



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, September 17, 2019, 5:30 pm
Meeting held at the Grand Park Community Recreation Center

I. CALL TO ORDER

Board President Roger Hedlund called the meeting to order at 5:30 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

A quorum was declared with Roger Hedlund, Al White, David McKnight, Rainie Murdoch and Kelley Glancey present. The Board members present had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Mary Moynihan, Jesse Dickinson, David Kendrick, Austin DeGarmo, Jordan Rea, John Ferlita, and Michelle Lawrence.*

Public present (signed-in): *None*

III. REVIEW AND APPROVAL OF MINUTES

- a. *August 27, 2019 Regular Board Meeting Minutes: Kelley Glancey motioned to approve minutes; David McKnight seconded; the motion passed 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. Roger Hedlund welcomed David Kendrick, the newly hired Recreation Center Manager. There were no other comments for Open Forum.

V. NEW BUSINESS

- a. *August Financial Report (Ann McConnell) Ann McConnell gave a verbal summary of the written financial report. August revenues exceeded budget by \$120,520 which can be attributed mainly to sales at the golf course. Costs of Goods Sold were over budget as well related to the additional sales. District wide expenses for the month were over budget and are over budget by \$29,919 year to date. Net income for the District at the end of August was \$1,723,362 which is \$175,071 better than budget.*

Revenues for the Parks and Recreation departments were \$18,251 better than budget in August and are \$163,754 better year to date. Revenues are budgeted based on a three-year average. District Administration revenues were \$2,897 better than budget due to Specific Ownership taxes and Interest Income. General Rec revenues exceeded budget by \$3,682 and Rec Center revenues were \$10,885 better than budget for the month as well. Memberships, Daily Admissions and Gymnastics revenues all exceeded budget in August at the Rec Center. Expenses were in line with budget for the month but are \$40,020 over year to date. The Parks and Recreation departments ended August \$18,706 better than budget and are \$123,735 better year to date with a net income of \$381,735.

August revenues at the Golf Course were \$101,965 better than budget and are \$57,297 better year to date. Pro Shop revenues exceeded budget by \$78,954 for the month and Food & Beverage revenues were \$22,911 better as well. Mary added that the Pros Shop saw 770 more golfers this August than last August. Costs of Goods Sold as well as expenses for the month were over budget. The golf course ended August \$82,077 better than budget and is \$51,168 better year to date with a net income of \$319,728.

Revenues at The Foundry Cinema and Bowl exceeded budget by \$5,156 for the month mainly due to Bowling revenues and Food & Beverage sales. Revenues remain \$5,340 short of budget through

the end of August. The Foundry ended August \$6,435 better than budget. Year to date net income at The Foundry is \$79,602 which is \$1,777 short of budget.

Capital expenditures for the month were \$61,271. Parks and Recreation capital expenditures included the final cost to install the bleachers at the ice rink; the new climbing wall fence at the rec center; new curling stones and four new scoreboards at the park. A grant from the Grand Foundation was received to offset the cost of the curling stones and the cost for the new scoreboards was reimbursed through a sponsorship agreement with Grand Park. A refund from Mountain Parks Electric in the amount of \$8,662 was received in August after reconciliation of the Ice Rink Refrigeration Project. The golf course spent \$22,988 on capital for a new pump in the pumphouse and equipment lease expenses.

b. Department Reports (Staff)

- Pole Creek Golf Club: Mary gave a verbal summary of the written report. August was a great month for golf. Staffing levels are beginning to drop. Two golf groups have already confirmed for 2020. Craig and his crew are busy aerifying the tees and fairways. The course is planning to close on October 20th. Jesse added that things at the restaurant are going well.
- Grand Park Community Recreation Center: Scott Ledin gave the verbal report for the Rec Center. Maintenance closure week is progressing and we are currently ahead of schedule. Jordan and John have completed painting the exterior of the building. Total scanned visits for August were 10,178 which is slightly more than the year prior. Ski Conditioning classes will begin the first of October and all classes are at or near capacity. Scott added that he was contacted by a friend who is starting a high school club climbing team and they are interested in holding practices at the rec center as well as the YMCA. The team is planning to participate in a few competitions throughout the state.
- Parks and Athletics: Austin DeGarmo gave the verbal report. The Grand County Youth Soccer season is underway with 191 participants. The recreational league will go through October 12th and the club league will continue through the end of October. Dan Weida is offering a variety of new after school programs including floor hockey, dodgeball and mountain biking. We hosted the Fraser Valley Double Volleyball Tournament in early September. There were 310 two-person teams playing on 80 painted fields. The organizers are hoping for 430 teams next year. The 7th Annual Kickin it to Cancer kickball tournament was also held in September.

Tolin Mechanical was on site last week to test the refrigeration system. All equipment is working great and we will be watching the weather in early October to plan for ice making. Consistent temperatures are needed to ensure that the ice making goes smoothly. Additional programs are being planned around the early opening of the rink including a Women's Hockey League, Curling, Adult Draft League, and an Adult Intro to Hockey.

- General Recreation: The After-school program continues to have strong numbers. Samantha Pritchard is teaching a first aid / CPR class tomorrow and a lifeguarding class in October
- Marketing and Special Event: Michelle reported that she is spending time learning more about ADA compliant websites and working to bring our websites compliant. The 21st Annual Craft Fair will be held on November 23, 2019.
- Facility Maintenance: Cintas Fire Protection has completed their inspections of the sprinkler and fire alarm systems at all facilities. They will be providing a proposal to replace a leaking sprinkler line in the natatorium. Maintenance closure week projects include repainting the water slide tower in the natatorium, acid washing the leisure pool, painting projects, cleaning the climbing wall and installing the new fence around that area.
- District Administration: Scott Ledin asked for input from the board to schedule a Board Staff Retreat. He will send an email to all to finalize a date. He also asked for feedback from the board

on retreat agenda items. Items identified were 2002 budget discussion, 2020 capital expenditures, strategic marketing plan update, future projects and 2020 goals and objectives.

Related to the fieldhouse feasibility study, a copy of the land acquisition interest letter that was sent to Grand Park was distributed to the board members. Discussion continue with the architects to look more closely at the fitness are expansion. A copy of the conceptual plans was delivered to Big Valley Construction to review the estimated construction costs.

A copy of the updated Miller Property Lease was distributed to the board. The document has been reviewed by the Colorado Headwaters Land Trust and the District's attorney. There are a few remaining items to be further defined such as signage and determining access timelines. A copy of the updated lease has been given to the landowners and we are waiting for their final review and feedback.

Scott, Ann, Michelle, Emily and Jordan will be attending the National Recreation and Parks Association annual conference next week in Baltimore, MD.

VI. ADJOURNMENT

David McKnight made a motion to adjourn the meeting; Rainie Murdoch seconded; all in favor 5-0. The meeting was adjourned at 6:18 pm.