



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, June 25, 2019, 5:30 pm
Meeting held at the Grand Park Community Recreation Center

I. CALL TO ORDER

Board President Roger Hedlund called the meeting to order at 5:32 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

A quorum was declared with Roger Hedlund, David McKnight, Rainie Murdoch and Kelley Glancey all present. Al White attended via telephone. The Board members present had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Mary Moynihan, Craig Cahalane, Michelle Lawrence, John Florkiewicz, Jordan Rea, Mariah Emmert, John Ferlita, Susan Meddick and Robin Dresen.*

Public present (signed-in): *None*

III. REVIEW AND APPROVAL OF MINUTES

- a. *May 28, 2019 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve minutes; Kelley Glancey seconded; the motion passed 4-0. David McKnight abstained as he was not present at the May meeting.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments during Open Form.

V. NEW BUSINESS

- a. *FVMRD Years of Service Recognition and Awards to Staff. Scott Ledin explained that a "Years of Service Recognition Program" was established in 2013 to recognize employees for years of outstanding service and dedication. All employees received a Certificate of Appreciation for their services as well as a specific recognition for their years of service.*

The following employees were recognized for five years of service and received a District logoed baseball or cadet hat: Kristen Chua and Josh Frank.

The following employees were recognized for ten years of service and received a district logoed Patagonia vest: John Florkiewicz, Ann McConnell, Mike McGuire, Steve Stansbery and Terry Bruett.

Susan Meddick was recognized for 15 years of service and received a District logoed jacket.

There were no employees who achieved the twenty years of service mark in 2018.

The Board thanked these employees for their long-time commitment to the District.

- b. *May Financial Report (Ann McConnell) Ann McConnell gave a verbal summary of the written financial report. The District is \$23,512 better than budget through the end of May. Parks and Recreation combined departments are \$70,040 better than budget year to date. Although the property taxes received in May fell short of budget, the District is within \$3,000 of budget year to date. Interest income received is better than budget and the bank has recently increased our interest rate to 2%. General Recreation revenues are strong due to early enrollment in summer camps. Parks and Athletics revenues also remain strong, but wages are over budget through May*

and are likely to be over budget for the year due to additional expenses related to the extended ice rink season. The Rec Center is \$58,204 better than budget year to date. The recent weather is having a negative effect on the golf course financials. The golf course is \$25,554 short of budget year to date.

The Foundry revenues exceeded budget for May, but are \$9,729 short year to date mainly due to movie revenues. Revenues were budgeted based on last years numbers. However, movie revenue is driven by what movies are released when and this May's movies were not the blockbusters that were released last May. Year to date expenses are \$7,865 under budget. The Foundry ended May \$9,815 better than budget. Year to date Net Income is \$44,660 which is \$7,218 short of budget.

Capital expenditures in May were \$186,294. This included phase III of the cart path paving project at a cost of \$137,780.

c. Department Reports (Staff)

- *Pole Creek Golf Club: Mary gave a verbal summary of the written report. The weather caused the golf course to lose an entire weekend of play in June. These revenues will be very difficult to make up throughout the rest of the season. The weather is also causing cancellations for future bookings. Roger Hedlund commented that this is unfortunate as the course conditions are fantastic. The Fraser River Valley Lions Club Tournament was held today and had 152 players. The restaurant is doing well and Jesse is doing a great job this season so far.*

Craig added that he had been approached by the Fairways Homeowners Association asking if the golf course had any plans to remove the Junipers around the course for wildfire prevention. Since the golf course itself is a fire buffer for the area, Craig did not think it would be necessary for us to spend funds on juniper mitigation.

- *Grand Park Community Recreation Center: Mariah Emmert gave the verbal report for the Rec Center. We have already sold 63 three-month passes during our June promotion. The Board thanked Mariah for her service and wished her the best in her next adventure. The Recreation Center Manager position has been posted. Scott asked if one of the board members would be willing to be part of the interview committee for this position. Roger Hedlund agreed to participate in the process. Rainie Murdoch is also available if needed.*
- *Parks and Athletics: Scott Ledin thanked Anthony Pezzetti for his time with the agency. Anthony will be relocating back to the northeast. The Athletics Supervisor position has been posted. New receivers for the TV translator are ready to be installed. The current receivers needed to be re-set daily which was not feasible due to the location of the receivers at the top of Mary Jane. FCC has set a deadline of July 2021 to upgrade from analog to digital. T-Mobile contacted the district to let us know they will be taking one of the channels for their cellular service. This may cause us to lose one of our channels.*
- *General Recreation: Michelle added that there were 64 kids in summer day camp today. Roger Heldund recommended that staff reconsider the rafting trip as the weather is causing the rivers to run high and fast. Michelle responded that the trip had already been rescheduled to later in the summer. They will continue to monitor the water levels to ensure the conditions are safe for the campers and, if not, will cancel the trip altogether.*
- *Marketing and Special Event: Michelle Lawrence added that the analytics comparisons distributed to the board are based on the month prior. Michelle is continuing to work with O2 Creative and a representative from Google on the google analytics for The Foundry website. The Garage Sale will be held in the Rec Center parking lot this Saturday and already has 14 participants.*
- *Facility Maintenance: Jordan Rea reported that they continue the painting project at the Rec Center. The District hired a Custodial Coordinator, Nick Fisher, to oversee the cleaning at all of our*

facilities. He is already making a positive impact at our facilities. The maintenance department held a meeting last Sunday to review responsibilities and introduce Nick to the team. All of the new paper product dispensers have been installed and product has been ordered. All eight pinsetters have been brought up to par based on the report from Brunswick. Staff will now incorporate a monthly maintenance schedule for the pinsetters.

Scott added that the recent weather has brought large crowds into the Rec Center as well as the Foundry.

- District Administration: Scott Ledin gave a verbal summary of the written report. The audited financial statements are expected to be completed before the end of the week and will be filed with the state. Scott thanked everyone for their work on the Grand Classic Tournament which had 196 total golfers in the two-day event. The Grand Park land planners and the District architects are planning to meet in July to discuss possible land acquisition for a field house facility. In addition, the architects will take a closer look at the possible expansion of the fitness area of the Rec Center at that same time.

Kelly Glancey asked if the District had ever looked into the cost to install artificial turf at the Ice Rink during the off season. Scott replied that they did at one time, but that he would look into it again.

It was confirmed that The High Grounds Music Festival will not take place this fall. The promoters are working on a small-scale event in Denver this fall and remain interested in the Fraser Valley Sports Complex as a possible venue in the future.

Upgrades at The Foundry include new bowling balls, a larger arcade area with several new games, a revised menu with some new items and staff uniforms. The Women's Adventure Film Tour held June 23rd was sold out.

Scott added a thank you to Mariah as well for her time with the District.

VI. EXECUTIVE SESSION

C.R.S. 24-6-402(4)f – For the purpose of personnel matters related to the vacancy of the Recreation Center Manager position. Roger Hedlund made a motion that the board come out of Regular Session and go into Executive Session pursuant to C.R.S. 24-6-402(4)f for the purpose of personnel matters related to the vacancy of the Recreation Center Manager's position. David McKnight seconded; all in favor 5-0.

Roger Hedlund reconvened the public meeting. The board gave direction to Scott Ledin to meet with two of the board members to review comments that were made during the exit interview process with the Recreation Center Manager.

VII. ADJOURNMENT

David McKnight made a motion to adjourn the meeting; Kelly Glancey seconded; all in favor 5-0. The meeting was adjourned at 6:37 pm.