



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, June 23, 2020, 5:30 pm
Meeting held via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:33 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, David McKnight, Rainie Murdoch, Kelley Glancey and Al White were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Michelle Lawrence, John Florkiewicz, Craig Cahalane, Austin DeGarmo, Mary Moynihan, Emily Weida, Dan Weida, Ryan Graham,*

Public present (signed-in): *Alan Matlosz, Amy Canfield.*

Roger Hedlund amended the agenda to add Resolution# 06.23.20.01 under New Business

III. REVIEW AND APPROVAL OF MINUTES

- a. *May 26, 2020 Regular Board Meeting Minutes: Roger Hedlund amended the minutes to remove the name Hedlund from the motion made by Al White under Executive Session. Al White motioned to approve minutes as amended; Rainie Murdoch seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. OLD BUSINESS

- a. *Bond re-finance discussion. Roger Hedlund welcomed Alan Matlosz and Amy Canfield from by Stifel, Nicolas & Co. to the meeting. Alan reported that bond interest rates have stabilized and the latest numbers indicate a potential gross savings of \$1.7 Million and a net present value savings of \$1.3 Million to the taxpayers through a bond-refinance this fall. These savings are net of related expenses and meet the Board's requirement of a minimum of one million in savings. The timeline is to start the process for a closing in September. The numbers will continue to be updated throughout the process as we get closer to the sale date. All fees are contingent upon closing. Tom Peltz from Kutak Rock as bond counsel, who handled the previous refinancing for the District, is available to assist with the refinance. The structure of the refinance will have a goal of keeping the payments the same which will shorten the term of the bonds while generating savings. The board gave direction to proceed with refinancing the bonds as discussed.*

VI. NEW BUSINESS

- a. *Resolution 06.23.20.01 – Governmental Lease Purchase Agreement for the General Recreation Mini-bus. Ann McConnell reported that the lease is for the purchase of a Turtle Top mini bus approved through the 2020 budget process. Roger Hedlund made a motion to approve Resolution #06.23.20.01 Governmental Lease Purchase Agreement; Al White seconded; all in favor 5-0.*

VII. DEPARTMENT REPORTS

- a. *May 2020 Financial Report: Ann McConnell gave a verbal summary of the written financial report. May revenues fell short of budget by \$155,184 and expenses were kept under budget by \$162,050. The District ended May \$7,228 better than budget due to the savings in expenses. Through May, the District is \$231,133 short of budget with a net income of \$644,828. Year-end projections indicate a potential net loss for the District of \$204,835 before capital expenditures. These projections will be evaluated monthly.*

The Parks and Recreation Combined departments revenues for the month were \$71,046 short of budget, and expenses were \$77,358 under budget. Property tax revenue was short of budget due to the timing of collections. With savings in expenses, the General Recreation and Parks departments both ended the month better than budget with good programming revenue and savings in expenses. Recreation Center revenues for May were \$60,498 short of budget, and expenses were \$59,715 under budget leaving the Recreation Center in line with budget for the month of May.

May revenues at the Golf Course exceeded budget by \$7,481 and expenses were kept \$19,215 under budget for the month. With these expense savings the golf course ended May \$26,696 better than budget. The Pro Shop revenues were \$16,581 better than budget, however Food and Beverage sales were \$11,600 short of budget with reduced capacity and service in the restaurant. The golf course is projecting to end the year with a net income of \$14,297 before capital expenditures.

The Foundry Cinema and Bowl revenues fell short of budget by \$82,736 and expenses were \$65,402 under budget. The Foundry ended May \$17,335 short of budget. The Foundry is projecting to end the year with a net loss of \$93,273.

Capital expenditures for the month were \$43,101 for the lease payments for turf equipment and leased vehicles as well as final payment on the tile replacement in the steam room at the Recreation Center.

Scott Ledin and Ann McConnell walked the Board members through a financial modeling presentation that included projected year end reserve fund balances. Every department spent time evaluating how their operations are being impacted by the COVID 19 pandemic and projecting year end revenues and expenses. Staff will continue to review and update these projections monthly.

- b. *Pole Creek Golf Club: Mary Moynihan gave a verbal summary of the written report. The course continues to see high levels of interest and hosted 370 golfers last weekend generating \$65,000 in sales over the weekend. Activity in the restaurant, even at 50% capacity, has been steady. Revenues for June are looking to meet or exceed budget. Craig added that the greens continue to improve and are in good shape. Mary added that John "Amo" Amundsen, our head chef, resigned last Monday and his last day will June 28th. She and Jesse Dickinson are interviewing for his replacement and advertising for more help in the back of the house.*
- c. *Grand Park Community Recreation Center: Scott Ledin gave a verbal summary of the written report. Last Friday was the busiest day so far with over 160 patrons signed up to use the facility. Operating hours are expanding July 1st to include Sundays from 9:00 – 4:00 and eliminating the weekday closure from 1:00 – 2:00. We will continue to close for a half hour after each reservation time block for cleaning. The hot tub/spa, basketball area and climbing wall and also scheduled to open July 1st under specific protocols. John Florkiewicz added that fitness class attendance has been low and personal training clients are returning.*
- d. *Parks and Athletics: Austin DeGarmo gave the verbal report for the Parks department. The park continues to see good traffic. Austin thanked his 5 member crew for their hard work.*

Youth sports programs are going well with 50 kids participating. Adult softball is underway and the bleachers have been pulled to encourage social distancing. Staff is working on a sand volleyball league and a cornhole league for July. The tennis court crack repair and resurfacing work is scheduled for the week of July 13th. The Grand Foundation awarded the District a \$2500 grant for concrete around the ice rink which should begin this fall or next spring. The Aerial Adventure Park has started to pick-up business. Roger added that the fields look great.

- e. *General Recreation/Marketing: Michelle Lawrence added that they have been focused on social media marketing mainly for promoting programs. She shared some data from a Pole Creek Facebook post that reached over 1200 people. We are working with Grand County to help market the 2020 Census. Cooking Camp was canceled due to low enrollment. Other specialty camps are still planned as scheduled. The first theater camp – Peter Pan – was successful and the video performance was well received by parents.*
- f. *Facility Maintenance: There were no updates to the written report.*
- g. *District Administration: Scott Ledin gave the verbal report. Scott provided several sample questions related to de-Gallagerization. The board directed staff to move forward with drafting a question similar to those presented for the November election. Scott will work with the District's attorney to draft a resolution for consideration at the July meeting.*

Scott attended a Colorado Special Districts meeting related to CARES Act funding for the District. The opportunity to “opt-in” for available grants funds through DOLA is available through July 4th. There is a possibility that staff time may be reimbursable through the DOLA grant process. Once we receive clarification regarding staff time and reimbursable expenses, we will complete the “opt-in” process.

Scott added that the District has been invited to participate in a Cost Recovery Cohort with six other Parks and Recreation agencies. The process includes an extensive cost analysis of all programs including associated direct and indirect costs. The outcome would help the District develop cost recovery and pricing philosophies related to community and individual recreation services. The cost to participate in the cohort is \$6,000 and includes use of the software and consultant time. Scott added that there are funds available in the 2020 budget to cover the cost of participating in the program. The board agreed this is a good opportunity for the District and encouraged staff to participate.

VIII. ADJOURNMENT

Al White made a motion to adjourn the meeting; Rainie Murdoch seconded; all in favor 5-0. The meeting was adjourned at 6:40 pm.