BOARD OF DIRECTORS MEETING MINUTES
Tuesday, October 22, 2019, 5:30 pm
Meeting held at the Grand Park Community Recreation Center

I. CALL TO ORDER

Board Vice-President David McKnight called the meeting to order at 5:30 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

A quorum was declared with David McKnight, Rainie Murdoch and Kelley Glancey present. Roger Hedlund attended via telephone. Al White had an excused absence. The Board members present had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Michelle Lawrence, Austin DeGarmo, Kristen Chua, Mary Moynihan, Craig Cahalane, Jesse Dickinson, David Kendrick, Jordan Rea, John Ferlita, David Bunch, Dan Weida, Emily Weida, and Samantha Pritchard.*

Public present (signed-in): *Pat Rupert and Jordan Ennis*

III. REVIEW AND APPROVAL OF MINUTES

a. September 17, 2019 Regular Board Meeting Minutes: Rainie Murdoch *motioned to approve minutes; Kelley Glancey seconded; the motion passed 4-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. *There were no comments for Open Forum.*

V. NEW BUSINESS

a. September Financial Report (Ann McConnell) *Ann McConnell gave a summary of the written financial report. Three month and year-end projections were added to the financial report. September was another strong month financially. District Wide revenues continue to exceed budget. The District is projecting to end the year with a net income before capital expenditures of $492,330 which is $231,185 better than budget.*

The Parks and Recreation Combined departments are looking to end the year with a net income of $125,173 before capital which is $129,226 better than budget. Expenses were in line with budget for the month, but are $40,368 over budget year to date. District Admin revenues are exceeding budget by $41,762 year to date due to Interest income and Specific Ownership Taxes. General Recreation is projecting to end the year $14,021 better than budget, however, Parks and Athletics is projecting to end the year $18,279 short of budget. This can be attributed to underestimating the costs related to the extended ice rink season. Rec Center revenues are exceeding budget by $108,113 through the end of September. The Rec Center is projecting to end the year $90,268 better than budget.

Golf Course revenues exceeded budget by $43,190 for the month and are $100,487 better than budget through the end of September. Expenses remain under budget. The Golf Course is projected to end the year with $222,475 in net income which is $90,950 better than budget with strong revenues at the Pro Shop and savings in Turf Maintenance.

Revenues at The Foundry Cinema and Bowl exceeded budget by $4,835 for the month mainly due to Movie and Food & Beverage sales. The Foundry ended September $5,634 better than budget. The Foundry is projecting to end the year with a net income of $111,069 which is $6,534 better than budget.

Capital expenditures for the month were $49,791. Which included the lease expenses and $7,800 for the new Elliptical in Fitness and $31,500 for re-painting of the Slide Tower in the Natatorium. The District is projecting to spend a total of $479,284 on capital in 2019 which is $75,382 less than the budget.

b. First 2020 Budget Hearing. *David McKnight opened the first budget hearing. A detailed line item written summary was included in the meeting materials along with the draft budget.*

Scott Ledin and Ann McConnell presented a power point highlighting the budgeted revenues, operating expenses and capital expenditures as well as beginning and ending reserve fund balances. Factors affecting the 2020 budget include an increase in Assessed Property Values relating to increased property taxes; capital expenditures, and payroll related increases such as health insurance, minimum wage and salary increases. The District is projecting to begin 2020 with $1,719,058 in reserve funds. This includes the Conservation Trust Funds, Debt Service Funds, Tabor Reserves, General Reserves, Foundry Reserves and Capital Reserves for Parks & Rec and the Golf Course. Of the total, $272,603 are restricted for Debt Service, Tabor and Conservation Trust Funds.

Budgeted District wide revenues for 2020 are $7,137,177 which includes Operating Revenues of $4,771,825; Non-operating Revenues (property taxes and interest income) of $1,094,292, Conservation Trust Funds of $30,000 and Debt Service revenue of $1,241,060. The mill levy necessary to meet the debt obligation for the District is budgeted at 3.303 which is a decrease of .967 mills. Budgeted Operating Revenues include 12 full months of The Foundry operations. The 2020 budgeted Property Tax revenue is $192,915 more than was collected in 2019 and are just about back to where they were in 2011. A three-year average was used to set the 2020 Operating Revenues.

Total budgeted expenses before capital for 2020 are $6,850,756 which includes Operating Expenses of $5,564,102, Non-operating expenses of $46,233 (treasurer fees); debt service expenses of $1,240,421. There are no Conservation Trust Funds budgeted to be expended in 2020. Factors effecting the budgeted 2020 expenses are increases in health insurance costs, wage and salary increases and the Foundry operations for a full12 months.

The 2020 draft budget addresses the operational needs of the District with a total of $286,421 in excess revenues over expenditures. These funds are used toward capital expenditures for the year or allocated directly to the reserve funds.

The budgeted Capital Expenditures for Pole Creek Golf Course are $212,011. The expenditures include new and existing Turf Maintenance equipment leases; pumphouse silt filter, parking lot improvements, reservoir repairs and a convection over. The overall impact to the Golf Course Capital Reserve Fund after these expenditures is a decrease of $104,570 resulting in a year-end balance of $288,830.

Parks and Recreation Capital Expenditures budgeted for 2020 are $236,875. The expenditures include pump station upgrades at the FVSC, concrete at the ice rink, tennis court renovations, Fitness and Gymnastics equipment, dry sauna repairs, family changing room ADA conversion, audio and lighting upgrades at the Rec Center, Parks Maintenance equipment and vehicle leases. The overall impact to the Parks & Rec Capital Reserve Fund after these expenditures is a decrease of $196,370 resulting in a year-end balance of $370,856.

The Foundry Cinema and Bowl operations are budgeted to contribute $92,955 to their reserve funds resulting in a year-end balance of $204,677. These funds can be used toward capital expenditures for Parks and Recreation.

The 2020 draft budget addresses the operational as well as capital replacement and improvement needs of the district with an overall reduction to the District Reserve Funds of $162,465 resulting in an ending balance of $1,556,593.

The draft budget is posted on the website.

At this point in the meeting, Roger left the meeting.

c. Department Reports (Staff)

- Pole Creek Golf Club: *Mary gave a verbal summary of the written report. October weather was nice in the beginning of the month and not so nice in the middle as such the course closed on October 15th. Craig remains concerned about being able to cover the greens with the cold and snowy weather. The restaurant is taking care of season end cleaning projects. Jesse added that the restaurant will re-open for Thanksgiving dinner.*

- Grand Park Community Recreation Center: *David Kendrick gave the verbal report for the Rec Center. Several of the Rec Center staff attended the Colorado Parks and Recreation annual conference in Vail. September visits were up over last year. The recent lifeguard certification class produced three new lifeguards. Daniel Furno is attending a Lifeguard Instructor class later this month.*

- Parks and Athletics: *Austin DeGarmo gave the verbal report. The ice rink officially opened October 14th. Youth hockey teams are practicing 4 nights per week. Grand County Youth Soccer ended their season this past Saturday, October 19th. Two hockey games held that same day. This fall we are offering a Women's Hockey League and have 4 teams signed up. The Adult Draft Mixer Hockey League has 40 skaters and we expect to have 4 or 5 teams. There are already 10 teams signed up for the Adult Curling League. Our Athletics Supervisor, Dan Weida, is offering several new programs this fall including Dodgeball and a 6-week figure skating class featuring Madison Bullock, co-star of Ice, The Movie.*

- General Recreation: *Staff held a programming meeting and brainstormed several new ideas for the winter activity guide. Pottery has been full and enrolment keeps growing. General Rec will again have a tree in the Festival of Trees fundraiser in December.*

- Facility Maintenance: *Jordan gave the verbal report. Maintenance closure week was very successful and several additional projects were completed. The new fence around the climbing wall has been well received by patrons. Jordan attended the National Recreation and Parks Association annual conference and completed a playground safety course. He will be inspecting all of our playgrounds.*

- District Administration: *Scott Ledin gave the verbal report. He continues to receive calls for facility rentals at The Foundry. The Winter Park Ski Education Foundation is hosting a fundraiser on November 2nd and Mountain Parks Electric will hold a community event on November 7th. Scott thanked Ann and staff for their hard work on the budget process. The second budget hearing will be held as part of the November 19th board meeting. David McKnight added that the board would also like to thank staff for their hard work.*

  Pat Rupert asked about the Miller Project. Scott explained that the district has been approached by members of the Miller family about the leasing 2 small parcels in Tabernash. One area has climbing access and the other has water access.

VI. ADJOURNMENT

Rainie Murdoch made a motion to adjourn the meeting; Kelley Glancey seconded; all in favor 4-0. The meeting was adjourned at 6:22 pm.