



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, May 25, 2021, 5:30 pm
Meeting held via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:31pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, David McKnight, Rainie Murdoch, and Al White were all in attendance. Kelley Glancy had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Kristen Webb, Jordan Rea, Michelle Lawrence, Emily Weida, Samantha Pritchard, Mary Moynihan, Craig Cahalane, Jesse Dickinson, John Ferlita, Jules Sheldon*

Public present (signed-in): *Igor Guzuir, Michael Hicks*

III. REVIEW AND APPROVAL OF MINUTES

- a. *April 27, 2021 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; David McKnight seconded; all in favor 4-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. ACTION ITEMS

- a. *Discussion and potential action regarding a lease agreement with Winter Park Adventure Quest to add a paintball operation at the Sports Complex. WPAQ's existing lease and business plan have been submitted to FVMRD counsel for review. Specifics such as perimeter fencing and lease payments are being worked through. The fencing will be removable and comes in black, white, or transparent. The cost to each participant will be approximately \$50 and participants will be outfitted with paintball guns, ammunition, face masks and gloves. Referees will be present during all paintball games. Action tabled until the June BOD meeting.*

VI. DEPARTMENT REPORTS

- a. *April 2021 Financial Report: Scott Ledin gave a verbal summary of the written financial report. District wide revenues for April exceeded budget by \$85,862 and the Corona Virus Relief Fund grant for \$15,000 was received. Year to Date revenues are \$158,622 better than budget and expenses are in line with budget. As we move through the year, we are hopeful for additional improvement.*

Parks & Recreation combined revenue was \$52,258 better than budget for the month of April and is \$133,171 better than budget year to date. District Administration revenue exceeded budget by \$14,959 and 70% of the annual property taxes have been received through April. General Rec revenue exceeded budget by \$15,276, mainly due to payment of youth user fees. General Rec ended the moth \$11,004 better than budget and \$32,073 better year to date.

Parks & Athletics revenues were \$7,874 better than budget for the month and are \$16,076 better year to date. Expenses were \$5,898 over for the month and are \$8,617 over year to date, primarily due to additional staffing that was needed during the extended hockey season.

Rec Center revenues were \$14,148 better than budget for the month and are \$60,930 better year to date. Daily visit revenues were in line with budget; gymnastics, aquatics, and fitness revenues were all better than budget.

Pole Creek revenues exceeded budget by \$21,723 for the month and revenues are \$34,003 better year to date. Pole Creek ended April \$21,533 better than budget year to date. Pro Shop revenues were \$15,234 better than budget for the month, with season pass sales, resident ID sales, and merchandise sales all better than budget. Turf Maintenance is in line with budget. Food & Beverage revenues were better than budget for the month of April, helped by hosting a successful Easter Brunch.

The Foundry revenues exceeded budget by \$7,886 for the month, mainly due to bowling sales. Movie and concession sales were \$8,050 short of budget; food sales were under budget but beverage sales were better than budget.

Capital expenditures for April were \$28,344 which includes the \$25,000 deposit for the new golf course stairs.

- b. Pole Creek Golf Club: Mary Moynihan gave a verbal update to the written report. The new stairs look great and we are receiving a lot of compliments on them. Season opening went well, not crazy busy but lots of Season Pass and Resident ID sales. The building is now 12 years old and many things are needing to be repaired or replaced, causing some unexpected expenses. Turf Maintenance is working on repairing course damage from the large number of golfers last summer. The cart path paving project is complete. Bistro 28 is staying busy and booking group events and are still looking to hire more kitchen staff.*
- c. Grand Park Community Recreation Center: Michelle Lawrence gave a verbal update to the written report. The Rec Center is hoping to end the reservation system sometime around June 15th. Reservations that have already been scheduled for after that date will be honored. In line with that, the daily rate will be reinstated. The daily rate will be \$10 on weekdays and \$12 on weekends, with \$1 of each daily rate entrance going to the FVRF for GPCRC Expansion Project fundraising efforts. Two of the lap lanes may be kept on the reservation system for an extra \$2 fee.*
- d. Recreation Programming: Michelle Lawrence gave a verbal update to the written report. More programs continue to be added, including 3 dance classes. There are wait lists for many of the specialty camps and most Summer Rec Camp days. Summer Rec Camp will be held at FV Elementary for the summer, and possibly back at the Rec Center when school starts.*
- e. Fraser Valley Sports Complex & Ice Box: Scott Ledin gave a verbal update to the written report. It was noticed last week that the FVSC irrigation pond was not filling as it should be. A diversion was discovered and the issue is now resolved. The water is flowing and the pond is filling but not full yet. Spring lacrosse and soccer seasons are wrapping up, softball and baseball will be starting soon.*
- f. Facility Maintenance: Jordan Rea gave a verbal update to the written report. The pool CO2 system should be up and running soon; we are waiting on some controllers to be delivered. Tolin Mechanical identified a few items that need repair on the HVAC roof units. Looking forward to working on outdoor projects and painting now that summer is here.*
- g. District Administration: Scott Ledin gave a verbal summary and update to the written report. Scott discussed the American Rescue Plan Act and how this potential funding may or may not be allocated to special districts in Colorado. It is unknown at this time how this may impact the FVMRD, Scott will continue to update the Board on this issue.*

Scott discussed the Pole Creek Golf Course ditch maintenance and easement agreement that FVMRD has with the Swanson family. This agreement has been in place since 1998 with an amendment signed in 2013. Land owner Erik Swanson has requested that the agreement be updated by counsel and renewed. Scott indicated support for the approval of an updated and renewed agreement.

The Paylocity implementation process has started and is ongoing. Ann and Kristen continue to meet with Paylocity representatives regarding our HR and Time & Labor processes and are hopeful that everything will be in place to launch the system this summer. The Rec Center will be receiving a clock in/out kiosk, and other facilities will be able to use the mobile app to clock in/out. Geofencing will be installed at all the facilities to prevent improper punches.

The Grand Classic Golf Tournament is sold out and almost all sponsorship options are sold out as well.

The hot air balloon launch/land agreement we have with Grand Adventures Balloon Tours has been sent to FVMRD counsel for review. The existing agreement is in place until mid-July 2021. Discussions with the operator, Jack Castellion, are ongoing. At the Board's direction Scott will continue to negotiate a new agreement and identify an annual rental fee threshold with the operator. The Board indicated that a \$3000-\$5000 annual rental fee for an exclusive launch/land agreement would be reasonable.

We have been approached by Deb Buhayar about the Fraser section of the Grand Community Gardens leaving the CSU Extension Agency they are currently with and want to operate under the FVMRD liability umbrella, essentially becoming an FVMRD program. They will continue to have a volunteer group to run the gardens and FVMRD will manage garden bed rentals and will budget for ongoing maintenance. There are opportunities to offer classes and programs at the garden facility and potentially expand the gardens in the future. The Board expressed support and Scott will continue discussions about this transition with Deb Buhayar.

A volunteer group coordinated by Freddy Mooney spent time working at the FVSC bike park last weekend. They were able to clean up the area and rearrange the entrance so that vehicles aren't able to enter.

Scott presented a draft press release regarding the termination of the Low Power Television Translator for the Board to review. He will submit the press release to Sky Hi News and respond to any questions/concerns from the public.

VII. ADJOURNMENT

Al White made a motion to adjourn the meeting; Dave McKnight seconded; all in favor 4-0. The meeting was adjourned at 6:50pm.