



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, December 10, 2019, 5:30 pm
Meeting held at the Grand Park Community Recreation Center

I. CALL TO ORDER

Vice-President David McKnight called the meeting to order at 5:32 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

David McKnight, Rainie Murdoch and Al White were all present. Roger Hedlund had an excused absence. The remaining board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Mary Moynihan, Jesse Dickinson, Craig Cahalane, Michelle Lawrence, and David Kendrick*

Public present (signed-in): *Jordan Ennis*

III. REVIEW AND APPROVAL OF MINUTES

- a. *November 19, 2019 Regular Board Meeting Minutes: Al White motioned to approve minutes; Rainie Murdoch seconded; all in favor 3-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments during open forum.

At this point in the meeting Kelley Glancey arrived.

V. ACTION ITEMS

- a. *Final Budget Hearing for Fiscal Year 2019: David McKnight opened the third and final budget hearing for the 2020 budget. Ann McConnell provided the board with a summary of the small changes made to the budget since the last hearing. Based on year-end projections, beginning reserves fund balances were increased \$37,822 to an overall balance of \$1,763,160.*

Budgeted revenues for 2020 were increased \$16,466 based on year-end projections and three-year averages. Small changes were made to property taxes collections based on the final certification of valuations from the county.

Budgeted expenses were increased \$8,568 based on final insurance premiums, year-end projections and a possible November ballot question election. Scott Ledin added that the State requires any election with a ballot question related to TABOR be a mail ballot election. Therefore, if the District were to pursue a ballot question related to the Gallagher Amendment, the election could be coordinated with Grand County in November. The Board of Directors election is scheduled to be held in May as a polling place election.

Budgeted Capital Expenditures were decreased \$6,000 based on updated cost estimates for the pump station and family changing room upgrades. The 2020 ending reserve balance is budgeted to be \$1,574,554 which is a decrease of \$188,606 in overall reserve funds. The 2020 draft budget incorporates a total tax levy of 5.768 mills which is a decrease of .96 mills from 2019.

- b. Adopt Resolution 12-10-19-01; A resolution summarizing revenues and expenditures for each fund, adopting a budget, levying general property taxes for the year 2020 to help defray the costs of government, and appropriating sums of money to the general fund in the amounts and for the purposes set forth herein for the Fraser Valley Metropolitan Recreation District, Grand County, Colorado, for the calendar year beginning on the first day of January, 2020, and ending on the last day of December, 2020. *Al White made a motion to adopt Resolution 12-10-19-01 and to amend the cover page to mark Roger Hedlund as absent; Rainie Murdoch seconded. The board voted all in favor 4-0. Rainie Murdoch, as Treasurer for the Board, certified the proceedings and the adoption of the 2020 budget.*
- c. Adopt Resolution 12-10-19-02; A resolution to set board of directors regular meeting schedule for the fiscal year 2020. *Rainie Murdoch made a motion to adopt Resolution 12-10-19-02 and to amend the cover page to mark Roger Hedlund as absent; Al White seconded; all in favor 4-0. Rainie Murdoch, as Treasurer for the Board, certified the proceedings and the adoption of the meeting schedule and agenda posting places for 2020.*
- d. Adopt Resolution 12.10.19.03; A resolution authorizing director election as polling place election. *Ann McConnell explained that election resolutions are required to be adopted prior to January 26th and since the January board meeting is not held until the 28th, the resolutions have been added to the December meeting agenda. She added the polling place is the Grand Park Community Recreation Center; the election date is May 5, 2020 and there are two positions up for election. The State of Colorado has changed Special Districts elections from being held on even years to odd years. This means that the director positions up for election in 2020 and again in 2022 will be for three-year terms as opposed to four-year terms. Al White made a motion to adopt Resolution 12-10-19-03; Kelley Glancey seconded; all in favor 4-0.*
- e. Adopt Resolution 12.10.19.04: A resolution appointing designated election official and authorizing designated election official to cancel election. *The resolution names Ann McConnell as the Designated Election Official. Al White made a motion to adopt Resolution 12.10.19.04; Rainie Murdoch seconded; all in favor 4-0.*

VI. NEW BUSINESS

- a. Department Reports (Verbal - Staff)
 - Pole Creek Golf Club: *Mary Moynihan gave the verbal report. The restaurant had over 100 people for Thanksgiving dinner. They have a few holiday parties scheduled this month. The first Moonlight Ski and Snowshoe will take place in January.*
 - Grand Park Community Recreation Center: *David Kendrick gave the verbal report. The Rec Center is staffed up and ready for the holiday season. The Craft Fair and Festival of Trees have brought approximately 1,000 people through the rec center recently. Staff is getting ready for the holiday season. There will be a gymnastics show this Friday from 6:00 – 8:00 pm. Scott Ledin added that our 10th Anniversary will be celebrated on December 18th with free admission and classes all day and include fun giveaways for all entrants.*
 - General Recreation: *Michelle Lawrence reported that the Winter Activity Guide is available. Summer 2020 specialty camps are being planned and all holiday break camps were full over the Thanksgiving break. Emily, Samantha, David, Daniel and Michelle are meeting with Middle Park High School principal and physical education teachers to discuss collaborative PE programs. Some initial ideas include offering Wilderness First Aid and Lifeguard Training to high schoolers. Michelle is meeting with Grand County Higher Education on Thursday to discuss internship opportunities with the District for teens in the community.*

- Parks and Athletics: *Scott Ledin gave the Parks and Athletic report. Regular hockey Leagues are starting as the Fall Leagues have ended. Hockey games are scheduled Sunday, Monday, Wednesday and Thursday nights. Curling League games are on Tuesdays. New Pond Hockey Tournaments are being held on Friday evenings and are well received. Youth basketball registration is available. Adult volleyball leagues will begin first of the year.*
- Facility Maintenance: *Scott added that Cintas Fire and Safety have finished their quarterly inspections at all facilities. CEM has repaired the pump gasket on a filtration pump on the leisure pool. Tolin Mechanical recently finished their bi-annual preventative maintenance at the Rec Center. They are interviewing a candidate for the Custodial Coordinator position later this week.*
- District Administration: *Scott Ledin has been researching impact fees with East Grand Fire District (EGFD). The EGFD has Intergovernmental Agreements with the Town of Winter Park, Fraser and Grand County for the collection of impact fees. Every 5 years, the EGFD does a NEXUS study to determine what the impact fee should be for a single-family unit. In 2015 that number was \$483 per single family unit with a cost of .268 per square foot for commercial space. They anticipate the next study may result in an increase to \$650 per single family unit. The EGFD estimates the impact fees bring approximately \$60,000 to \$80,000 annually. Scott will reach out to colleagues in Parks and Recreation to see if they have implemented impact fees to continue to gather information for future discussion.*

Ann Kristen Craig and Scott spent an afternoon cleaning out old District records at the golf course. Based on the District's Retention Schedule they were able to destroy several boxes of old information.

Scott added that staff would like to try to schedule the annual Board and Staff Retreat in advance to possibly coincide with a fall board meeting.

VII. ADJOURNMENT

Al White made a motion to adjourn the meeting at 6:10pm; Kelley Glancey seconded; all in favor 4-0.