



**BOARD OF DIRECTORS MEETING MINUTES**  
**Tuesday, September 28, 2021, 5:30 pm**  
**Meeting held via Zoom**

**I. CALL TO ORDER**

*President Roger Hedlund called the meeting to order at 5:30pm.*

**II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE**

*Roger Hedlund, David McKnight, Kelley Glancey, and Al White were all in attendance. Rainie Murdoch had an excused absence. The Board members had no conflicts to disclose.*

**Staff present:** *Scott Ledin, Ann McConnell, Kristen Webb, Michelle Lawrence, Emily Weida, Samantha Pritchard, Mary Moynihan, Jesse Dickinson, John Ferlita, Austin DeGarmo, Dan Weida, Blaine Unicume, Brooke Bailey*

**Public present (signed-in):** *No public were present for the meeting.*

**III. REVIEW AND APPROVAL OF MINUTES**

- a. *August 24, 2021 Regular Board Meeting Minutes: Al White motioned to approve the minutes as presented; Kelley Glancey seconded; all in favor 4-0.*

**IV. OPEN FORUM**

*The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.*

**V. DEPARTMENT REPORTS**

- a. *August 2021 Financial Report: Ann McConnell gave a verbal summary of the written financial report. District wide revenues for August exceeded budget by \$161,639 and year to date revenues are \$763,106 better than budget. Costs of goods sold were under budget for the month. District net income for August was \$118,874 better than budget and is \$661,723 better than budget year to date.*

*Parks & Recreation combined revenue was \$27,148 better than budget for the month of August and year to date revenues are \$239,875 better than budget.*

*District Administration has received 99.6% of the annual property tax budget through August.*

*General Rec continues to see revenues exceeding budget for the month of August.*

*At this point in the meeting Al White asked Ann about District wide net income at year end. She told the Board that projections will be included during the first budget hearing at the October BOD meeting.*

*Parks & Athletics revenues were better than budget for the month of August and are exceeding budget year to date.*

*Rec Center revenues for the month of August exceeded budget by \$11,684. Visit revenues remain strong. Both Gymnastics programs and Aquatics programs are doing great and continue to exceed budget. Rec Center expenses exceeded budget for the month of August. Maintenance*

*and Repair costs were \$10,133 over budget due to unexpected pool pump and rooftop HVAC unit repairs.*

*Pole Creek revenues continue to exceed budget. Most of the Pro Shop revenue categories have exceeded their annual budgets as of the end of August. Turf Maintenance ended August over budget mainly due to increased seed and chemical costs. Food & Beverage revenues remain strong and were better than budget for the month of August.*

*The Foundry revenues in August were \$3,284 short of budget though bowling sales remain strong. Arcade commissions exceeded budget for the month of August. Movie and concession sales fell short of budget as expected. Costs were under budget with savings in movie costs. Expenses in August were also under budget which helped to offset the revenue shortfall. The Foundry ended August \$6,285 better than budget and is \$15,598 better than budget year to date.*

*Al White asked when monthly lease payments for The Foundry are scheduled to return to the full amount. Scott replied that the current amended lease agreement goes through December 2021, and he has initiated discussions with The Foundry regarding the possibility of extending the rent abatement.*

- b. Pole Creek Golf Club: Mary Moynihan gave a verbal update to the written report. The Pro Shop is having a big sale and most of the merchandise has been sold. Closing day at the golf course is October 10<sup>th</sup>. Jesse Dickinson added that after October 10<sup>th</sup> the Food & Bev staff will be doing a deep clean and the restaurant will reopen for Thanksgiving.*
- c. Grand Park Community Recreation Center: Michelle Lawrence gave a verbal update to the written report. Michelle clarified a mistake in the written report – daily and membership visits are down only 8.3% (not 15%) as compared to 2019. A special thank you to staff that has stepped up and taken on additional responsibilities since Robin Dresen resigned as Guest Services Supervisor.*
- d. Recreation Programming: Samantha Pritchard gave a verbal update to the written report. A group of 5 staff members will be taking a CPR for Professional Rescuers class that Samantha will be teaching.*
- e. Fraser Valley Sports Complex & Ice Box: Austin DeGarmo gave a verbal update to the written report. There are 3 weekends left for youth soccer. Irrigation blow outs are scheduled for October 4<sup>th</sup>. Tolin Mechanical will be at the ice rink on October 5<sup>th</sup> to start the system and check for any issues. Staff is hoping to have ice ready by October 15<sup>th</sup>. Youth hockey has already played a few games in Denver and the adult mixer hockey league has about 60 registered participants.*
- f. Facility Maintenance: Scott Ledin gave a verbal update to the written report. Jordan Rea, Facilities Maintenance Manager, has resigned and his last day was Friday 9/24, the last day of closure week. Rec Center maintenance closure week went well, kudos to all the staff that worked during that week. John Ferlita, Facilities Maintenance Supervisor, commented that all the work was completed as expected. The FM Manager position has been posted on the FVMRD website. Tolin Mechanical has been to the GPCRC for fall preventative maintenance and have noted some work that needs to be done on the rooftop units.*
- g. District Administration: Scott Ledin gave a verbal summary and update to the written report. FVMRD counsel has confirmed that the language in the 2020 FVMRD ballot issue protects FVMRD property tax revenues from Colorado Senate Bill 293. FVMRD counsel will issue a formal opinion letter regarding this issue and Scott will present it to the BOD in October.*

*Updated marketing information about the GPCRC Fitness Expansion Project and fundraising efforts will be placed in the GPCRC lobby. Scott is looking at grant opportunities that may be available to support this approximately \$2,000,000 project. The fundraising goal is \$500,000 with the remainder of the project cost being financed. Rob Neiberger has confirmed that the building budget is still accurate. The GPCRC daily admission capital improvement fee has already raised \$6000 for this project and total money raised so far is \$40,000 - \$50,000.*

*The WPAQ Paintball operation at the Sports Complex is up and running. The Sky Hi News recently published a nice article about the new paintball operation. The link to this article is provided in the BOD meeting materials.*

*Scott, Ann, and Michelle had a successful trip to Nashville last week for the NRPA conference. Emily was able to attend a few virtual NRPA classes from here as well.*

*The manager workshop held today at the GPCRC was productive. Chris Moffet, our HR consultant, attended in person to moderate the workshop. The management team was engaged and provided suggestions and ideas regarding employee compensation and benefits. Staff will present recommendations to the BOD at the October meeting.*

*The first 2022 budget hearing will be at the next BOD meeting, October 26th.*

## **VI. ADJOURNMENT**

*David McKnight made a motion to adjourn the meeting; Al White seconded; all in favor 4-0. The meeting was adjourned at 6:03pm.*