



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, August 25, 2020, 5:30 pm
Meeting held via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:32 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, David McKnight, Rainie Murdoch, Kelley Glancey, and Al White were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Michelle Lawrence, Mary Moynihan, Craig Cahalane, Jesse Dickinson, Dan Weida, John Florkewicz, Robin Dresen*

Public present (signed-in): *Alan Matlosz, Amy Canfield*

III. REVIEW AND APPROVAL OF MINUTES

- a. *July 28, 2020 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; David McKnight seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. NEW BUSINESS

- a. *RESOLUTION 08.25.20.01 – A resolution authorizing the issuance by Fraser Valley Metropolitan Recreation District of its general obligation refunding bonds for the purpose of refunding outstanding bonds of the district at lower interest rates; providing for the establishment of an escrow account to pay the refunded bonds, for the levy of property taxes to pay the refunding bonds and other details in connection therewith; and approving documents relating to the refunding. Scott Ledin introduced Alan Matlosz from Stifel, Nicolaus & Co. Alan walked the board through details of the bond refunding. The interest rates remain low, FVMRD retained an “A” rating on the District’s credit and we were able to purchase insurance for an “AA” rating, all of which helped secure nearly \$2 million in savings for the taxpayers as well as reduce the final bond maturity by 2 years (2035 as opposed to 2037). Roger Hedlund read the resolution aloud to those present. Upon approval of the resolution, the bonds are scheduled to be sold next week. David McKnight motioned to approve the resolution; Al White seconded; all in favor 5-0.*

VI. DEPARTMENT REPORTS

- a. *July 2020 Financial Report: Ann McConnell gave a verbal summary of the written financial report. July was a very busy month at the golf course and the financial statements show that. District wide revenues for July fell short of budget by \$17,315, but costs and expenses were \$92,904 under budget for the month. The District ended July \$75,589 better than budget with a net income of \$1,433,062 which is \$48,931 short of budget. Year to date revenues are short of budget by \$568,869. Year to date costs and expenses for the District are \$377,629 under budget. Year-end projections indicate a potential net income of \$270,794 before capital expenditures. These projections will be evaluated and updated monthly.*

The Parks and Recreation Combined departments revenue for the month were \$99,725 short of budget, and expenses were \$45,331 under budget. Property tax revenues are in line with budget year to date. Specific Ownership taxes collected did not include current month collections from the Clerk's office. We expect to receive additional revenue in August. Expenses for the month were kept under budget helping to offset the shortage in revenues. Through August the Parks and Recreation Combined departments are \$139,476 short of budget.

July revenues at the Golf Course exceeded budget by \$188,565. Year to date revenues are \$264,674 better. July Pro Shop revenues were \$152,542 better than budget and Food and Beverage sales were \$36,022 better than budget. Costs and expenses were over budget by \$18,562. The golf course ended July \$170,003 better than budget and is projecting to end the year with a net income of \$549,210 before capital expenditures.

The Foundry Cinema and Bowl revenues fell short of budget by \$111,989 and expenses were \$66,555 under budget. The Foundry ended July \$45,434 short of budget. The Foundry is projecting to end the year with a net loss of \$124,476.

Capital expenditures for the month were \$45,016 for the lease payments for turf equipment, leased vehicles and \$10,423 on the ADA conversion of one of the family changing rooms.

Scott Ledin and Ann McConnell walked the Board members through a financial modeling presentation that included projected year end reserve fund balances. Total projected year end reserves indicate a potential increase in reserve funds of \$243,570 from the original 2020 budget. This can be attributed to the strong performance at the golf course and the reduction in expenses and capital expenditures. Kelley Glancey asked if it would be better to close the Foundry altogether. Scott replied that it would cost us more to close due to fixed costs that would remain.

- b. Pole Creek Golf Club: Mary Moynihan gave a verbal summary of the written report. The course is beginning to see slower numbers than earlier in the season. They are now averaging about 220 per day. There are several tournaments scheduled for late August and early September. Staff has been doing a great job keeping up with the activity. Craig added that the course has really taken a beating this year with the sheer number of golfers. They will have to do extra seeding next year. The dry weather is impacting the amount of water we are drawing from the Gaylord Reservoir. So far, we have drawn 26 of the 58-acre feet we are allotted provided we are allowed to use our total allotment. Jesse added that staff is keeping up with the pace. Kai is preparing for his first tournaments as head chef.*
- c. Grand Park Community Recreation Center: Scott Ledin gave a verbal summary of the written report. The report included facility usage numbers. A letter from Hoppy Hayes was presented to the board members. Hoppy has decided to retire from her position as Gymnastics Supervisor. She will stay on as a part-time employee helping with gymnastics and cleaning of the facility. The board thanked Hoppy for her many years of contribution to the Gymnastics programs with the District. Kristen Erickson will take over the gymnastics programs as Gymnastics Coordinator. Kristen has been the competitive coach for the past several years*

Roger Hedlund asked if staff has considered moving away from a reservation system. Scott replied that staff will continue to evaluate protocols based on recommendations from the county health department. The reservation system has been working well as someone is guaranteed a spot when they arrive. Scott added that they are researching a new cleaning product that creates a polymer based mechanical bond forming a durable protective coating on all surfaces. This could create an added level of cleaning for the facility which may allow us to revisit the half hour of closure we currently have in place throughout the day for cleaning.

- d. Parks and Athletics: *Dan Weida gave the verbal report for the Parks department. Youth soccer registration is underway and there is a coach's meeting this week. Adult softball is winding down and the end of season tournament will be held next Monday. There were 14 teams participating this year. There has been a visible drop in the level of the irrigation ponds due to the dry weather conditions. Staff is continuing to plan for an early October opening for the IceBox.*
- e. General Recreation/Marketing: *Michelle Lawrence added that they have been focused on creative ideas to promote The Foundry. The latest promotion invites patrons to bring in their own movie to watch with several friends during off movie-times. All programming is current on the website as there will not be a fall guide printed. Summer camp went very well this year. Michelle congratulated staff on a great season. The after-school program is now called Rec Camp and is capped at 10 kids per day per COVID guidelines. Michelle thanked all of our programmers and instructors for their creativity in coming up with programs to accommodate small groups per the guidelines.*
- f. Facility Maintenance: *Scott gave the verbal summary of the written report. He updated the board on the recent issues with the leisure pool boiler. We installed plexiglass barriers between the lanes and re-arranged furniture at The Foundry and have asked the public health department to re-evaluate the facility to allow for more than 50% capacity on the lanes.*
- g. District Administration: *Scott Ledin gave the verbal report. We received approval for \$60,000 in Corona Virus Relief Funds through the CARES Act for reimbursement of COVID related expenses. Ann continues to work with Sara Rosene, Grand County Clerk and Recorder, on coordinating the election.*

VII. ADJOURNMENT

David McKnight made a motion to adjourn the meeting; Rainie Murdoch seconded; all in favor 5-0. The meeting was adjourned at 6:32 pm.