



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, March 27, 2018, 5:30 pm
Meeting held at the Grand Park Community Recreation Center

I. CALL TO ORDER

President John Glancey called the meeting to order at 5:32 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

John Glancey, David McKnight, Kimberly Hanna and Rainie Murdoch were all present. Roger Hedlund was present via telephone. The Board members present had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Mary Moynihan, Craig Cahalane, Sarah Marty, Austin DeGarmo, Michelle Lawrence and Mariah Emmert.*

Public present (signed-in): *Pat Rupert, Al White, Lisa Steckler*

III. REVIEW AND APPROVAL OF MINUTES

- a. *February 27, 2018 Regular Board Meeting Minutes: Kimberly Hanna motioned to approve minutes; Roger Hedlund seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. Pat Rupert asked if anyone on the board knew why the local newspaper asked candidates running for the Town of Winter Park council about the naming of the Rec Center or if there had been any events that may cause any changes to the name. The Board members had no knowledge of why the question was asked and assured those present that there is nothing happening that would warrant the question. In addition, Mr. Rupert congratulated the board on the recent progress being made on the Ice Rink Refrigeration Project.

V. NEW BUSINESS

- a. *February Financial Report (Ann McConnell) Ann McConnell gave a summary of the written financial report. February District wide revenues exceeded budget \$35,000. 22% of the total revenue for the year has been received through February. The monthly revenue budget was set based on a three-year average.*
- b. *Parks and Recreation Combined departments revenues were up \$25,000; of which \$8,000 can be attributed to collecting more property taxes than was budgeted. Costs and expenses were under budget for the month. General Rec revenue exceeded budget for the month due to early enrollment in summer specialty camps. Parks and Athletics revenue also exceeded budget for the month. The Recreation Center revenues in February exceeded budget by \$8,900. The Rec Center is \$20,768 better than budget through February.*

Golf course revenues fell short of budget by \$2,000 mainly due to Food & Beverage sales. Year to date the golf course is in line with budget.

Debt Service property tax collections were \$12,218 better than budget. Year to date, 37% of the property taxes have been collected.

Capital expenditures were \$38,806 including vehicle lease payments, and the ridge pump station upgrades.

c. Department Reports (Staff)

- Pole Creek Golf Club: *Mary gave a verbal summary of the written report. Mary continues to receive compliments on the quality of the food at the Restaurant. Merchandise is beginning to arrive at the Pro Shop. Sales of Resident ID's and Season Passes have begun. Craig added that they have begun clearing greens and have found about 2-3 inches of ice on the greens. Most of the other areas of the course are looking good and the tarps worked well as those greens will not need to be cleared. Sarah added that there was a good turnout for the Romero fundraiser with almost 200 people in attendance.*
- Grand Park Community Recreation Center: *Mariah Emmert gave the verbal report for the Rec Center. Early March traffic has been slower than expected at the rec center but is beginning to pick up with front range schools on break. New programs have been added to the gymnastics schedule and the Masters Swim program continues to have strong participation. Peak swim team participation is also increasing.*
- Parks and Athletics: *Austin reported that the ice rink officially closed on March 24th. The TV Translator has been having issues recently and staff is working to find a company that can repair the outdated equipment. We have 40 kids participating in youth volleyball and adult volleyball and pickleball playoffs begin next week. The Fraser Valley Eagle Squirts won the State Championship and banners have been hung at the rink to celebrate the win!*
- General Recreation: *Michelle reported that they have added 8 new programs for the summer. The Summer Activity Guide should be available in early May.*
- Marketing/Special Events: *"Ice: The Movie" premier at The Foundry was well received. The movie which showcased the ice rink will be available on Amazon.*
- Facility Maintenance: *There were no additions to the written report.*
- District Administration: *Ann McConnell reported that five Self Nomination Forms have been received and the District will hold a polling place election May 8th. The lot drawing was held to determine the order of the names on the ballot. Overseas ballots were mailed. Applications for Absentee Ballots will be available April 9th.*

The closure agreement between WPAQ, FVMRD and HGMP has been executed. We continue to work on finalizing the site agreement for the festival. We decided to engage a new law firm, Collins, Cockrel and Cole, to review the agreement.

Scott distributed an updated budget for the Refrigeration Project to the board. A brochure has been created to market the project and help with fundraising. The funding gap is currently around \$50,000. Staff continues to meet with contractors and Mountain Parks Electric to confirm the budget numbers. Construction drawings are complete and we are ready to apply for a building permit.

The audit was completed last week and the process went smoothly.

Ride the Rockies is returning to Winter Park and the Rec Center will serve as headquarters for the event.

VI. ADJOURNMENT

Roger Hedlund made a motion to adjourn the meeting; Kimberly Hanna seconded; all in favor 5-0.