant Income		0	0	0	0	0	0	0	1,344,800
		4072 - Prior Year Capital Re		0	0	0	0	0	0	0	1,083,168
		9095 - COP/Bond Proceeds		0	0	0	0	0	0	0	0
		Total Other Income		6,256	6,256	0	0	6,256	6,256	0	2,575,468
Other Expense											
		9070 - Capital Expenditures		0	0	0	0	0	0	0	2,636,193
		Total Other Expense		0	0	0	0	0	0	0	2,636,193
		Net Other Income		6,256	6,256	0	0	6,256	6,256	0	(60,725)
		Net Income		11,041	11,006	35	0	11,041	11,006	35	0

Fraser Valley Metropolitan Recreation District
Debt Service
January 31, 2024

	Current Period			2023	Year to date				2024
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance		Budget
Ordinary Income/Expense									2,000
Income									
3111 - Interest Income County	0	0	0	0	0	0	0	0.0%	
3181 - Property Tax-Delinq	0	0	0	0	0	0	0	0.0%	
3182 - Property Tax Debt	11,114	11,114	0	87,324	11,114	11,114	0	0.9%	
Total Income	11,114	11,114	0	87,324	11,114	11,114	0	0.9%	1,274,668
Gross Profit	11,114	11,114	0	87,324	11,114	11,114	0	0.9%	1,274,668
Net Ordinary Income	11,114	11,114	0	87,324	11,114	11,114	0	0.9%	1,274,668
Other Income/Expense									
Other Expense									
9020 - Interest - Bonds	0	0	0	0	0	0	0	0.0%	
9030 - Agent Fees	0	0	0	0	0	0	0	0.0%	404,600
9040 - Principal - Bonds	0	0	0	0	0	0	0	0.0%	400
9050 - Treasurer's Fees	556	556	(0)	4,366	556	556	(0)	0.9%	805,000
Total Other Expense	556	556	(0)	4,366	556	556	(0)	0.0%	63,633
Net Income	10,558	10,558	0	82,958	10,558	10,558	0		1,273,633
									1,035



To: FVMRD Board of Directors
From: Golf Services Division
Date: February 22, 2024
Subject: Golf Department Report

Golf Shop

I attended the PGA Show in Orlando in January. It was my first time attending and it was a great experience. I also attended the Denver buying show on Feb. 13th where I finished most of my purchases for the summer. I finished building the tee sheet last week and have been entering tournaments, weekly leagues and some larger group outings. I am getting multiple phone calls each day for tee time requests and people asking when passes will be going on sale, which will start in March. Brenna and I met with the project coordinator for the new awning on Feb. 20th to discuss the layout of the shade sails and a project timeline. We are hoping to have the project completed by mid-May before the golf course opens.

Turf Maintenance

Ethan and I attended the GCSAA Conference and Trade show in Phoenix at the beginning of February. It was a great show with really good classes and the attendance was really strong. We are on schedule with our preventative maintenance on our equipment and as I said last month, Jon is doing a fantastic job. We are also on schedule with sprucing up all of our Golf Course Accessories. Most of our accessories are made "in house". Items such as tee markers, benches, water cooler stands, cart directional arrows and broken tee caddies are built by us. We save a significant amount of money making these ourselves, not to mention they look a lot better. Greens continue to be monitored on a weekly basis.

Bistro 28

With the shift in the kitchen, we have seen increased interest within the local community. For the winter season, both the Front and Back of House is fully staffed, and inquiries are coming in for summer employment. We have been happy to accommodate multiple private events this winter, which helped with the word of mouth around town. Currently, we are working with Hideaway Park Brewery for a Beer Pairing Dinner (tentatively March 22nd). Summer tournaments and event requests continue to build up, and we plan on having the Bistro open 7 days with a full menu this summer. Our closing date is April 6th.



To: FVMRD Board of Directors
Date: February 27, 2024
Subject: Fraser Valley Rec Department Report

Grand Park Community Recreation Center (GPCRC)

January was the busiest January we have seen in the last five years with 13,852 visits, up 3,120 from 2023, 8,236 more than 2022 and 4,139 more than 2019. We appreciate staff for handling the crowds over the Holidays Break. Facility reservations continue to be strong with 46 reservations in January and 64 currently on the books in February. We have implemented our weekend rate for Holidays as well as the weekends.

We appreciate Mike Schlossnagle and the rest of the Aquatics team for doing a great job managing the pool during Laurel's maternity leave. Samantha held a Lifeguard Training Class on February 12th and 19th with 6 participants that all plan on working for us. We welcome all the new guards.

Jules and John have been meeting with equipment manufacturers to discuss equipment for the expansion project and compare options from different suppliers to find the best solution for this project. Jules has been working with Chris Tagseth from Munn Architecture to finalize the design for a movable suspension system for the new Group Fitness room. This system would allow easy transition between classes such as aerial yoga, TRX, and more!

It is with mixed emotions that we announce the retirement of our Fitness Supervisor, John Florkiewicz. John joined the FVMRD in the fall of 2009 and was instrumental in helping design the fitness facility in the Rec Center. He has agreed to lend his expertise through the completion of the expansion of the Fitness area and we are extremely thankful. We greatly appreciate the leadership and contributions he has brought to the team over the past 15 years. His last official day will be March 27th. We are putting together a retirement party in the coming weeks and will share the details with everyone.

The RecTrac app design and development is going well and looks great. Thank you to Samantha for all her hard work on developing the app. She is looking to do a soft release with a couple of families on March 15th. If all goes well, we plan to "launch" on March 20th.

Recreation Division – Programming

Gymnastics is having a busy month. Extra family gymnastics classes were added for the President's Day weekend, and all were full in addition to filling the regular classes. Three coaches completed CPR/first aid training and the aerial rigging safety certification. Adult Aerial Silks class has been full all month with new and returning students. Circus Arts Summer Camp is full, and the all-new Aerial Team Summer Camp is filling up quickly. The Aerial Team Camp is going to join Granby's 4th of July parade with a performance at either the beginning or end of the parade.

January saw 36 youth in our swim programs and 10 private lessons were booked that will continue through February.

Specialty Camp registration went very well. All ten Specialty Camps are full with waitlists. Registration opened at 9am on February 15th. Theater Camp was sold out with 19 on the waitlist by 9:04. We will promote any camp that is not full, we are confident they will fill by the start of summer. We brought back/added two additional teen programs this Summer.

Creative club is back and full with six participants. Outdoor Adventure Club ran in January and was extremely successful. Cross Country skiing started at the beginning of February. It is being contracted through Colorado Mountain Expeditions and is going very well. Employee CPR Class was held on March 5th with five participants.

The 22nd Annual Daddy Daughter Dance was held at Sun Outdoors on February 4th and was a great success with over 250 fathers and daughters braving the snow to share a special night.

We had a successful run with Share Winter with most of the kids moving up in skills by the end of the program.

After School program is averaging 10 kiddos a day. Friday Field Trips have had very low numbers for the past month causing two of the past Fridays to be cancelled.

We are excited to start rolling with Summer Rec Camp planning. We've teamed up with the Fraser Valley Library to have them host some exciting days for the kids this summer. Registration for local families will open March 18th, and will open April 15th for non-local families.

Parks & Athletics

The IceBox Ice Rink continues to stay busy with public skating sessions, adult league play, as well as FVHA youth practices and league play. The IceBox hosted CCYHL League play February 9th – February 11th. There were 9 teams (10UA & B, 14UA) participating and 18 games played over the weekend.



We have hosted 2 Cranmer Cup hockey games this month. This is a 3-weekend tournament consisting of Winter Park Resort employees. The last games will take place on February 24th.

On February 17th the IceBox hosted a Mites Hockey Jamboree. Littleton and Summit hockey teams participated along with 2 FVHA Mites teams. This was a great event for our 1st and 2nd year mite players.

Youth basketball continues to go well. There are 2 more weekends of league play and FVMRD hosts games on March 3rd at Middle Park Middle School. There are 5 teams participating in Grand County Youth Basketball. Grand County Youth Volleyball league, 3rd – 6th grade, registration is open. Youth volleyball league will begin in Mid-March.

Facilities Maintenance

Recreation Center:

We have implemented a new work order request system called Helixintel. This is an Asset Management software that allows staff to place work orders for maintenance related items. This software is provided free through a partnership with the Special Districts Association (SDA) of Colorado. A new steam generator was ordered for the Steam Room; this new unit will provide digital readings and less daily maintenance. It should arrive in 4–6 weeks.

Foundry:

New carpet tiles have been ordered so we can begin the process of removing old worn and stained tiles and replacing them as needed. We have scheduled a Brunswick on-site pinsetter training for the week of April 15th. This training will provide staff with the knowledge to work on the pinsetters and other maintenance related to the Brunswick bowling system.

Pole Creek: nothing to report.

Sports Complex: nothing to report.

Sincerely,

Fraser Valley Rec Staff



To: FVMRD Board of Directors
From: Brian Brigance
Division: Family Entertainment Division
Date: February 23, 2024
Subject: The Foundry Cinema & Bowl Department Report

Bowling

The Foundry wrapped up another successful season for both the Mixed & Men's Bowling Leagues this week and look forward to hosting a Doubles' Tournament this Sunday. We will be opening early to serve drinks and fresh breakfast items to the bowlers before transitioning to our normal operating hours. This event should be a great end to the league bowling season and leave everyone wanting more.

Cinema

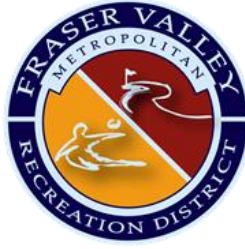
The Cinema has been seeing a slow end to January and not picking up much in February. This seems to be due to the repercussions created by the Screen Actors Guild strike. We do have Dune 2 coming out on March 1st, which we expect to bring in the crowds of Spring Break, as well as locals, during the weekdays. Keep an eye out for a short 1-week screening of Bob Marley "One Love" in late March. We are also working with the Winter Park Film Festival (WFFF) organizers to bring a one-night single screening of the 1969 film "Downhill Racer" special event to the Foundry on Friday, April 12th. The concept behind this event is to ignite excitement around the WFFF slated for September. Local community member and Hall of Fame member Bob Singley, who was a stunt double for Robert Redford in the movie, is slated to come speak at the event.

Food & Beverage

The Foundry is also very excited to have spent a day with Shamrock's pizza specialist to discover some new items as well as get an honest critique of our recipes and processes. We are excited to have an updated menu out in the next few weeks with the addition of 2 desserts as well as some additional menu items just in time for the Spring Breakers. We recently updated our concessions pricing to reflect increases in product cost. We have ordered a few additional high-top tables to improve seating capacity in the lobby area.

Sincerely,

Foundry Staff



To: FVMRD Board of Directors
From: Scott Ledin, Administration Division
Date: February 23, 2024
Subject: District Administration Department Report

General Administration

With the pending retirement of a few of our team members we have been working on updating job descriptions and will begin the process of posting these employment opportunities.

GPCRC Fitness Center Expansion Project

We received our executed contract from DOLA on January 26, which allows us to move forward with drafting and executing contracts with both MA Studios and PG Arnold. We have engaged our attorney to assist in contract review and negotiations. Because we are using a Construction Management/General Contractor format, which is an Integrated Project Delivery (IPD) method of construction, we must adopt a resolution authorizing the IDP method. We have added this resolution to our meeting agenda.

We held our first Owner, Architect, Contractor (OAC) meeting on Monday, February 5th. Our next OAC meeting will be held on Monday, February 26th.

Request for Proposal (RFP) for Marketing & Communications Services

We have been working on developing an RFP to assist the FVMRD in increasing and improving internal and external communications related to creating awareness of facilities, programs, parks, activities, and events to residents and guests, placing a priority on the use of websites and social media. Objectives also include assistance with maintaining ADA website accessibility compliance and improving bilingual marketing efforts. Scope of work includes (1) assessment of the FVMRD's current approach to marketing, public relations, advertising, and social media. (2) Develop and implement a comprehensive strategy to improve the District's communications reach, and effectiveness in sharing information. (3) Recommend metrics by which to measure improvement.

Legislative Issues Related to Special Districts

- ***Commission on Property Tax***

The Commission on Property Tax was created to study and make recommendations for a property tax structure that protects property owners and residential tenants from rising property taxes while meeting the needs of governments that rely on property tax to pay for local services.

- ***HB21-1110 – Colorado Laws for Persons with Disabilities***

Makes it a state civil rights violation for a government agency to exclude people with disabilities from receiving services or benefits because of lack of accessibility. Any Colorado government entity that doesn't meet OIT's web accessibility standards could be subject to injunctive relief, meaning a court order to fix the problem; actual monetary damages; or a fine of \$3,500 payable to the plaintiff, who must be someone from the disability community. All state agencies and local governments must be compliant with state standards by July 1, 2024.

- ***HB24-1080 – Youth Sports Personnel Requirements***

The bill clarifies that a director, coach, assistant coach, or athletic program personnel contracted by a private sports organization or program is a mandatory reporter. An organization that operates a youth athletic activity (youth sports organization) is required to have each paid coach of the youth athletic activity have a current CPR education certification. A youth sports organization means a private for-profit or not-for-profit organization that provides sports activities designed for the participation of youth 18 years of age or younger. All youth sports organization employees and volunteers who work directly with youth members, and any employee or volunteer who accompanies the youth sports organization on any trip that includes one or more overnight stays, must obtain a criminal history record check. A volunteer who is not acting in the capacity of a coach or manager, who only occasionally assists with the team, and who has an immediate family member participating in the youth sports organization is not required to obtain a criminal history record check. The bill creates a cause of action for failing to conduct a background check.

Sincerely,

District Administration