



## **BOARD OF DIRECTORS MEETING MINUTES**

**Tuesday, January 28, 2025, 5:30 pm**

**Meeting held at Grand Park Community Recreation Center and via Zoom**

### **I. CALL TO ORDER**

*President Tim Gagnon called the meeting to order at 5:32pm.*

### **II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE**

*Tim Gagnon, Tom Overton, Rick Holden, Elle Ennis were in attendance. Piper Ehlen had an excused absence. The Board members had no conflicts to disclose.*

**Staff present:** *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Tony Allegretti, Avalon Mays, Samantha Pritchard, Ellen Crosby, Jules Sheldon, Kristen Hessler, Jeremy Shaver, Brian Brigance, Kaden Brocke, Austin DeGarmo, Craig Cahalane, Brenna Kirk*

**Public present (signed-in):** *No public were present for the meeting.*

### **III. REVIEW AND APPROVAL OF MINUTES**

- a. *December 10, 2024 Regular Board Meeting Minutes: Tom Overton motioned to approve the minutes as presented; Rick Holden seconded; all in favor 4-0.*

### **IV. OPEN FORUM**

*The Board provides the opportunity for the public to comment on items that are not on the agenda. There were no comments for Open Forum.*

### **V. ACTION ITEMS**

- a. *Adopt Resolution 01.28.25.01: Appointing Designated Election Official and Authorizing Designated Election Official to Cancel Election. Tim Gagnon motioned to approve the resolution; Elle Ennis seconded; all in favor 4-0.*
- b. *Adopt Resolution 01.28.25.02: Authorizing Director Election as Polling Place Election. Tim Gagnon motioned to approve the resolution; Elle Ennis seconded; all in favor 4-0.*

### **VI. DEPARTMENT REPORTS**

- a. *Financial Report – December 2024: Ann McConnell gave a verbal summary of the written report. District wide year-end revenues were \$9,982,85 and year-end expenses were \$7,786,767. Year-end net income before capital expenditures was \$1,417,142 which is \$86,466 better than the amended budget.*

*Parks and Rec Combined year end revenues were \$4,212,10. Year end costs and expenses were \$3,470,021. Year-end net income before capital expenditures was \$742,082 which is \$36,126 better than the amended budget.*

*Pole Creek Combined year-end revenues were \$3,049,680. Year-end expenses were \$2,038,615. Year-end net income before capital expenditures was \$566,800 which is \$8,736 better than the amended budget.*

*The Foundry year-end revenues were \$1,388,347. Year-end expenses were \$968,119. Year-end net income was \$105,343 which is \$43,987 better than the amended budget.*

*Revenues received for the GPCRC Expansion Project totaled \$2,899,809. Year-end project related expenses are \$2,901,633, pending any final invoices. The project currently has a \$1,824 deficit. FVRF has raised additional funds to cover the deficit once the project is fully closed out.*

*District wide capital expenditures for 2024 were \$1,254,560 and include \$503,436 for Parks and Rec, \$654,271 for Pole Creek, and \$96,853 for the Foundry.*

- b. Pole Creek Golf Club: Craig Cahalane gave a verbal update to the written report. Pole Creek has once again been voted "Best Mountain Course" by Avid Golfer – congratulations!*
- c. Grand Park Community Recreation Center: Avalon Mays gave a verbal update to the written report. A big thank you to all Rec Center staff for working hard over the very busy holiday season. And thank you to the Board members that attended the Fitness Expansion Grand Opening and Ribbon Cutting.*
- d. Recreation Programming: Aquatics is preparing for spring break and is hoping to schedule a lifeguard certification class soon.*
- e. Fraser Valley Sports Complex: Austin DeGarmo gave a verbal update to the written report. Adult hockey games were canceled last week due to extreme cold temperatures. The IceBox is hosting the Cranmer Cup hockey tournament which starts this weekend.*
- f. Facilities Maintenance: Jeremy Shaver gave a verbal update to the written report. Replacement parts for the Rec Center rooftop unit will be shipped soon and hopefully delivered next week.*
- g. Foundry Cinema & Bowl: Brian Brigance gave a verbal update to the written report. December numbers were great and online bowling reservations are going well. Thanks to previous Brunswick training, the team was able to successfully trouble shoot and complete repairs on bowling lanes that were having issues. New tables and chairs are on order for the dining area.*
- h. District Administration: Scott Ledin gave a verbal update to the written report. Scott thanked all that attended the Fitness Expansion Grand Opening and Ribbon Cutting, including community members, town and county leaders, and funding partner representatives.*

*Ann McConnell shared that the Call for Nominations for the May 2025 Board Election will be published in tomorrow's Sky Hi newspaper and are posted on the FVMRD website. February 28<sup>th</sup> is the acceptance deadline for Self-Nomination forms.*

*Scott Ledin attended the first Town of WP Urban Renewal Authority meeting. Scott will continue to update the Board on future meetings.*

*Included in the Board materials is the infographic created by Laura Pappal with FVMRD's updated mission, vision, and values that came out of the Board & Staff Retreat held last fall.*

## **VII. ADJOURNMENT**

*Tim Gagnon motioned to adjourn the meeting; Tom Overton seconded; all in favor 4-0. The meeting was adjourned at 6:03pm.*