



**BOARD OF DIRECTORS MEETING MINUTES**  
**Tuesday, July 28, 2020, 5:30 pm**  
**Meeting held via Zoom**

**I. CALL TO ORDER**

*President Roger Hedlund called the meeting to order at 5:33 pm.*

**II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE**

*Roger Hedlund, David McKnight, Rainie Murdoch and Al White were all in attendance. Kelley Glancey had an excused absence. The Board members had no conflicts to disclose.*

**Staff present:** *Scott Ledin, Michelle Lawrence, Mary Moynihan, Craig Cahalane, Jesse Dickinson, Austin DeGarmo, Emily Weida, Dan Weida, Ryan Graham, Carrie Casals, Laura Barnhardt*

**Public present (signed-in):** *None*

**III. REVIEW AND APPROVAL OF MINUTES**

- a. *June 23, 2020 Regular Board Meeting Minutes: Al White motioned to approve the minutes as presented; David McKnight; all in favor 4-0.*

**IV. OPEN FORUM**

*The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.*

**V. OLD BUSINESS**

- a. *Roger Hedlund read aloud two proclamations enacted by the Governor of Colorado. First, the governor recognized the efforts of parks and recreational professionals and proclaimed July 28, 2020 as Parks and Recreation Professionals Day. Secondly, he recognized the importance of parks and recreation to the health and welfare of communities and proclaimed the entire month of July 2020 as Parks and Recreation Month in the State of Colorado.*

**VI. NEW BUSINESS**

- a. *FVMRD Years of Service Recognition and Awards to Staff: Roger Hedlund explained that a "Years of Service Recognition Program" was established in 2013 to recognize employees for years of outstanding service and dedication. The following benchmarks have been established for recognition:*

<b>5 Years:</b>	A District logoed baseball (Men) or cadet (Women) cap
<b>10 years:</b>	A District logoed Patagonia vest
<b>15 Years:</b>	A District logoed Patagonia jacket
<b>20 Years:</b>	A FVMRD Commemorative Medallion, loaded with: -100 rounds of golf at Pole Creek Golf Course -200 transferable visits at the Ice Box Ice Rink -200 transferable visits at Grand Park Community Rec Center

*These employees were recognized for reaching the following benchmarks in 2019:*

20 Years of Service:            Steve Ingebritson

15 Years of Service:	Austin DeGarmo Rob Brown
10 Years of Service:	Robin Dresen Carrie Casals Laura Barnhardt
5 Years of Service:	Deanne Bugos Brett Taylor Clayton Lucas McConnell

*The Board thanked these employees for their long-time commitment to the District.*

- b. Resolution 07.28.20.01 – A Resolution calling for a November 3, 2020 special election, authorizing an election for a revenue stabilization measure question and appointing a designated election official. *Roger read the resolution aloud to those present. The ballot question included in the Resolution follows:*

SHALL FRASER VALLEY METROPOLITAN RECREATION DISTRICT BE AUTHORIZED TO ADJUST THE DISTRICT'S MILL LEVY RATE UP OR DOWN BEGINNING IN 2021 AND ANNUALLY THEREAFTER IF NEEDED TO OFFSET REVENUE LOSSES RESULTING FROM STATE-MANDATED PROPERTY TAX ASSESSMENT METHOD CHANGES OR RATE REDUCTIONS (CAUSED BY THE "GALLAGHER AMENDMENT" OR RELATED LAW) IN ORDER TO MAINTAIN NECESSARY SERVICES?

*Al White made a motion to adopt Resolution 07.28.20.01; Rainie Murdoch seconded; all in favor 4-0.*

- c. Winter Park Adventure Quest (WPAQ) rent abatement discussion. *Scott Ledin explained that he has been approached by the owners of WPAQ asking the board to consider a rent abatement in 2020. Currently, WPAQ pays \$9,000 per year in rent payments to lease the land at the Fraser Valley Sports Complex. The owners are requesting an adjustment in rent equal to a percentage of gross sales. The board agreed to adjust the rent to 10% of gross sales for the year 2020.*

## **VII. DEPARTMENT REPORTS**

- a. June 2020 Financial Report: *Scott Ledin gave a verbal summary of the written financial report. June revenues fell short of budget by \$2,670, however year to date revenues are short \$552,552. Year to date expenses for the District are \$426,375 under budget. Through June, the District is \$126,178 short of budget with a net income of \$1,128,608. Year-end projections indicate a potential net income of \$87,375 before capital expenditures. These projections will be evaluated and updated monthly.*

*The Parks and Recreation Combined departments revenues for the month were \$45,613 short of budget, and expenses were \$50,640 under budget, leaving them \$5,027 better than budget for the month. Property tax revenue exceeded budget by \$18,380 due to the timing of collections. General Recreation revenues were short of budget for the month, however the Parks department exceeded budget by \$4,980. Recreation Center revenues for June fell short of budget by \$66,803. Through June, revenues are \$280,815 short of budget and expenses are \$195,254 under budget.*

*June revenues at the Golf Course exceeded budget by \$107,158 and expenses were kept \$1,825 under budget for the month. Pro Shop revenues were \$99,301 better than budget and*

*Food and Beverage sales were \$7,857 better than budget. Turf Maintenance continues to see expense savings and is \$6,557 better than budget through the end of June. The golf course ended June \$108,983 better than budget. The golf course is projecting to end the year with a net income of \$168,653 before capital expenditures.*

*The Foundry Cinema and Bowl revenues fell short of budget by \$87,195 and expenses were \$59,214 under budget. The Foundry ended June \$27,981 short of budget. The Foundry is projecting to end the year with a net loss of \$100,488.*

*Capital expenditures for the month were \$34,166 for the lease payments for turf equipment and leased vehicles.*

*Scott Ledin walked the Board members through a financial modeling presentation that included projected year end reserve fund balances. Every department spent time evaluating how their operations are being impacted by the COVID 19 pandemic and projecting year end revenues and expenses. Staff will continue to review and update these projections monthly.*

- b. Pole Creek Golf Club: Mary Moynihan gave a verbal summary of the written report. The course continues to see high levels of play. Revenues for July are looking to be approximately 35% more than last July. Activity in the restaurant, even at 50% capacity, has been steady. Staff is beginning to feel the brunt of the extremely busy season as we get to the end of July and Jesse is looking to hire a few more servers to help. Kai Brosze has been promoted to Head Chef and has been adjusting well to the new duties. His desserts are receiving many positive remarks.*
- c. Grand Park Community Recreation Center: Scott Ledin gave a verbal summary of the written report. Usage is picking up. June had a total of 1882 reservations (daily visits). The leisure pool is getting lots of use on the weekends. The steam room and sauna remain closed, but the hot tub is open. We are adding some new programming including swim lessons which have been redesigned per the new COVID restrictions. The lesson plans have been well received. Gymnastics continues to offer team training to groups of 5 girls per class and we will be adding Ninja classes soon. Circus Camp was a great success and included a mini circus show at the end of the camp. We continue to close for a half hour after each reservation time block for cleaning.*
- d. Parks and Athletics: Austin DeGarmo gave the verbal report for the Parks department. The park continues to see lots of visitors. The adult softball league will finish August 19<sup>th</sup>. Youth sports programs are going well with 35 kids participating. Staff is discussing the possibility of offering a modified youth soccer program this fall. The tennis courts are being resurfaced and should be back open by the end of July. Roger asked about the bike skills park. Austin replied that there has been some recent work done by a group of volunteers. Xcel Energy is working on a pipe-line project around the park.*
- e. General Recreation/Marketing: Michelle Lawrence added that they have been focused on social media marketing mainly for promoting the Foundry and new recreation programs. The Holiday Craft Fair may be cancelled, but she is holding off on anything official. She and Emily are planning the school age licensing programs for the fall. There will be no fall guide as programming is constantly changing. Climbing Club was a success with 12 participants, but the Little Mermaid Theater camp was cancelled.*
- f. Facility Maintenance: Scott added that they have hired a Custodial Coordinator who will begin next week. There were no other updates to the written report.*
- g. District Administration: Scott Ledin gave the verbal report. Staff completed the process to “opt in” to receive Corona Virus Relief Funds through the CARES Act for reimbursement of COVID related expenses. Ann and Scott attended a document review call with all interested parties to*

*review the Preliminary Official Statement as well as other documents related to the refunding of the bonds. There will be a bond resolution for review and consideration by the board at the August meeting.*

*We continue to try new specials to bring patrons into the Foundry such as a 55+ bowling special called "Let the Good Times Roll", an end of summer beer league and free movie nights on Thursdays.*

*Roger thanked all the staff for their hard work and dedication to the District.*

**VIII. ADJOURNMENT**

*David McKnight made a motion to adjourn the meeting; Rainie Murdoch seconded; all in favor 4-0. The meeting was adjourned at 6:34 pm.*