



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, September 22, 2020, 5:30 pm
Meeting held via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:30 pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, David McKnight, Rainie Murdoch, Kelley Glancey, and Al White were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Michelle Lawrence, Mary Moynihan, Craig Cahalane, Jesse Dickinson, Austin DeGarmo, Emily Weida, Dan Weida, Kristen Chua, Samantha Pritchard, John Florkiewicz, Ryan Graham*

Public present (signed-in): *Keri Konold of GreenPlay LLC*

III. REVIEW AND APPROVAL OF MINUTES

- a. *August 25, 2020 Regular Board Meeting Minutes: David McKnight motioned to approve the minutes as presented; Al White seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. NEW BUSINESS

- a. *Organization Analysis Presentation by Keri Konold from GreenPlay LLC – Keri reviewed GreenPlay’s process of surveying and interviewing staff and board members for input and perspective, and conducting a comparative analysis with other rec districts and agencies. She noted key themes throughout the presentation including the indicators of high performing agencies, and opportunities for improving organizational structure and increasing operational efficiencies. Based on the analysis findings, recommendations were presented regarding these key themes. This was a draft report and GreenPlay will provide a final organizational analysis report in October.*
- b. **RESOLUTION 09.22.20.01** – *A Resolution Supporting the Repeal of the Gallagher Amendment of 1982. Roger Hedlund read the resolution aloud to those present: “A Resolution of the Fraser Valley Metropolitan Recreation District Advocating Voter Approval of the Gallagher Amendment Repeal and Property Tax Assessment Rates Measure During the November 3, 2020 Election”. Al White commented he feels this is a statewide solution to a local problem, and will be voting against this resolution. David McKnight made a motion to adopt Resolution 09.22.20.01; Kelley Glancey seconded; motion passed 4-1.*
- c. **RESOLUTION 09.22.20.02** – *A Resolution Supporting the FVMRD Revenue Stabilization Ballot Issue 6B. Roger Hedlund read the resolution to those present: “A Resolution of Support for the Fraser Valley Metropolitan Recreation District Revenue Stabilization Ballot Measure Issue 6B to Adjust Mill Levy Rate”. Al White motioned to adopt Resolution 09.22.20.02; David McKnight seconded; motion passes 5-0.*

VI. DEPARTMENT REPORTS

- a. August 2020 Financial Report: *Ann McConnell gave a verbal summary of the written financial report. August revenues exceeded budget by \$86,509, however year to date revenues are short \$483,361. Year to date expenses for the District are \$437,816 under budget. Through August, the District is \$155,942 better than budget with year-end projections of \$108,770 better than budget, which speaks to the busy summer at the golf course. Year-end projections show a potential net income of \$306,157 before capital expenditures. These projections will be evaluated and updated monthly.*

The Parks and Recreation Combined departments revenues for the month were \$35,767 short of budget, and \$416,308 short of budget year to date. General Recreation and Parks and Athletics departments revenues fell short of budget in August due to lower than usual enrollments. Recreation Center revenues for August fell short of budget by \$33,959, however Aquatics revenue and facility rentals revenues exceeded budget for the month. Memberships sales for August included East Grand Fire Department partnership volunteer memberships Parks and Recreation costs and expenses are \$277,246 under budget year to date. Year-end projections indicate a net loss of \$149,067 before capital expenditures.

August revenues at the Golf Course exceeded budget by \$187,595 and year to date revenues are \$452,269 better than budget. The Golf course is projected to end the year with \$557,852 in net income before capital expenditures which is \$446,493 better than budget. Pro Shop revenues were \$143,306 better than budget and Food and Beverage sales were \$44,780 better than budget for the month of August.

The Foundry Cinema and Bowl revenues were \$62,520 short of budget for August. Costs and expenses were \$51,585 under budget. The Foundry ended August \$10,935 short of budget. The Foundry is projecting to end the year with a net loss of \$119,424.

Capital expenditures for the month were \$15,498 for vehicle lease payments and \$6,194 for the final payment of the tennis court renovations. The capital expenditures budget has been cut by \$246,455.

Year-end reserve fund balances are more than originally budgeted for 2020 due to increased Pole Creek revenues and capital expenditure budget cuts. CARES Act funding will be incorporated into the first budget presentation in October.

- b. Pole Creek Golf Club: *Mary Moynihan gave a verbal summary of the written report. To date, the course has reached 32,000 golfers for the season, the largest number in 36 years and 10,000 more golfers than last year. Closing day is October 11th and course aeration continues. The dish machine at the Bistro is finally repaired and the full menu will restart tomorrow. The Bistro will have full operating hours through October 3rd, then have reduced hours October 4th – 11th.*
- c. Grand Park Community Recreation Center: *Scott Ledin gave a verbal summary of the written report. October will see changes to Rec Center reservation times. Patrons will be able to sign up for more than one hour at a time and the Rec will no longer have half hour cleaning closures throughout the day. A microbial treatment will be applied to equipment and surfaces to increase safety and cleanliness. Masks will continue to be required in the facility for all staff and patrons.*

- d. Parks and Athletics: *Austin DeGarmo gave a verbal summary of the written report. Youth soccer is going well with 155 participants. The Ice Box is targeted to open mid-October after youth soccer ends on October 11th. Community interest has been shown for hockey leagues and curling.*
- e. General Recreation/Marketing: *Michelle Lawrence gave a verbal summary of the written report. The Town of Fraser has formed a non-profit called Fraser Valley Arts and have committed \$15,000 to redesign the program building/historic church. Emily and Samantha redecorated the ski lift chair that's located in front of the Rec Center.*
- f. Facility Maintenance: *There were no updates to the written report.*
- g. District Administration: *Scott Ledin gave a verbal summary of the written report. Scott acknowledged and thanked Ann and other staff for their help with preparing the District's voter lists for the upcoming election. Ann explained the process of sending out ballot requests to eligible voters. The county will send the ballot requests, but FVMRD staff had to prepare the voter list to submit to the county.*

VII. ADJOURNMENT

Al White made a motion to adjourn the meeting; David McKnight seconded; all in favor 5-0. The meeting was adjourned at 6:58pm.