



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, February 28, 2023, 5:30pm

Grand Park Community Recreation Center

- I. CALL TO ORDER
- II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE
- III. REVIEW AND APPROVAL OF MINUTES
 - a. January 24, 2023 Meeting Minutes
- IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda.
- V. NEW BUSINESS
 - a. FVMRD Years of Service Recognition and Awards to Staff
- VI. DEPARTMENT REPORTS
 - a. Financial Report - January 2023
 - b. Pole Creek Golf Club
 - c. Grand Park Community Recreation Center
 - d. Recreation Programming
 - e. Fraser Valley Sports Complex & IceBox Ice Rink
 - f. Facilities Maintenance
 - g. District Administration
- VII. EXECUTIVE SESSION

C.R.S. 24-6-402(4)e – For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to the Foundry Cinema and Bowl Lease Agreement.
- VIII. ADJOURNMENT

Join Meeting Via Zoom:

<https://us02web.zoom.us/j/7271087488>

Dial in:

+1 346 248 7799

Meeting ID: 727 108 7488

FVMRD Mission:

Our mission is to provide recreational experiences for our residents and guests through innovative, quality programs and facilities that promote health and wellness.



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, January 24, 2023, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:31pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, Rainie Murdoch, Piper Ehlen, and Tom Overton were all in attendance. Tim Gagnon had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Kristen Webb, Michael Deulley, Austin DeGarmo, Jesse Dickinson, Brenna Kirk*

Public present (signed-in): *No public were present for the meeting.*

III. REVIEW AND APPROVAL OF MINUTES

- a. *December 6, 2022 Regular Board Meeting Minutes: Piper Ehlen motioned to approve the minutes as presented; Tom Overton seconded; all in favor 4-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. ACTION ITEMS

- a. *Resolution 01.24.23.01: Appointing Designated Election official and Authorizing Designated Election Official to Cancel Election. Tom Overton motioned to approve the resolution; Piper Ehlen seconded; all in favor 4-0.*
- b. *Resolution 01.24.23.02: Authorizing Director Election as Polling Place Election. Rainie Murdoch motioned to approve the resolution; Tom Overton seconded; all in favor 4-0.*

VI. DEPARTMENT REPORTS

- a. *December 2022 Financial Report: Scott Ledin gave a verbal summary of the written financial report. District wide year-end revenues were \$8,376,256; year-end expenses were \$6,815,127.*

Parks & Rec Combined year-end revenues were \$2,973,590; year-end costs and expenses were \$2,797,247. This includes General Recreation year-end revenues of \$307,719; Parks & Athletics year-end revenues of \$268,723; Rec Center year-end revenues of \$1,210,833; and District Administration year-end revenues of \$1,186,315.

Pole Creek Combined year-end revenues were \$2,972,996; year-end expenses were \$1,955,724. This includes Pro Shop year-end revenues of \$2,145,049; and Food & Beverage year-end revenues of \$804,318.

The Foundry year-end revenues were \$1,139,478; year-end expenses were \$780,797. Year-end net income before profit sharing was \$103,114 with an estimated profit share to the owners of \$19,057.

District Capital Expenditures were \$690,957 in 2022. District reserve fund balances increased \$138,846 in 2022.

- b. Pole Creek Golf Club: Jesse Dickinson gave a verbal summary of the written report. Pole Creek Golf Club received a Golfer's Choice Award for #1 Golf Course in Colorado!! Jesse will be attending a Denver buying show in February. The new POS system for the Pro Shop and the Bistro is moving forward and Jesse will meet with Ann regarding this transition. Brenna added that she is expecting the new POS system to be a great improvement over the existing system. Craig and the few winter Turf staff are staying busy with projects and prepping for the 2023 golf season. HTA has approached the Bistro about participating in the upcoming Progressive Ski Dinner.
- c. Grand Park Community Recreation Center/Recreation Programming: Scott Ledin gave a verbal update to the written report. We have received very few comments regarding the rate increase at GPCRC. Aquatics is short staffed again and there will be scheduled pool closures until additional lifeguard staff are hired and trained.
- d. Fraser Valley Sports Complex: Austin DeGarmo gave a verbal update to the written report. Hockey and Curling are going well. HTA is grooming the cross-country ski trail on Sundays, Wednesdays, and Fridays.
- e. Facilities Maintenance: Scott Ledin gave a verbal update to the written report. Scott introduced Michael Deulley, our new Facilities Maintenance supervisor. Scott and Jordan Rea have been training Michael on various Rec Center mechanical systems. John Ferlita, Facilities Maintenance Manager, is expected to return soon. There have been mechanical issues with the steam room, hot tub, and leisure pool. CEM was able to replace some hot tub filter parts, B&J Plumbing repaired a leak in the lap pool boiler, and AAA Steam & Sauna repaired the steam room. Michael has spent time at the Foundry working on repairs and may be able to attend the Brunswick pinsetter training school.
- f. District Administration: Scott Ledin gave a verbal update to the written report. The Board of Directors Election will be held on May 2nd and self-nomination forms are being accepted until 5pm on February 24th.

There has been some recent progress with the Swanson Ditch Easement & Maintenance Agreement. Draft deeds have been drawn up for water rights owners to review and sign.

Scott met with our DOLA representative, Kate McIntire, to discuss the GPCRC Fitness Expansion Project. She is assisting Scott in deciding which DOLA grants to apply for and when to apply. Scott also discussed grant funding opportunities with the Freeport-McMoRan representative.

Two appraisal proposals for The Foundry have been submitted with costs ranging from \$10,500 to \$17,000. The Board provided direction to move forward with scheduling an appraisal for The Foundry.

VII. ADJOURNMENT

Rainie Murdoch made a motion to adjourn the meeting; Piper Ehlen seconded; all in favor 4-0. The meeting was adjourned at 6:21pm.



February 28, 2023

FVMRD Years of Service Recognition Program

This program was originally established in 2013, at the direction of the Board of Directors to recognize employees for years of outstanding service and dedication. Beginning in 2022, we updated the program to recognize staff beginning with the completion of one year of service.

Employees being recognized this year have completed at least 1040 hours in 2022. This year we will be recognizing employees who have earned their "Years of Service Award" in 2022 as well as recognizing those that have reached that accomplishment in the past but were not previously recognized.

These wonderful employees will be presented awards for the following years of service:

YEAR 1:

Dennis Hyden – 2022
Brenna Kirk – 2022
Laura Pappal – 2022
Laurel Nance – 2022
*Mariana Bychkov**
*Robb Jackson**

*Jeremy Shaver**
*Blaine Unicume**
*Kelton Schmitz**
*Tanner Zupfer**
*Viktoria Bruner**

YEAR 5:

Giuliana Sheldon – 2022
*Jesse Dickinson**
*Ben Ganglehoff**
*Ann McConnell**
*Clint Iacovetto**
*John Florkiewicz**

*Sergio Melgar**
*Craig Cahalane**
*Carrie Casals**
*Kai Brosze**
*Austin DeGarmo**
*Dan Weida**

YEAR 10:

Kristin Erickson – 2022

YEAR 15:

None

YEAR 20:

None

YEAR 25:

*Scott Ledin**
*Michelle Seville**

*Troy Iacovetto**
*Diedrich Johnson**

**These employees will be receiving the new recognition awards for previous "Years of Service"*



Fraser Valley Recreation District

YEARS OF SERVICE PROGRAM

The Fraser Valley Years of Service Program was established in 2013 to recognize and reward employees commitment to the Fraser Valley Rec District. In 2022, the program was revamped to enhance the recognition for committed employees.

Criteria

- Completed 1040 Hours a year (average of 20 hours a week)

Years of Service & Gifts

YEAR 1

Logo Yet Cup
Logoed Baseball Cap or Stocking Cap
\$25 Visa Gift Card

YEAR 5

Logoed Patagonia Micro D Fleece
\$50 Visa Gift Card

YEAR 10

Logoed Patagonia Nano Puff Vest
\$100 Visa Gift Card

YEAR 15

Logoed Patagonia Nano Puff Jacket
\$150 Visa Gift Card

YEAR 20

\$250 Patagonia Gift of Choice
\$200 Visa Gift Card

YEAR 25

FVMRD Medallion



MONTHLY FINANCIAL / BUDGET SUMMARY

Attached is the financial report for JANUARY 2023. The following provides a summary of the month as compared to budget. A monthly budget has been put together for all departments for 2023. Monthly Revenues were budgeted based on historical averages as well as last year's actual data.

District-wide:

1. District -wide revenues for January exceeded budget by \$63,006.
2. Costs of Goods sold were \$10,239 over budget due to additional sales.
3. District-wide expenses for the month of January were \$9,546 over with budget.
4. Net Income for the District for January is \$100,3410 which is \$43,221 better than budget.

Parks & Recreation Combined:

1. Revenue for Parks and Rec Combined was \$43,135 better than budget.
2. Costs were in line with budget for the month.
3. Expenses were \$2,017 over budget for the month mainly due to credit card fees.
4. Parks and Rec Combined ended the month \$40,890 better than budget.

District Administration:

1. January activity was in line with budget.

General Recreation:

1. January revenue exceeded budget by \$5,109 mainly due to grant income of \$3,500 for the Share Winter Park Program.
2. Expenses were in line with budget.
3. General Rec ended the month \$5,042 better than budget.

Parks & Athletics / Ice Rink:

1. Revenues for January exceeded budget by \$4,804 mainly due to the sale of the old Olympia Re-surfacer for \$4,000.
2. Costs of Goods Sold and Expenses were in line with budget.
3. The Parks and Athletics department ended the month \$4,831 better than budget.

Recreation Center:

1. Revenue for January exceeded budget by \$32,614. Major variances as compared to budget are as follows:
 - a. Memberships were \$16,386 better than budget. This includes the deferred membership revenue from December.
 - b. Punchcards were \$5,111 better than budget and also includes deferred revenue from December sales.
 - c. Daily Admissions were \$3,060 better than budget.
 - d. Gymnastics, Aquatics and Fitness Revenues each ended the month approximately \$1,800 better than budget.
 - e. Retail Sales and Facility Rentals were \$2,284 better than budget combined.
2. Costs and Expenses were \$2,345 over budget for the month mainly due to credit card fees.
3. The Rec Center ended January \$30,269 better than of budget.

Pole Creek Golf Club Combined:

1. Revenue for the Golf Course fell short of budget by \$2,168.
2. Costs and Expenses were \$3,359 over budget.
3. The Golf Course ended the month \$5,528 short of budget.

Pro Shop:

1. January activity was in line with budget.

Turf Maintenance:

1. January activity was in line with budget.

Food & Beverage:

1. January revenues were \$2,168 short of budget.
2. Costs were \$2,278 over budget due to increased food costs.
3. Expenses were \$1,081 over budget for the month mainly due to utility costs and rising natural gas prices.
4. The restaurant ended January \$5,628 short of budget.

Foundry Cinema and Bowl

1. Revenue in January exceeded budget by \$21,617. Major variances as compared to budget are as follows:
 - a. Bowling Sales were \$9,021 better than budget
 - b. Concessions Sales were \$3,167 better than budget
 - c. Food and Beverage Sales were \$6,117 better than budget
 - d. League Fees were \$1,740 better than budget.
2. Costs of Goods Sold were \$7,733 over budget due to additional sales.
3. Expenses were over budget by \$6,429 for the month mainly due to credit card fees and wage expenses.
4. The Foundry ended January \$7,455 better than budget.

Debt Service:

1. Actual property tax revenue received in January fell in line with budget.

Capital Expenditures:

1. Capital Expenditures for the month were \$27,430.
2. Lease payments on vehicles and equipment were \$3,580
3. A deposit of \$23,850 was paid for the Driving Range Netting project.

Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide Totals

January 31, 2023									
	Current Period			2021 YTD	Year to Date			% YTD	2023
	Actual	Budget	Variance	Actual	Actual	Budget	Variance	Budget	Budget
District Administration									
Total Income	84,219	83,611	608	81,641	84,219	83,611	608	6.9%	1,217,170
Total Expense	38,620	38,759	(139)	34,887	38,620	38,759	(139)	6.8%	565,035
Net Income	45,599	44,852	747	46,754	45,599	44,852	747		652,135
General Recreation									
Total Income	20,659	15,550	5,109	12,598	20,659	15,550	5,109	8.9%	233,200
Total Expense	21,758	21,692	66	18,374	21,758	21,692	66	5.6%	388,380
Net Income	(1,100)	(6,142)	5,042	(5,777)	(1,100)	(6,142)	5,042		(155,180)
Parks & Athletics									
Total Income	34,129	29,325	4,804	33,740	34,129	29,325	4,804	12.9%	265,500
Total Cost of Goods	661	700	(40)	1,362	661	700	(40)	13.2%	5,000
Total Expense	47,174	47,162	12	47,658	47,174	47,162	12	8.4%	563,530
Net Income	(13,706)	(18,537)	4,831	(15,280)	(13,706)	(18,537)	4,831		(303,030)
Rec Center									
Total Income	215,838	183,224	32,614	140,349	215,838	183,224	32,614	17.0%	1,270,005
Total Cost of Goods	1,528	1,261	267	685	1,528	1,261	267	13.9%	11,000
Total Expense	134,887	132,809	2,078	109,206	134,887	132,809	2,078	9.8%	1,377,994
Net Income	79,423	49,154	30,269	30,459	79,423	49,154	30,269		(118,989)
Pro Shop									
Total Income	0	0	0	360	0	0	0	0.0%	2,289,000
Total Cost of Goods	0	0	0	254	0	0	0	0.0%	150,500
Total Expense	13,097	13,279	(182)	12,785	13,097	13,279	(182)	2.3%	575,121
Net Income	(13,097)	(13,279)	182	(12,680)	(13,097)	(13,279)	182		1,563,379
Food & Beverage									
Total Income	15,707	17,875	(2,168)	21,485	15,707	17,875	(2,168)	1.9%	821,350
Total Cost of Goods	9,034	6,756	2,278	8,690	9,034	6,756	2,278	3.2%	284,200
Total Expense	26,394	25,212	1,182	25,031	26,394	25,212	1,182	5.4%	489,071
Net Income	(19,721)	(14,093)	(5,628)	(12,236)	(19,721)	(14,093)	(5,628)		48,079
Turf Maintenance									
Total Income	0	0	0	0	0	0	0	0.0%	20,300
Total Expense	83,297	83,215	82	121,023	83,297	83,215	82	8.9%	934,260
Net Income	(83,297)	(83,215)	(82)	(121,023)	(83,297)	(83,215)	(82)		(913,960)
Total Golf Course									
Total Income	15,707	17,875	(2,168)	21,846	15,707	17,875	(2,168)	0.5%	3,130,650
Total Cost of Goods	9,034	6,756	2,278	8,945	9,034	6,756	2,278	2.1%	434,700
Total Expense	122,787	121,706	1,081	158,840	122,787	121,706	1,081	6.1%	1,998,452
Net Income	(116,115)	(110,587)	(5,528)	(145,939)	(116,115)	(110,587)	(5,528)		697,499
Total Parks & Recreation									
Total Income	354,845	311,710	43,135	268,328	354,845	311,710	43,135	11.9%	2,985,875
Total Cost of Goods	2,188	1,961	227	2,047	2,188	1,961	227	13.7%	16,000
Total Expense	242,439	240,422	2,017	210,125	242,439	240,422	2,017	8.4%	2,894,939
Net Income	110,217	69,327	40,890	56,156	110,217	69,327	40,890		74,936
Total Foundry									
Total Income	124,842	103,225	21,617	78,285	124,842	103,225	21,617	9.9%	1,258,500
Total Cost of Goods	28,092	20,359	7,733	17,491	28,092	20,359	7,733	8.2%	341,800
Total Expense	73,401	66,972	6,429	61,503	73,401	66,972	6,429	8.7%	845,245
Net Income	23,349	15,894	7,455	(709)	23,349	15,894	7,455		71,455
Debt Service									
Total Income	87,324	86,900	424	84,086	87,324	86,900	424	6.9%	1,267,308
Total Expense	4,366	4,345	21	4,204	4,366	4,345	21	0.3%	1,263,865
Net Income	82,958	82,555	403	79,882	82,958	82,555	403		3,443
Total Conservation Trust									
Total Income	3	5	(2)	1	3	5	(2)	0.0%	34,575
Total Expense	72	75	(3)	0	72	75	(3)	0.2%	46,000
Net Income	(69)	(70)	1	1	(69)	(70)	1		(11,425)
Total District Wide									
Total Income	582,721	519,715	63,006	452,545	582,721	519,715	63,006	6.7%	8,676,908
Total Cost of Goods	39,315	29,076	10,239	28,483	39,315	29,076	10,239	5.0%	792,500
Total Expense	443,066	433,520	9,546	434,672	443,066	433,520	9,546	6.3%	7,048,501
Net Income	100,340	57,119	43,221	(10,609)	100,340	57,119	43,221		835,907
Capital Expenditures									
Total Income	0	0	0	0	0	0	0	0.0%	0
Total Expense	27,430	27,430	0	17,244	27,430	27,430	0	2.8%	968,537
Net Income	(27,430)	(27,430)	(0)	(17,244)	(27,430)	(27,430)	0		(968,537)

**Fraser Valley Metropolitan Recreation District
Pole Creek Golf Course
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
Ordinary Income/Expense									
Income									
3010 • Club Rental Income	0	0	0	0	0	0	0	0.0%	36,000
3050 • Driving Range Income	0	0	0	0	0	0	0	0.0%	115,000
3060 • Food	11,963	13,575	(1,612)	16,358	11,963	13,575	(1,612)	2.5%	470,000
3070 • Food Discounts	(900)	(700)	(200)	(787)	(900)	(700)	(200)	3.8%	(23,500)
3090 • Golf Cart Rentals	0	0	0	0	0	0	0	0.0%	430,000
3100 • Greens Fees Income	0	0	0	0	0	0	0	0.0%	1,100,000
3130 • Beverage	5,246	5,600	(354)	6,038	5,246	5,600	(354)	1.3%	406,000
3131 • Beverage Discounts	(632)	(600)	(32)	(424)	(632)	(600)	(32)	2.0%	(32,150)
3160 • Season Pass Income	0	0	0	0	0	0	0	0.0%	195,000
3165 • Resident ID Cards Income	0	0	0	225	0	0	0	0.0%	105,000
3168 • Merchandise Sales	0	0	0	135	0	0	0	0.0%	230,000
3171 • Tee Sign Revenue	0	0	0	0	0	0	0	0.0%	6,000
3205 • Tournament Premiums	0	0	0	0	0	0	0	0.0%	70,000
3300 • Events	0	0	0	300	0	0	0	0.0%	1,000
3370 • Grounds Maintenance Income	0	0	0	0	0	0	0	0.0%	6,800
Total Income	15,678	17,875	(2,197)	21,846	15,678	17,875	(2,197)	0.5%	3,115,150
Cost of Goods Sold									
4010 • Cost of Food	6,677	5,430	1,247	6,720	6,677	5,430	1,247	3.6%	188,000
4030 • Cost of Beverages	2,357	1,326	1,031	1,971	2,357	1,326	1,031	2.5%	96,200
6425 • Merchandise	0	0	0	254	0	0	0	0.0%	115,000
6560 • Rental Supplies	0	0	0	0	0	0	0	0.0%	35,500
Total COGS	9,034	6,756	2,278	8,945	9,034	6,756	2,278	2.1%	434,700
Gross Profit	6,643	11,119	(4,476)	12,901	6,643	11,119	(4,476)	0.2%	2,680,450
Expense									
5010 • Salaries	29,660	29,661	(1)	28,955	29,660	29,661	(1)	7.1%	419,750
5020 • Wages	10,689	10,225	464	9,012	10,689	10,225	464	1.7%	639,000
5024 • Pension Contributions	1,680	1,700	(20)	1,504	1,680	1,700	(20)	3.7%	45,703
5030 • Health Insurance	6,736	6,737	(1)	5,567	6,736	6,737	(1)	9.2%	73,124
5040 • Medicare Tax	647	663	(16)	598	647	663	(16)	3.6%	17,853
5050 • Unemployment Tax	89	107	(18)	82	89	107	(18)	3.7%	2,418
5060 • Worker's Compensation	1,498	1,590	(92)	1,130	1,498	1,590	(92)	7.9%	19,036
6020 • Advertising	2,291	2,300	(9)	1,243	2,291	2,300	(9)	14.3%	16,000
6040 • Automobile Mileage	0	0	0	0	0	0	0	0.0%	250
6080 • Cart Paths	0	0	0	0	0	0	0	0.0%	3,000
6090 • Cash (Over)/Short	0	0	0	(34)	0	0	0	0.0%	0
6110 • Cleaning Supplies	510	500	10	79	510	500	10	12.8%	4,000
6130 • Clubhouse Landscaping	0	0	0	0	0	0	0	0.0%	22,000
6140 • Computer Expense / Support	1,183	1,210	(27)	1,449	1,183	1,210	(27)	7.2%	16,500
6150 • Consulting Fees	0	0	0	0	0	0	0	0.0%	1,000
6180 • Credit Card Fees	805	671	134	805	805	671	134	0.9%	85,378
6200 • Driving Range Supplies	0	0	0	0	0	0	0	0.0%	5,000
6210 • Dues, Licenses & Certificates	1,170	1,195	(25)	1,270	1,170	1,195	(25)	26.6%	4,400
6240 • Equipment Rental	90	80	10	85	90	80	10	0.7%	13,000
6250 • Equipment Repairs & Parts	340	350	(10)	13,010	340	350	(10)	0.9%	37,000

**Fraser Valley Metropolitan Recreation District
Pole Creek Golf Course
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
6265 • Equipment Lease	0	0	0	0	0	0	0	0.0%	7,117
6310 • Fuel & Oil	0	0	0	1,971	0	0	0	0.0%	30,000
6315 • Golf Car Lease	0	0	0	0	0	0	0	0.0%	119,844
6350 • Irrigation Supplies / Pumph	0	0	0	4,576	0	0	0	0.0%	12,000
6354 • Laundry	400	400	0	660	400	400	0	5.3%	7,500
6360 • Legal Fees	0	0	0	0	0	0	0	0.0%	1,500
6370 • Liability Insurance	2,689	2,787	(98)	2,577	2,689	2,787	(98)	8.1%	33,389
6400 • Maintenance Agreements	0	0	0	0	0	0	0	0.0%	10,250
6405 • Maintenance & Repair	114	125	(11)	3,356	114	125	(11)	0.7%	16,500
6410 • Maint. Supplies/Tools	1,259	1,250	9	397	1,259	1,250	9	31.5%	4,000
6420 • Meals	0	0	0	0	0	0	0	0.0%	2,500
6450 • Furntiure & Equipment	0	0	0	0	0	0	0	0.0%	5,500
6480 • Operating Supplies	604	625	(21)	320	604	625	(21)	3.3%	18,300
6485 • Paper/Plastic Goods	0	0	0	861	0	0	0	0.0%	17,000
6510 • Pest Control	0	0	0	0	0	0	0	0.0%	7,000
6580 • Sand	0	0	0	0	0	0	0	0.0%	15,000
6585 • Satellite TV / Music	305	300	5	300	305	300	5	8.0%	3,800
6590 • Schools & Seminars	683	680	3	910	683	680	3	17.1%	4,000
6600 • Security Systems	70	70	(0)	70	70	70	(0)	8.3%	840
6610 • Seeds, Chems & Fertilizer	50,708	50,700	8	69,548	50,708	50,700	8	42.3%	120,000
6630 • Signage	0	0	0	0	0	0	0	0.0%	400
6632 • Smallwares	151	150	1	210	151	150	1	6.0%	2,500
6634 • Spoilage	170	150	20	140	170	150	20	8.5%	2,000
6650 • Telephone	1,389	1,330	59	1,334	1,389	1,330	59	8.7%	16,000
6660 • Toilet Rental & Supplies	0	0	0	0	0	0	0	0.0%	500
6690 • Trash Removal	509	450	59	437	509	450	59	9.1%	5,600
6710 • Uniforms	101	100	1	74	101	100	1	1.1%	9,500
6715 • Utilities	4,775	4,150	625	5,447	4,775	4,150	625	6.3%	75,500
6720 • Vehicle Maintenance	518	500	18	(5)	518	500	18	34.5%	1,500
6735 • Employee / Vol Support	0	0	0	0	0	0	0		1,500
6740 • Water System Maintenance	954	950	4	902	954	950	4	6.2%	15,500
Total Expense	122,787	121,706	1,081	158,840	122,787	121,706	1,081	6.2%	1,990,952
Net Ordinary Income	(116,144)	(110,587)	(5,557)	(145,939)	(116,144)	(110,587)	(5,557)		689,499
Other Income/Expense									
Other Income									
3170-1 • Misc. Income	29	0	29	0	29	0	29	0	8,000
3125 • Fund Raising Income	0	0	0	0	0	0	0	0.0%	7,500
3210 • Grant Income	0	0	0	0	0	0	0	0.0%	0
8015 • Insurance Remibursement	0	0	0	0	0	0	0	0.0%	0
Total Other Income	29	0	29	0	29	0	29	0.2%	15,500
Other Expense									
6283 • Fund Raising Expenditure	0	0	0	0	0	0	0	0.0%	7,500
9015 • Insurance Repairs	0	0	0	2,220	0	0	0	0.0%	0
Total Other Expense	0	0	0	2,220	0	0	0	0.0%	7,500
Net Other Income	29	0	29	(2,220)	29	0	29	0.0%	8,000
Net Income	(116,115)	(110,587)	(5,528)	(148,159)	(116,115)	(110,587)	(5,528)		697,499

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
Ordinary Income/Expense									
Income									
3031 • Memberships	102,011	85,625	16,386	73,735	102,011	85,625	16,386	21.7%	471,000
3032 • Punch Cards	34,211	29,100	5,111	14,251	34,211	29,100	5,111	28.3%	121,000
3033 • Daily Admissions	39,486	36,050	3,436	20,102	39,486	36,050	3,436	11.4%	347,000
3034 • Gymnastics Programs	17,144	15,750	1,394	20,231	17,144	15,750	1,394	13.1%	130,700
3035 • Aquatic Programs	6,117	4,200	1,917	1,550	6,117	4,200	1,917	20.4%	30,000
3036 • Fitness Programs	4,271	2,350	1,921	(137)	4,271	2,350	1,921	10.0%	42,500
3037 • Child Care	5	25	(20)	5	5	25	(20)	0.7%	750
3038 • Vending	0	0	0	0	0	0	0	0.0%	2,000
3039 • Climbing Wall	1,680	1,550	130	3,314	1,680	1,550	130	19.8%	8,500
3040 • Retail Sales	3,869	2,525	1,344	1,676	3,869	2,525	1,344	17.6%	22,000
3041 • Concessions	1,856	1,500	356	1,457	1,856	1,500	356	17.7%	10,500
3080 • User Fees-Adult	4,425	4,000	425	(3,565)	4,425	4,000	425	26.0%	17,000
3085 • User Fees-Youth	15,121	13,600	1,521	9,634	15,121	13,600	1,521	6.9%	218,000
3110 • Interest Income	1,596	550	1,046	328	1,596	550	1,046	24.5%	6,500
3111 • Interest Income County	0	0	0	0	0	0	0	0.0%	1,800
3123 • Special Events	2,470	2,000	470	2,368	2,470	2,000	470	54.9%	4,500
3124 • Sponsorships	0	0	0	700	0	0	0	0.0%	12,200
3172 • Facility Rental Fees	9,218	7,700	1,518	7,357	9,218	7,700	1,518	13.6%	68,000
3173 • Skate Rentals	2,086	2,700	(614)	2,382	2,086	2,700	(614)	9.7%	21,500
3180 • Property Tax Income-Current	72,884	71,049	1,835	69,170	72,884	71,049	1,835	6.9%	1,058,870
3181 • Property Tax-Delinquent	0	0	0	0	0	0	0	0.0%	0
3200 • Specific Ownership Taxes	9,740	12,012	(2,272)	12,143	9,740	12,012	(2,272)	6.5%	150,000
3205 • Leagues & Tournaments	10,301	11,000	(700)	19,822	10,301	11,000	(700)	10.0%	103,000
3209 • Donations	0	0	0	0	0	0	0	0.0%	(500)
Total Income	338,488	303,286	35,202	256,521	338,488	303,286	35,202	11.9%	2,846,820
Cost of Goods Sold									
6425 • Merchandise	2,188	1,961	227	2,047	2,188	1,961	227	13.7%	16,000
Total COGS	2,188	1,961	227	2,047	2,188	1,961	227	13.7%	16,000
Gross Profit	336,300	301,325	34,975	254,474	336,300	301,325	34,975	11.9%	2,830,820
Expense									
5010 • Salaries	56,596	60,839	(4,243)	51,942	56,596	60,839	(4,243)	6.7%	846,500
5020 • Wages	65,881	61,775	4,106	42,185	65,881	61,775	4,106	8.8%	751,000
5024 • Pension Contributions	4,593	4,779	(186)	3,551	4,593	4,779	(186)	7.7%	59,906
5025 • Contract Labor	1,100	1,100	0	4,000	1,100	1,100	0	1.9%	57,400
5030 • Health Insurance	17,503	18,679	(1,176)	16,068	17,503	18,679	(1,176)	7.8%	225,347
5040 • Medicare Tax	1,775	1,813	(38)	1,363	1,775	1,813	(38)	7.7%	23,163
5050 • Unemployment Tax	245	253	(8)	188	245	253	(8)	7.7%	3,196
5060 • Worker's Compensation	1,405	1,483	(78)	1,285	1,405	1,483	(78)	8.0%	17,657
6000 • Accounting Fees	0	0	0	0	0	0	0	0.0%	15,250
6010 • Adult Program Supplies	602	600	2	0	602	600	2	24.1%	2,500
6020 • Advertising	4,199	4,200	(1)	9,180	4,199	4,200	(1)	24.0%	17,500
6035 • Aquatics	123	125	(2)	174	123	125	(2)	3.1%	4,000
6040 • Automobile Mileage	0	0	0	31	0	0	0	0.0%	2,000
6070 • Board/Staff Development	272	275	(3)	128	272	275	(3)	3.4%	8,000
6090 • Cash (Over)/Short	(72)	0	(72)	21	(72)	0	(72)	0.0%	0
6110 • Cleaning Supplies	1,086	1,075	11	1,110	1,086	1,075	11	6.8%	16,050
6130 • Clubhouse Landscaping	0	0	0	0	0	0	0	0.0%	1,700

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
6131 • Community Gardens	0	0	0	0	0	0	0	0.0%	4,000
6140 • Computer Expense / Support	20,768	20,630	138	9,040	20,768	20,630	138	53.1%	39,110
6150 • Consulting Fees	0	0	0	125	0	0	0	0.0%	12,000
6180 • Credit Card Fees	3,941	2,425	1,516	2,378	3,941	2,425	1,516	11.4%	34,500
6210 • Dues, Licesnses & Certificatio	2,330	2,200	130	1,441	2,330	2,200	130	17.7%	13,150
6220 • Election Supplies	36	0	36	40	36	0	36	0.5%	8,000
6240 • Equipment Rental	0	0	0	0	0	0	0	0.0%	1,500
6250 • Equipment Repairs & Parts	32	50	(18)	221	32	50	(18)	0.4%	8,400
6273 • Field Trips-Youth	484	500	(16)	1,881	484	500	(16)	4.6%	10,500
6274 • Field Trips-Adult / Teen	0	0	0	0	0	0	0	0.0%	1,500
6295 • Fitness	0	0	0	59	0	0	0	0.0%	2,400
6310 • Fuel & Oil	1,238	1,200	38	1,655	1,238	1,200	38	7.5%	16,500
6333 • Gymnastics	64	75	(11)	74	64	75	(11)	1.0%	6,500
6350 • Irrigation Supplies / Pumphou	0	0	0	0	0	0	0	0.0%	2,500
6355 • League Supplies	1,091	1,000	91	937	1,091	1,000	91	6.6%	16,500
6360 • Legal Fees	0	0	0	0	0	0	0	0.0%	6,000
6370 • Liability Insurance	5,236	5,029	207	4,684	5,236	5,029	207	8.7%	60,469
6400 • Maintenance Agreements	6,946	6,200	746	6,400	6,946	6,200	746	20.7%	33,500
6405 • Maintenance & Repair	3,525	3,537	(12)	3,585	3,525	3,537	(12)	7.3%	48,500
6410 • Maint. Supplies/Tools	1,100	1,175	(75)	994	1,100	1,175	(75)	4.3%	25,600
6420 • Meals	306	300	6	0	306	300	6	6.4%	4,800
6450 • Furntiure & Equipment	2,893	2,500	393	973	2,893	2,500	393	18.5%	15,600
6480 • Operating Supplies	410	450	(40)	1,881	410	450	(40)	3.0%	13,550
6485 • Paper/Plastic Goods	782	750	32	297	782	750	32	14.2%	5,500
6518 • Pool Chemicals & Supplies	857	750	107	3,650	857	750	107	3.1%	27,350
6561 • Payroll Expenses	1,189	1,200	(11)	1,847	1,189	1,200	(11)	7.1%	16,750
6585 • Satellite TV / Music	721	720	1	697	721	720	1	17.9%	4,020
6590 • Schools & Seminars	1,431	1,425	6	0	1,431	1,425	6	9.8%	14,650
6600 • Security Systems	111	112	(1)	111	111	112	(1)	8.2%	1,350
6610 • Seeds, Chems & Fertilizer	0	0	0	5,362	0	0	0	0.0%	12,000
6630 • Signage	0	0	0	0	0	0	0	0.0%	2,000
6631 • Special Events	572	575	(3)	915	572	575	(3)	22.9%	2,500
6635 • Summer Program Supplies	0	0	0	0	0	0	0	0.0%	2,000
6650 • Telephone	1,497	1,651	(154)	1,536	1,497	1,651	(154)	7.6%	19,812
6660 • Toilet Rental & Supplies	0	0	0	0	0	0	0	0.0%	3,500
6680 • Transportation	0	0	0	205	0	0	0	0.0%	4,000
6690 • Trash Removal	390	450	(60)	367	390	450	(60)	6.5%	6,000
6710 • Uniforms	0	0	0	181	0	0	0	0.0%	4,300
6715 • Utilities	24,018	23,590	428	22,006	24,018	23,590	428	10.0%	241,000
6720 • Vehicle Maintenance	0	0	0	392	0	0	0	0.0%	5,000
6730 • Youth Program Supplies	61	75	(14)	183	61	75	(14)	0.9%	7,000
6735 • Employee / Vol Support	16	0	16	0	16	0	16	0.5%	3,500
6740 • Water System Maintenance	930	900	30	621	930	900	30	10.6%	8,750
Total Expense	238,281	236,465	1,816	205,966	238,281	236,465	1,816	8.4%	2,827,230
Net Ordinary Income	98,019	64,860	33,159	48,508	98,019	64,860	33,159		3,590
Other Income/Expense									
Other Income									
3122 • Grand Classic Revenue	0	0	0	0	0	0	0	0.0%	18,000
3125 • Fund Raising Income	350	350	0	0	350	350	0	46.7%	750
3170-1 • Misc. Income	4,010	0	4,010	0	4,010	0	4,010	0.0%	0
3183 • Property Tax Income O&M	8,496	8,074	422	8,063	8,496	8,074	422	7.1%	120,305

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
3210 - Grant Income	3,500	0	3,500	3,744	3,500	0	3,500	0.0%	0
Total Other Income	16,357	8,424	7,933	11,807	16,357	8,424	7,933	11.8%	139,055
Other Expense									
6330 - Grants & Donations	89	0	89	297	89	0	89	1.1%	8,000
6283 - Fund Raising Expenditure	0	0	0	0	0	0	0	0.0%	750
9050 - Treasurer's Fees	4,069	3,957	112	3,862	4,069	3,957	112	6.9%	58,959
Total Other Expense	4,158	3,957	201	4,159	4,158	3,957	201	6.1%	67,709
Net Other Income	12,199	4,467	7,732	7,648	12,199	4,467	7,732	17.1%	71,346
Net Income	110,217	69,327	40,890	56,156	110,217	69,327	40,890		74,936

Fraser Valley Metropolitan Recreation District
The Foundry Cinema Bowl
January 31, 2023

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
Ordinary Income/Expense									
Income									
3011 • Bowling Sales	39,071	30,050	9,021	27,428	39,071	30,050	9,021	12.3%	318,000
3038 • Vending / Arcade	3,907	3,000	907	1,849	3,907	3,000	907	21.7%	18,000
3041 • Concessions	9,742	6,575	3,167	6,182	9,742	6,575	3,167	8.1%	120,000
3043 • Movie Sales	22,562	22,000	562	14,196	22,562	22,000	562	6.4%	350,000
3060 • Food	11,599	9,950	1,649	7,226	11,599	9,950	1,649	7.7%	150,000
3070 • Food Discounts	(265)	(150)	(115)	(72)	(265)	(150)	(115)	13.3%	(2,000)
3123 • Special Events	0	0	0	0	0	0	0	0.0%	1,000
3124 • Sponsorships	4,080	3,750	330	3,480	4,080	3,750	330	9.1%	45,000
3130 • Beverage	27,168	22,700	4,468	16,722	27,168	22,700	4,468	11.8%	230,000
3131 • Beverage Discounts	(355)	(150)	(205)	(166)	(355)	(150)	(205)	17.8%	(2,000)
3172 • Facility Rental Fees	1,000	1,000	0	0	1,000	1,000	0	6.5%	15,500
3205 • Leagues & Tournaments	6,240	4,500	1,740	1,440	6,240	4,500	1,740	41.6%	15,000
Total Income	124,749	103,225	21,524	78,285	124,749	103,225	21,524	9.9%	1,258,500
Cost of Goods Sold									
4010 • Cost of Food	6,391	4,873	1,518	3,557	6,391	4,873	1,518	8.7%	73,500
4030 • Cost of Beverages	7,131	4,778	2,353	5,600	7,131	4,778	2,353	11.5%	62,100
6426 • Cost of Movies	9,776	9,000	776	7,200	9,776	9,000	776	5.6%	175,000
6427 • Cost of Concessions	4,794	1,708	3,086	1,134	4,794	1,708	3,086	15.4%	31,200
Total COGS	28,092	20,359	7,733	17,491	28,092	20,359	7,733	8.2%	341,800
Gross Profit	96,657	82,866	13,791	60,794	96,657	82,866	13,791	10.5%	916,700
Expense									
5010 • Salaries	4,615	4,616	(1)	4,615	4,615	4,616	(1)	7.0%	66,000
5020 • Wages	21,982	17,925	4,057	17,967	21,982	17,925	4,057	8.6%	255,000
5024 • Pension Contributions	1,372	1,113	259	883	1,372	1,113	259	9.1%	15,038
5030 • Health Insurance	987	1,321	(334)	960	987	1,321	(334)	6.3%	15,764
5040 • Medicare Tax	530	484	46	417	530	484	46	8.0%	6,655
5050 • Unemployment Tax	73	58	15	58	73	58	15	9.2%	792
5060 • Worker's Compensation	291	326	(35)	208	291	326	(35)	7.6%	3,846
6020 • Advertising & Promotion	2,749	2,800	(51)	2,768	2,749	2,800	(51)	44.3%	6,200
6090 • Cash (Over)/Short	0	0	0	(10)	0	0	0	0.0%	0
6110 • Cleaning Supplies	92	100	(8)	359	92	100	(8)	1.4%	6,500
6140 • Computer Expense / Support	95	100	(5)	95	95	100	(5)	1.8%	5,300
6150 • Consulting Fees	250	250	0	250	250	250	0	8.3%	3,000
6180 • Credit Card Fees	3,749	2,452	1,297	1,875	3,749	2,452	1,297	10.4%	36,000
6210 • Dues, Licenses & Certification	1,055	1,050	5	500	1,055	1,050	5	52.8%	2,000
6240 • Equipment Rental	190	175	15	155	190	175	15	9.5%	2,000
6250 • Equipment Repairs & Parts	294	300	(6)	1,076	294	300	(6)	2.4%	12,000
6270 • Facility Lease	25,000	25,000	0	20,000	25,000	25,000	0	8.3%	300,000
6354 • Laundry	267	350	(83)	300	267	350	(83)	6.4%	4,200
6360 • Legal Fees	0	0	0	0	0	0	0	0.0%	3,000
6370 • Liability Insurance	808	862	(54)	794	808	862	(54)	7.8%	10,300
6400 • Maintenance Agreements	1,127	610	517	535	1,127	610	517	16.1%	7,000
6405 • Maintenance & Repair	224	225	(2)	1,913	224	225	(2)	2.6%	8,500
6410 • Maint. Supplies/Tools	133	125	8	176	133	125	8	3.8%	3,500

Fraser Valley Fraser Valley Metropolitan Recreation District
The Foundry Cinema Bowl
January 31, 2023

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
6450 - Furntiure & Equipment	0	0	0	0	0	0	0	0.0%	0
6480 - Operating Supplies	0	0	0	96	0	0	0	0.0%	5,000
6485 - Paper Goods / Supplies	1,847	1,750	97	607	1,847	1,750	97	24.6%	7,500
6585 - Satellite TV / Music	425	425	0	406	425	425	0	10.6%	4,000
6590 - Schools & Seminars	0	0	0	0	0	0	0	0.0%	4,000
6600 - Security Systems	0	0	0	0	0	0	0	0.0%	400
6631 - Special Events	0	0	0	0	0	0	0	0.0%	500
6632 - Smallwares	0	0	0	0	0	0	0	0.0%	1,000
6634 - Spoilage	0	0	0	0	0	0	0	0.0%	750
6650 - Telephone	381	375	6	359	381	375	6	8.5%	4,500
6690 - Trash Removal	853	580	273	549	853	580	273	12.2%	7,000
6710 - Uniforms	0	0	0	0	0	0	0	0.0%	500
6715 - Utilities	4,012	3,600	412	3,595	4,012	3,600	412	10.8%	37,000
6735 - Employee / Vol Support	0	0	0	0	0	0	0	0.0%	500
Total Expense	73,401	66,972	6,429	61,503	73,401	66,972	6,429	8.7%	845,245
Net Ordinary Income	23,256	15,894	7,362	(709)	23,256	15,894	7,362	32.5%	71,455
Other Income/Expense									
Other Income									
3170-1 - Misc. Income	93	0	93	0	93	0	93	0	0
Total Other Income	93	0	93	0	93	0	93	0.0%	0
Net Other Income	93	0	93	0	93	0	93	0.0%	0
Net Income	23,349	15,894	7,455	(709)	23,349	15,894	7,455		71,455

Fraser Valley Metropolitan Recreation District
Capital Expenditures
January 31, 2023

	Current Period			2022	Year to date			% YTD	2023 Draft
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
Income									
3124 · Sponsorships	0	0	0	0	0	0	0	0.0%	0
3170 · Miscellaneous Income	0	0	0	0	0	0	0	0.0%	0
3210 · Grants & Donations	0	0	0	0	0	0	0	0.0%	0
Total Income	0	0	0	0	0	0	0	0.0%	0
Gross Profit	0	0	0	0	0	0	0	0.0%	0
	0	0	0	0	0	0	0	0.0%	0
Other Expense									
9077 · Capital Expenditure-Parks & Rec									
9077-01 · Capital Exp - Parks & Rec	0	0	0	13,663	0	0	0	0.0%	112,500
9077-02 · Capital Lease - Parks & Rec	2,908	2,908	0	2,908	2,908	2,908	0	6.8%	42,896
Total 9077 · Total Capital-Parks & Rec	2,908	2,908	0	16,571	2,908	2,908	0	1.9%	155,396
9078 · Capital Expenditure-Golf Course									
9078-01 · Capital Exp - Golf Course	23,850	23,850	0	0	23,850	23,850	0	3.3%	715,874
9078-02 · Capital Lease - Golf Course	672	672	0	672	672	672	0	0.7%	97,267
Total 9078 · Total Capital-Golf Course	24,522	24,522	0	672	24,522	24,522	0	3.0%	813,141
Total Other Expense	27,430	27,430	0	17,244	27,430	27,430	0	2.8%	968,537
Net Income	(27,430)	(27,430)	(0)	(17,244)	(27,430)	(27,430)	0		(968,537)
Parks and Recreation	2023 Budget	Actual To Date			Pole Creek Golf Club		2023 Budget	Actual To Date	
2023 Mini Van Lease (new)	8,000	-			2019 - 5 Year Equipment Lease (12193)		16,038	-	
Parks Truck Lease	12,551	1,046			2019 - Ally Truck Lease		8,069	672	
Gen Rec Mini Bus Lease	12,321	1,027			2020 - 5 Year Equipment Lease (12262)		23,095	-	
Parks 5-Year Equipment Lease - 2021 Bobcat	10,024	835			2021 - 5 Year Equipment Lease (12319)		26,310	-	
					2022 - 5 Year Equipment Lease		23,755	-	
Total Capital Leases	42,896	2,908			Total Capital Leases		97,267	672	
Carpet Replacement (Mtg Rm/LG office/Admin)	12,000	-			Cart Path Phase V		167,250	-	
Lap Pool Boiler	34,000	-			Gaylord Reservoir Repair		13,581	-	
Expresso S3 Upright Bike	7,500	-			Walk-in Fridge		5,000	-	
Custom Tramp Pads	9,000	-			Point of Sales Software		10,000	-	
Standing Mower	9,000	-			Hobart Dish Machine		20,000	-	
Toro Sand Pro	20,000	-			Sealcoat Parking Lot		34,443	-	
Portable Aquatic Lift (ADA)	6,000	-			Triplex Mpower		46,500	-	
Ice Box Solar Project	15,000	-			Air Conditioner Unit Replacement		20,000	-	
		-			Driving Range Netting		80,000	23,850	
					Concrete Pad and Artificial Turf		38,000	-	
					Clubhouse Radio Repeater and Radios (PS)		8,300	-	
					4 Additional Ranger Carts (PS)		15,800	-	
					Asphalt Lower / Maint Parking Area		242,000	-	
					Stain outbuildings and fences		8,000	-	
					Champion Tuff Grill(F&B)		7,000	-	
Capital Expenditures	112,500	-			Capital Expenditures		715,874	23,850	
Total Capital - Parks & Recreation	155,396	2,908			Total Capital - Pole Creek Golf		813,141	24,522	

**Fraser Valley Metropolitan Recreation District
Debt Service
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
Ordinary Income/Expense									
Income									
3111 - Interest Income County	0	0	0	0	0	0	0	0.0%	2,000
3181 - Property Tax-Delinquent	0	0	0	0	0	0	0	0.0%	0
3182 - Property Tax Income Debt	87,324	86,900	424	84,086	87,324	86,900	424	6.9%	1,265,308
Total Income	87,324	86,900	424	84,086	87,324	86,900	424	6.9%	1,267,308
Gross Profit	87,324	86,900	424	84,086	87,324	86,900	424	6.9%	1,267,308
Net Ordinary Income	87,324	86,900	424	84,086	87,324	86,900	424	6.9%	1,267,308
Other Income/Expense									
Other Expense									
9020 - Interest - Bonds	0	0	0	0	0	0	0	0.0%	420,200
9030 - Agent Fees	0	0	0	0	0	0	0	0.0%	400
9040 - Principal - Bonds	0	0	0	0	0	0	0	0.0%	780,000
9050 - Treasurer's Fees	4,366	4,345	21	4,204	4,366	4,345	21	6.9%	63,265
Total Other Expense	4,366	4,345	21	4,204	4,366	4,345	21	0.3%	1,263,865
Net Income	82,958	82,555	403	79,882	82,958	82,555	403		3,443

**Fraser Valley Metropolitan Recreation District
Conservation Trust Funds
January 31, 2023**

	Current Period			2022	Year to date			% YTD	2023
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget	Budget
Ordinary Income/Expense									
Income									
3020 - Conservation Trust	0	0	0	0	0	0	0	0.0%	34,500
3110 - Interest Income	3	5	(2)	1	3	5	(2)	3.9%	75
Total Income	3	5	(2)	1	3	5	(2)	0.0%	34,575
Gross Profit	3	5	(2)	1	3	5	(2)	0.0%	34,575
Net Ordinary Income	3	5	(2)	1	3	5	(2)	0.0%	34,575
Other Income/Expense									
Other Income									
3210-1 - Grant Income	0	0	0	-	0	0	0	0.0%	0
Total Other Income	0	0	0	0	0	0	0		0
Other Expense									
9070 - Capital Expenditures	72	75	(3)	0	72	75	(3)	0.0%	46,000
Total Other Expense	72	75	(3)	0	72	75	(3)	0.0%	46,000
Net Other Income	(72)	(75)	3	0	(72)	(75)	3	0.0%	(46,000)
Net Income	(69)	(70)	1	1	(69)	(70)	1		(11,425)



To: FVMRD Board of Directors
From: Golf Services Division
Date: February 28, 2023
Subject: Golf Department Report

Golf Shop

I attended the Golf Apparel event in Denver this month. Megan accompanied me, and provided input on different choices for our current and future demographic. We met with multiple distributors, and were able to commit to new ideas and items. I received a hefty delivery of Foot Joy apparel, so we can be stocked up for the beginning of the season. The supply chain difficulties seem to be lifting slightly, as we have received orders in a timelier fashion, as compared to last year.

I have updated pricing for the upcoming season, raising prices, as previously discussed. The Bistro and the Pro Shop are looking forward to the installation and integration of the new computer system in March. We should be able to have everything up and running by the start of the season in order to train the staff.

Bistro 28

The Bistro has been busy this month, with net sales through February 22nd of just over \$15,000. We hosted another successful Ski & Snowshoe Evening on the 4th, and were able to accommodate our guests. We have also partnered with the Grand Concert Series to help advertise drinks and appetizer specials prior to the shows.

Kai and I have been actively posting specials and events to involve the community during the winter season. We also have a plan to revamp the summer menu, with costing assistance from our distributors. Going forward, our menu planning and inventory will be further streamlined using an updated system. In the offseason, we will install a new grill and dishwasher, which will improve efficiency. In March, the Bistro and Pro Shop will be trained on new computer software that will better integrate both sides.

Turf Maintenance

I attended the GCSAA Conference in Orlando the first week of February. Last year the attendance was at about 60% of normal with roughly 6,500 attendees due to COVID-19 concerns. This year, attendance was close to pre-pandemic levels and was at 11,000 attendees, which provided a great trade show floor experience. It was a really educational event where I could learn about new ideas for Pole Creek.

The Trim Mow Rough Mower that we have been waiting on for close to a year is finally at our distributor in Denver. This, along with the Greens/Tee Mower we ordered for this year, should be delivered in the next couple weeks. Preventative maintenance on equipment and accessories is right on schedule. We have also started reaching out to last year's seasonal employees to gauge their interest in returning and so far we have received positive responses.

To: FVMRD Board of Directors
Date: February 28, 2023
Subject: Fraser Valley Rec Department Report



Grand Park Community Recreation Center (GPCRC)

January daily visits were up 4,000 visits from 2022. An indication that we are putting COVID in the rearview mirror. Our new rates saw very little negative feedback. We started offering a one-month non-resident pass on February 10th for \$150 designed to accommodate non-permanent (temporary) workers in our area. We have sold 5 of these passes as of February 21st.

Aquatics continues to battle staffing challenges; Laurel has done an amazing job keeping the pool open with minimal closures. Occasionally we have had to limit the numbers of patrons in the facility due to lower staffing levels. Laurel will be offering another Lifeguard class March 27th and 28th.

Recreation Division – Programming

We have successfully booked over 100+ private and semi-private swim lessons to date. Lisa Miller offered preschool and youth swim lessons for February for Intro, Level 1 and Level 2. She will be offering these again in April and May. Laurel began offering a faster paced Aquatic Aerobics for adults ages 18-60 this Spring, after the Spring Break chaos.

Group Fitness had it highest January and February attendance since 2020. We are not back to pre-covid attendance numbers yet, but we are seeing more people returning to our classes than the past two years. The weight room has been very busy at certain times of the day which may be a result of “new year’s resolutions”.

Kristin will be hosting a CARA Gymnastic meet this summer on July 8th. Thank you, Kristin! Jules has started her Level 1 Aerial Sling Certification which will enable her to offer additional programming.

Specialty Camp Registration was on Wednesday, February 15th at 9:00am. By 9:03 most programs were sold out with waitlists. 93.87% of registration was on-line verses 82% in 2022. Our biggest waitlists were our two Mountain Bike Camps with 25 and our two Theater Camps. Mountain Bike Camps have 25 on the waitlist and Theater Camps have 50 enrolled with 32 on the waitlist.

Share Winter was a great success and we look forward to another year in 2024! We appreciate all the support the Winter Park Ski and Ride School provided to the program and our community youth. The Daddy Daughter Dance was a HUGE success bringing in over 400 daddy’s and daughters from Grand County to the big event!

Summer Programing planning continues, registration for the Summer Rec Day Camp for local families will be opening March 15th at 9am, we open Rec Day Camp to the general public on April 15th, along with our tennis, golf and art programs. We have some exciting new fieldtrips lined up for the summer. Along with new fieldtrips, we are bringing the Teen trips back with a tree climb adventure in Evergreen, Elitch Gardens, Water World, and Meow Wolf.

Samantha Pritchard will be offering a CPR-1st Aid class on March 21st for staff and the Community.

We have had our first ADA audit with E-page City on our Foundry and Fraser Valley Rec websites. The Foundry passed with flying colors and the FVMRD site needs some compliance updating. The FVMRD site uploads many .pdf’s which is the majority of the incompliance issues. We are currently learning the process on how to remedy this prior to our next audit.

Parks & Athletics

Parks and Athletic staff continue to stay busy with adult leagues, public skating activities and private rentals. Staff organized and hosted the Cramner Cup hockey series in January and early February. The 3-night series consisted of 4 teams made up of Winter Park Resort staff. The event was very successful.

The Youth Basketball league went very well and last games were played in Kremmling on February 25th. Youth Volleyball registration is now open, and 20 participants are registered so far. Practices will begin this week at the FVE.

After school ice skating programs continue to take place at the IceBox. Dan, Kelton, and Tanner are doing a great job running these programs.

FVMRD and FVLAX plan to meet with Sport Court Representative this week to finalize pricing, athletic lines, and color scheme.

Facility Maintenance

Aside from the constant troubleshooting and general maintenance, the rec center is operating well. The water leak into the fitness room ceiling has been narrowed down to a small portion of the roof. We hope with some more investigation and work we may be able to stop the leak altogether. Another leak into the corner wall of the gymnastics room will need to be addressed in the spring.

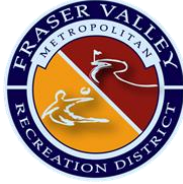
The steam generator is up and working. For now, the temperature cannot be adjusted and runs constantly. New parts including a digital controller have been order to help solve this issue.

Michael and Dan worked on snow removal around the HVAC unit on the roof at the Foundry.

Cintas will be onsite next week for fire system inspections at all facilities.

Sincerely,

Fraser Valley Rec Staff



To: FVMRD Board of Directors
From: Scott Ledin, Administration Division
Date: February 24, 2023
Subject: District Administration Department Report

General Administration

The administration department has been working over the past few months to update the employee evaluation process. The new process aims to engage employees in personal and department SMART goal setting. Moving forward, the evaluation process for full time staff will take place in the late fall to coincide with budget development and approval.

We recently signed an underwriting agreement with local radio station KFFR (FM 88.3). Underwriting announcements will identify FVMRD happenings along with providing us an opportunity to share job openings.

2023 Board of Directors Election

We have received two self-nomination forms from Ellie Ennis and Rick Holden, as of the Friday, February 24th deadline. This gives us two candidates for the two available Board seats, which will allow us to cancel the May election provided no affidavits to be a write in candidate are received before the deadline.

National Special District Coalition

Scott has been participating in the National Special District Coalitions (NSDC) parks and recreation policy advisory committee. The Coalition strives to elevate awareness of the nation's 35,000 special districts and the critical, essential services they provide in thousands of communities to millions of Americans. Core elements of NSDC's federal advocacy is ensuring eligibility for federally funded programs for local government services and to ensure special districts' common interests are heard in Washington, DC.

The committee is made up of representatives from California, Oregon, and Colorado with the goal of providing influence and perspective to NSDC as they work to update their federal advocacy platform for the 118th Congress.

Swanson Ditch Easement & Maintenance Agreement

The attorneys are continuing to work on the transfer of fractional water rights ownership interests in the Shadrick and Pole Creek #2 ditches. Craig and I have a meeting scheduled with both attorneys on Wednesday, March 1st. Next step is to attempt to get all stakeholders to sign prepared deeds and to determine how to address the original Pole Creek Water Supply Agreement, which is bigger than the Shadrick and PC #2 water rights.

GPCRC Fitness Center Expansion Project

Scott was able to meet with our new DOLA Regional Field Manager (Kate McIntire) to discuss the project. She has made the recommendation for us to submit the Colorado Department of Local Affairs (DOLA) Energy & Mineral Impact Assistance Fund (EIAF) Tier II (up to \$1,000,000) grant application in 2023, versus the Tier I grant that has a max grant request of \$200,000. She has also suggested that we include the solar project in the grant request as there is a renewable component in the scoring criteria. The grant will require some type of commitment letter from the Board and possibly from our public financing firm that the matching funds are or will be available for the project.

DOLA also has an administrative planning grant of up to \$25,000 available to assist us with moving from conceptual design through schematic design and design development. Not only would this allow us to get a more accurate cost estimate for construction, but would also improve our project readiness, which is also one of the grant scoring criteria. I have included the proposal from Perkins+Will to complete this design project. Although we did not budget for this project in 2023, I believe that we can use Conservation Trust Fund dollars, along with some anticipated operational savings, to make this happen.

Multi-purpose SportCourt Project @ FVSC

As you know, we included \$40,000 in our 2023 budget for a multi-purpose modular surface to be placed on the concrete ice rink in the summer season. This 40K was estimated to be roughly 50% of the project cost and was used as sort of a challenge grant to the FV Lacrosse to raise the other 50% to make this project happen. FV Lax has been extremely successful in their fundraising efforts, largely through a few large local donations, bringing in \$45,000 to make this project a reality. The proposal from our preferred vendor has a total project cost of \$102,292. I would like to request that we free up additional money from our CTF reserve fund to cover the additional costs related to the project.

Austin, I, and the FV Lacrosse representatives will be meeting with our Sport Court representative on Tuesday, February 28th to finalize surface and color scheme selection.

The Foundry Cinema & Bowl

We hired Valbridge Property Advisors (VPA) to perform a complete appraisal for the purpose of estimating the market value of the Foundry Cinema & Bowl. The scope of work includes value conclusions of real estate only, as well as an aggregate/total value with an allocation for business and FF&E. We are expecting delivery of the completed appraisal on Monday, February 27th. We will share this document upon receipt for review prior to our meeting. We have also included updated public financing information, provided by Stifel, for review and discussion at the Board meeting. We have scheduled an executive session during the Board meeting to discuss next steps. I have also scheduled for a representative from VPA, who performed the field work, to join us for a short time during the executive session to answer any questions.

Adult League play has concluded for the 2022/2023 season. The release of Ant Man and the Wasp - Quantumania, in February, has given the Foundry a nice boost in recent ticket sales.

Sincerely,

District Administration

Perkins&Will

Date: 2.27.2023

Mr. Scott Ledin

Director, Fraser Valley Metropolitan Recreation District
PO Box 3348,
Winter Park, CO 80482
(970) 726-8968

Re: Fraser Grand Park Recreation Center Fitness Expansion

Scott,

It is great to hear that the fitness expansion is becoming closer to being funded and completed. As we discussed, I have provided an estimate of fees for design and engineering services to get a more accurate cost estimate for construction. Based on our understanding of the project, we believe that drawings and specifications created at a design development level would be adequate for reliable cost estimating and budget development.

I have included a general description of scope and fees for the services described. I hope this proposal accurately captures the scope of work and meets your expectations.

Best regards,



Chris Kastelic, AIA

Principal

Chris.kastelic@perkinswill.com

Date: 2.27.2023

Re: Fraser Grand Park Recreation
Center Fitness Expansion

Assumptions and Considerations

The expansion generally follows the concepts developed in 2018 including extension of building over the flat roof patio west of the current upper-level fitness center. It also includes a small expansion of the staff offices into adjacent lobby areas. The scope of the project is limited to the footprint of the existing building.

In addition to architectural drawings, the services will include structural engineering, mechanical, plumbing and electrical engineering. We do not anticipate the need for landscape design or civil engineering for this project.

Expansion of the upper-level fitness center onto the existing roof and fitness deck. The expansion would be accessible from the existing weight room. Add functional training space, elite athletes training space such as the US Ski Team, and users from the neighboring National Center for Disabled Athletes.

The expansion should also include necessary support space including storage, mechanical, and any necessary code related exiting, restrooms, accessibility, and other requirements.

The building expansion will take into consideration the construction type and structural logistics of the proposed expansion. In addition to the functional planning, the design services will provide a code analysis, identifying any code related concerns including exiting, stairwells, construction type and fire ratings, occupancy calculations, plumbing fixture counts, and other relevant code considerations.

Perkins&Will, formerly Sink Combs Dethlefs, designed the original Recreation Center, and possesses Record Drawings of the existing facility that will form the basis of the conceptual drawings. We do not anticipate the need to create any additional measured drawings for the purposes of the project beyond.

For the purposes of this fee and scope proposal, we have assumed expansion of approximately 3,400 sf, with a construction budget of \$1,800,000.

The schedule of design services would be completed between March 1 and June 1, 2023 assuming a 3-month schedule to complete and deliver documents.

Date: 2.27.2023

Re: Fraser Grand Park Recreation
Center Fitness Expansion

EXHIBIT “A” SCOPE OF SERVICES

Meetings

- Conduct bi-weekly meetings with City Staff and/or their representatives and CM/GC, to be selected, with meeting minutes published within (3) three business days following each meeting.
- Public meetings and stakeholder interviews are not assumed as part of this project.
- Meetings with review of design efforts with City review agencies including Planning and Zoning, development review, Building department, Fire Department and Public Works.
- Minimum 2-week owner review of drawings at each design phase, and follow up meeting to discuss concepts.

Schematic Design (SD) Phase:

- Architectural floor plans, exterior elevations, building sections showing components reflecting the established program and massing.
- Coordination of subconsultants drawings and Revit modeling Level 300 as basis.
- Design meetings with the owner’s steering committee and stakeholder groups, anticipated bi-weekly during the design phases. Meetings can be virtual or in-person.
- Exterior renderings of the proposed design in computer Illustrative format, up to (1) exterior views are included in the base fee.
- Interior renderings of the proposed design in computer Illustrative format, up to (2) interior views are included in the base fee.
- Meet and document meetings with the AHJ’s; City Planning, Building Department
- Building Code Analysis and Plans
- Accessibility/ADA Analysis
- A Basis of Design Report (BODR) in Schematic Design describing details of design not provided in drawings such as the following:
 - Comparison of actual area to program area
 - Building Code review
 - Outline Specifications of materials, systems and equipment
 - Fixture, Furnishings and Equipment Draft List
- Geotechnical Report (assumed not required)
- Traffic Report (assumed not required)
- Quality Control documentation and verification
- Review of CMGC’s cost estimates and Best Value Analysis recommendations
- Interior design including preliminary finishes and materials.
- Preliminary FF&E List and draft for Owner’s use. Assumed that fitness equipment would be located and procured by the FVPRD.
- Specifications, outline formal for Schematic Design, full specifications for Design Development and Construction Documents

SD Structural Engineering

- Perform schematic design of structural framing systems.
- Prepare SD narratives/exhibits, as required, for preliminary budget analysis.

SD Mechanical and Plumbing Engineering

- System calculations.
- System equipment selections.
- System preliminary layout for room/roof development, IE: Rooftop unit, air handler, water heaters, boilers, pumps etc.
- Preliminary shaft requirements.
- Provide HVAC layout drawings.
- Provide schematic narrative.

SD Electrical Engineering

- Electrical, lighting, and low-voltage systems narrative
- Electrical one-line diagram

Date: 2.27.2023

Re: Fraser Grand Park Recreation
Center Fitness Expansion

Design Development (DD) Phase:

Architectural Design

- Refinement of architectural floor and reflected ceiling plans, exterior and interior elevations, building and wall sections, details, and schedules showing major components reflecting the established program and building systems.
- No illustrative illustrations are planned as part of the DD phase.
- Meet and document meetings with the AHJ's; Building Department
- Update Building Code Analysis and Plans
- Update Accessibility/ADA Analysis
- Coordination of subconsultants drawings and Revit modeling Level 300 as basis.
- Documents necessary for City's CDP submittal
- Review of CMGC's cost estimates and Best Value Analysis recommendations
- Interior design including all finishes and materials, interior elevations, reflected ceiling plans, schedules and key details.
- Full specifications CSI Format.

DD Structural Engineering

- Perform structural design of system components.
- Develop DD level technical specifications as required (mark-up of Architectural specifications assumed)
- Prepare DD level foundation plans and structural sections for budget analysis and revise as necessary.
- Prepare DD level framing plans and structural sections for budget analysis.

DD Mechanical and Plumbing Engineering

- Update System calculations.
- Select system equipment.
- Revise layouts to a more accurate scale for room/roof development, IE: Rooftop unit, air handler, water heaters, boilers, pumps etc.
- Revise HVAC drawings with sizing per calculated loads.
- Plumbing drawings.
- Provide plumbing fixture cut sheets for owner's review.
- Start fire protection zone layouts and equipment selections.
- Complete DD specification.

DD Electrical Engineering

- Design general power distribution system which will consist of maintenance receptacles around perimeter of each space.
- Design data systems (telephone, data, CATV).
- Design general interior/exterior, egress/exit lighting.
- Design power to HVAC and plumbing equipment.
- Electrical Specifications

Additional Services not included in the base Scope of Services, but could be added for negotiated additional fee:

- Building system commissioning
- Cost estimating
- LEED or other sustainable certification tracking processes
- Wetlands and flood plain surveying and/or mitigation and permitting.
- Record drawings
- Graphic design and signage beyond code required room signs.
- Additional meetings beyond those stipulated.
- Multiple bid or permit packages.
- Traffic analysis (assumed not required)

Date: 2.27.2023

Re: Fraser Grand Park Recreation
Center Fitness Expansion

- Furnishings, fixtures and equipment selection, specifications and procurement (By Owner)
- Site planning and design (assumed not required)

Services specifically excluded from our services:

- Survey and abatement of hazardous materials of any existing structures on subject properties
- Design of public utilities beyond the boundaries of the subject property
- Special inspection, and review of contractor's means and methods
- Geotechnical investigation (assumed not required)
- Permit and Plan Review fees.

Date: 2.27.2023

Re: Fraser Grand Park Recreation
Center Fitness Expansion

**EXHIBIT B
PROJECT DELIVERABLES AND FEE PROPOSAL**

The fees delineated below represent the Perkins&Will proposed scope of work and fees as described in the detail preceding Exhibit A.

Phase	Price
Schematic Design	
Architecture	\$23,330
Structural Engineering	\$4,000
Mechanical and Plumbing Engineering	\$3,570
Electrical Engineering	\$1,500
Subtotal Schematic Design	\$32,400
Design Development	
Architecture	\$34,860
Structural Engineering	\$9,500
Mechanical and Plumbing Engineering	\$7,140
Electrical Engineering	\$2,500
Subtotal Design Development	\$54,000
Subtotal Fee for Design Services	\$86,400
Reimbursable Expenses	\$2,160
Total Proposed Fees	\$88,560