



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, June 22, 2021, 5:30 pm

Meeting held via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:32pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, Rainie Murdoch, Kelley Glancey, and Al White were all in attendance. David McKnight had an excused absence. The Board members had no conflicts to disclose.

Staff present: Scott Ledin, Ann McConnell, Kristen Webb, Jordan Rea, Michelle Lawrence, Samantha Pritchard, Craig Cahalane, Jesse Dickinson, John Florkiewicz, Austin DeGarmo, Dan Weida, Blaine Unicume

Public present (signed-in): Igor Guzuir

III. REVIEW AND APPROVAL OF MINUTES

- a. May 25, 2021 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; Kelley Glancey seconded; all in favor 4-0.

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. ACTION ITEMS

- a. Discussion and potential action regarding the Amended Restated and Supplemental Lease Agreement with Winter Park Adventure Quest. Scott Ledin explained that a few minor changes were made to the revised lease (per WPAQ counsel) with no substantive changes. Roger Hedlund confirmed that FVMRD counsel and WPAQ counsel both agree that WPAQ's liability insurance is adequate. Rainie Murdoch motioned to approve the amended lease with WPAQ; Kelley Glancey seconded; all in favor 4-0.
- b. FVMRD Updated Employee Handbook for review and possible adoption. Ann McConnell reviewed the updates to the handbook including changes to the health insurance language, vacation time policies, holiday pay, and new labor laws. Rainie Murdoch motioned to approve the FVMRD Updated Employee Handbook; Kelley Glancey seconded; all in favor 4-0.

VI. NEW BUSINESS

- a. FVMRD Years of Service Recognition and Awards to Staff
5 Years of Service – Jesse Dickinson, Emily Weida, Sergio Melgar, Kai Brosze, Randall Reeves, Richard Oxley
10 Years of Service – Ben Gangelhoff, Dani Dresch
15 Years of Service – Craig Cahalane, Clint Iacovetto
The Board thanked these employees for their service!

VII. DEPARTMENT REPORTS

- a. May 2021 Financial Report: Ann McConnell gave a verbal summary of the written financial report. District wide revenues for May exceeded budget by \$119,390 and year to date revenues are \$278,258 better than budget. Expenses are basically in line with budget, and the District has had some savings in salaries which have helped to offset additional wage and

maintenance costs. District net income for May is \$110,803 better than budget and \$289,097 better year to date.

Parks & Recreation combined revenue was \$39,109 better than budget for the month of May. P&R Combined ended May \$44,942 better than budget and is \$180,924 better year to date. District Administration has received 74% of the annual property taxes through May. DA year to date revenues are \$25,128 better than budget and expenses are under budget due to the HR position not being filled yet. General Rec revenue exceeded budget by \$10,997, mainly due to payment of youth user fees. General Rec expenses were \$3,064 over budget for the month of May due to additional wage expenses. Grant funds were received from the state to help offset these increased wage expenses.

Parks & Athletics revenues are \$18,463 better year to date. Expenses are pretty much in line with budget though there has been unexpected maintenance repairs and increased seeds and chemical costs. P&A ended May in line with budget and is \$7,689 better than budget year to date.

Rec Center revenues continued to be strong in the month of May. Visit revenues were \$9,515 better than budget for the month of May and are \$28,527 better year to date. Gymnastics, aquatics, fitness, and facility rental revenues were very strong for the month of May. The Rec Center is \$97,880 better than budget year to date.

Pole Creek revenues exceeded budget by \$82,849 for the month of May and are \$116,852 better year to date. Costs and expenses are over budget due to additional sales and wages. Pro Shop revenues remain strong with Season Pass sales \$25,038 better than budget for the month of May. The Pro Shop is \$70,057 better than budget year to date. Turf Maintenance is in line with budget as of the end of May. Food & Beverage revenues were \$23,491 better than budget for the month and are \$36,492 better year to date. F&B is \$11,808 better than budget year to date.

The Foundry revenues were short of budget for the month May though Bowling Sales are \$29,269 better than budget year to date. Movie and concession sales are not catching up yet. The Foundry ended the month in line with budget and is \$13,409 better than budget year to date.

Capital expenditures were on the high side for the month May due to the cart path paving project at Pole Creek and the purchase of the ice bumper cars from WP Resort. Year to date Capital Expenditures are \$379,726.

- b. Pole Creek Golf Club: *Craig Cahalane gave a verbal update on the irrigation levels at Pole Creek and explained there may be a need for reduced watering later this summer due to drought. Jesse Dickinson gave a verbal update on Bistro 28. As of today, there will be no sit-down service at the restaurant on Mondays and Tuesdays due to kitchen staff shortages. The new ice machine should be operational tomorrow. The walk-in freezer is currently working but Tolin Mechanical is looking into replacing the freezer's condensing unit.*
- c. Grand Park Community Recreation Center: *Michelle Lawrence gave a verbal update to the written report. The new Comcast phone system was installed today at the Rec Center and should work much better.*
- d. Recreation Programming: *Michelle Lawrence gave a verbal update to the written report. Programming has been busy, with new fitness classes added and most youth programs at their max for the summer.*

- e. Fraser Valley Sports Complex & Ice Box: *Austin DeGarmo gave a verbal update to the written report. Parks & Athletics staff have been getting a lot of positive feedback on programming at the Sports Complex (mountain biking, flag football, intro and youth baseball). They will be picking up the ice bumper cars soon and storing them at FVSC.*
- f. Facility Maintenance: *Jordan Rea gave a verbal update to the written report. The pool CO2 system is operational and is working well and requiring less pool chemical use. The lazy river pool pump has been removed and is being rebuilt in Denver. John has been working on re-striping the parking lot and working on other outdoor projects.*
- g. District Administration: *Scott Ledin gave a verbal summary and update to the written report. Scott thanked the golf course staff, parks staff, and volunteers for all of their work in helping to make the Grand Classic Golf Tournament a success with 212 golfers participating.*

Scott explained that funds from the American Rescue Plan Act will most likely be distributed through counties and municipalities. As of now it is unclear whether special districts will be included in any distributions of these funds.

**Short break from the meeting to unveil the new “Hoppy’s House” sign above the gymnastics studio and to congratulate Hoppy Hayes on her retirement from the FVMRD Gymnastics program.*

Scott discussed Colorado Senate Bill 293 and its potential impact on special district revenue. The bill would temporarily reduce assessment rates for certain residential and non-residential property. Scott will keep the Board updated on this issue.

Ann McConnell discussed our progress with Paylocity implementation. The process is moving slower than we expected but is on track to be fully implemented by late summer or early fall.

Scott reviewed the GPCRC Fitness Center Expansion Project. A \$10,000 donation for the project was received from Graham and Louise Powers. FVMRD was also awarded a \$10,000 grant for the expansion project from the Grand Foundation.

Headwaters Trail Alliance has implemented a Trail Ambassador Program to assist with user education on popular local trails. HTA has been awarded several grants and plan on completing extensive trail work over the summer.

Scott continues to talk with Jack Castellion, owner of Grand Adventures Balloon Tours, to negotiate an exclusive launch/land agreement at FVSC. The owner indicated that a \$2000 annual fee is his threshold. The Board directed Scott to continue negotiations and try to gather additional information from the owner. At Scott’s suggestion, Board President Roger Hedlund agreed to have a phone discussion with Scott and the owner to discuss the agreement.

FVMRD submitted a press release to the local Sky-Hi News regarding the termination of the low power television translator, published June 1st. Scott has not received any public feedback so far. The equipment will need to be removed and appropriately recycled.

FVMRD counsel has reviewed and revised the agreement with Grand Community Gardens. The local Fraser Gardening Group will meet with Scott about budget needs and future bed rental fee structures.

The Foundry has seen an uptick in movie sales with a few new movie releases in June.

VIII. ADJOURNMENT

Rainie Murdoch made a motion to adjourn the meeting; Kelley Glancey seconded; all in favor 4-0. The meeting was adjourned at 6:38pm.