

Fraser Valley Metropolitan Recreation District  
Grand Park Community Recreation Center  
P.O. Box 3348 Winter Park, CO 80482  
970-726-8968



**POSITION TITLE:** Lifeguard  
**CLASS:** Part-Time / Full Time  
**PAY TYPE:** Non-Exempt  
**PAY RANGE:** \$12.00 – \$17.00 per hour  
**SUPERVISOR:** Aquatics Supervisor

**GENERAL STATEMENT OF DUTIES:** Responsible for monitoring activities in swimming areas to prevent accidents and provide assistance to swimmers. Provide a fun, safe, clean environment and experience to the patrons in the pool area.

**ESSENTIAL JOB FUNCTIONS:** The following examples are meant to be illustrative only and are not intended to be all inclusive. The FVMRD reserves the right to modify or change duties or essential functions of this job at any time.

- Immediately rescue swimmers in danger of drowning and administer first aid as needed.
- Enforce pool rules and regulation.
- Caution and educate guests of unsafe practices.
- Maintain a clean and orderly pool and adjoining areas to ensure safety of all members.
- Conduct daily maintenance and cleaning of the facility.
- Provide information and provide quality customer service.
- Assist in maintenance and inventory of pool equipment.
- Complete reports for accidents, injuries, incidents, and illnesses that occur at the GPCRC.
- Complete pool maintenance logs, attendance logs, and swim lesson logs.
- Respond as the first responder to all accidents, incidents, and illnesses that occur at the GPCRC.
- Help maintain facility and notify staff of any safety issues.
- Help children develop a sense of accomplishment and self-awareness of their athletic abilities.
- Participate in promotional opportunities, staff training and meetings as required.
- Perform other related duties and assignments as needed.

**REQUIRED KNOWLEDGE, ABILITIES AND SKILLS:**

- Ability to read and interpret written documents and manuals.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain an effective working relationship with the general public, board members, staff, officials, instructors, parents, suppliers and vendors.
- Knowledge of safety policies, procedures, and practices. Preferred experience with pool chemical testing and safe handling of pool chemicals.
- Demonstrate customer service/public relations skills including the ability to resolve/diffuse customer and parent issues and complaints.
- Knowledge of aquatic equipment and general maintenance, as well as applicable health and safety regulations.
- Ability to work scheduled and non-scheduled overtime, including evenings, weekends and holidays if necessary

**EDUCATION, TRAINING AND EXPERIENCE:**

- Must be 15-years-old or older upon hire date. Enrolled in high school, high school diploma or G.E.D. equivalent.
- Preferred experience in recreational swim instruction and/or lifeguarding.
- Red Cross Lifeguard Certified.
- Red Cross Water Safety Instructor (WSI) Certification **preferred**.
- Some positions require a valid driver's license.

**Working Environment:** The functions of this position are performed in work conditions found in an indoor recreation facility or an office environment. The noise level in the work environment is usually quiet while in the office, or moderate to loud when in the facility. While performing the duties of this job, the employee occasionally works near moving mechanical parts, and pool mechanical systems. The employee may occasionally be exposed to wet and dry conditions, fumes, toxic or caustic chemicals. This position requires working a flexible schedule depending on facility needs, including working irregular hours during the day and evening, weekends, and holidays, and altering the work schedule as facility needs change.

**Physical Requirements:** The physical demands described here are representative of those that must be met by an employee to successfully perform the duties and responsibilities of the position. While performing the duties of this job the employee is frequently required to walk, stand, sit, and talk or hear. The employee is occasionally required to use hands to handle, feel or operate objects, tools, or controls, and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is required to be able to identify and evaluate field emergencies and to respond physically to those emergencies quickly and appropriately.

**The FVMRD is customer service oriented and committed to hiring individuals who respond effectively and efficiently to citizen needs and concerns.**

**EQUAL OPPORTUNITY EMPLOYER**