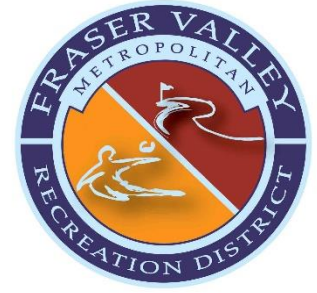


Fraser Valley Metropolitan Recreation District
P.O. Box 3348 Winter Park, CO 80482
970.726.8968



POSITION TITLE: Concessions / Point of Sale (POS) Attendant
CLASS: Part Time
PAY TYPE: Non-Exempt
PAY GRADE: 20
PAY RANGE: \$12.50 - \$17.00 per hour
SUPERVISOR: General Manager

WHY WORK FOR THE FRASER VALLEY METROPOLITAN RECREATION DISTRICT?

The Fraser Valley is situated in a high mountain park and surrounded by the Arapaho National Forest and several wilderness areas. Home to Winter Park Resort, a world-renowned ski resort, the Fraser Valley offers a variety of winter activities and our idyllic summer climate is a haven for outdoor enthusiasts. The FVMRD has established an outstanding reputation for quality recreation and excellent customer service; creating amazing experiences for our residents and guests every day. We invite you to join our team!

GENERAL STATEMENT OF DUTIES: Provide prompt, friendly and efficient service while maintaining cleanliness and organizational standards throughout the facility. Answer phones in a professional and pleasant manner.

ESSENTIAL JOB FUNCTIONS: The following examples are meant to be illustrative only and are not intended to be all inclusive. FVMRD reserves the right to modify essential functions of this job at any time.

- Provide exceptional customer service.
- Responsible for cash balance and following opening and closing procedures.
- Record sales on a computer terminal, accept payment, and make change.
- Operate concessions point of sale (POS) system and bowling point of sale (POS) system.
- Prepare and handle food in accordance with company policy and local health department regulations.
- Be knowledgeable of menu and concessions items and their prices.
- Stock concession supplies.
- Provide basic maintenance and cleaning support for entire facility, including theaters between movies.
- Perform other work-related duties as assigned by management staff.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Excellent communication skills to interact effectively with all types and ages of guests.
- Knowledge of food and beverage and bowling Point of Sale (POS) systems.
- Ability to stand for extended periods of time.
- Ability to work scheduled and non-scheduled overtime, including evenings, weekends and holidays.
- Accurate cash handling and math skills.
- Strong verbal and interpersonal skills

EDUCATION, TRAINING, AND EXPERIENCE:

- Must possess, or be able to obtain, CPR, First-Aid, AED certifications.

Work Environment: The employee must demonstrate the ability to meet the physical demands of the job. The job may include exposure to periods of high activity and high stress under demanding conditions. The noise level in this environment ranges from quiet to loud.

Physical Requirements: The employee is required to accomplish physical labor in different conditions including lifting equipment. While performing the duties of the job, the employee is regularly required to stand, walk, kneel, stoop, squat, pull, push, climb, crouch, crawl, talk, hear and see. Must demonstrate manual dexterity and be able to use hands to handle, or feel objects, tools, or controls. The essential duties of this position require moderate to heavy lifting.

The FVMRD is customer service oriented and committed to hiring individuals who respond effectively and efficiently to citizen needs and concerns.

EQUAL OPPORTUNITY EMPLOYER