



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, September 28, 2021, 5:30 pm
Meeting held via Zoom

I. CALL TO ORDER

Vice President David McKnight called the meeting to order at 5:30pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, David McKnight, Kelley Glancey, Rainie Murdoch, and Al White were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Emily Weida, Samantha Pritchard, Mary Moynihan, Craig Cahalane, Austin DeGarmo, Dan Weida, Giuliana Sheldon*

Public present (signed-in): *Eric Swanson, David Bower*

III. REVIEW AND APPROVAL OF MINUTES

- a. *September 28, 2021 Regular Board Meeting Minutes: Roger Hedlund motioned to approve the minutes as presented; Kelley Glancey seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. NEW BUSINESS

- a. *Swanson Ditch Easement and Maintenance Agreement – David Bower, Johnson and Repucci While waiting for FVMRD counsel David Bower to join the meeting via Zoom, Ann McConnell introduced Laura Pappal, newly hired as the FVMRD HR Supervisor. Scott Ledin led a discussion and reviewed the history regarding the Swanson Ditch at Pole Creek Golf Club. The original Swanson Ditch Easement and Maintenance Agreement was adopted in May 1998 and last amended in 2013. At Eric Swanson’s request and the Board’s direction, Scott has been in the process of reviewing and attempting to renew the Easement and Agreement. Upon this review it has been discovered that the Swanson Ditch water rights do not have a clear chain of title. David Bower discussed additional details regarding the Easement and Agreement and water rights ownership. Scott will continue to update the Board on this issue.*
- b. *2022 Updated Pay Ranges and Benefits – review and possible adoption Scott discussed the pay/wage/benefits analysis that was conducted and reviewed the updated recommendations. FVMRD will now have a \$14.00 minimum wage. Roger Hedlund made a motion to adopt the 2022 Updated Pay Ranges and Benefits as presented; Rainie Murdoch seconded; all in favor 5-0.*
- c. *First 2022 Budget Hearing - David McKnight opened the first budget hearing. A detailed line-item written summary was included in the meeting materials along with the draft budget.*

Scott Ledin and Ann McConnell led the budget discussion and presented a power point highlighting the budgeted revenues, operating expenses, and capital expenditures as well as beginning and ending reserve fund balances. Ann McConnell explained the philosophy for crafting the first draft of the 2022 budget which included looking at each

department and its operations on an individual basis to determine appropriate budgeting methodology.

FVMRD is projecting to begin 2022 with \$2,652,949 in reserve funds. This includes the Conservation Trust Funds, Debt Service Funds, Tabor Reserves, General Reserves, and Capital Reserves for The Foundry, Parks & Rec, and the Golf Course.

Budgeted District wide revenues for 2022 are \$7,581,794 which includes Operating Revenues of \$4,971,700; Non-operating Revenues (property taxes and interest income) of \$1,319,865; Conservation Trust Funds of \$34,515; and Debt Service revenue of \$1,255,714.

Total budgeted expenses before capital for 2022 are \$6,981,368 which includes Operating Expenses of \$5,670,428; Non-operating expenses of \$57,554 (treasurer fees); and Debt Service expenses of \$1,253,386. There are no Conservation Trust Funds budgeted to be expended in 2022.

The 2022 draft budget addresses the operational needs of the District with a total of \$600,426 in excess revenues over expenditures. These funds are used toward capital expenditures for the year or allocated directly to the reserve funds.

The budgeted 2022 Capital Expenditures for Pole Creek Golf Course are \$455,411. The expenditures include new and existing Turf Maintenance equipment leases, cart path paving, Gaylord Reservoir repairs, a walk-in fridge, and a large utility vehicle.

Parks and Recreation Capital Expenditures budgeted for 2022 are \$174,396. The expenditures include vehicle and equipment leases, Fitness equipment, dry sauna heater replacement, entrance signage at FVSC, field groomer, ice resurfacer, Aquatics chlorinator system, GPCRC carpet replacement, computer servers, trampoline pads, and pottery equipment.

Al White made a motion to close the First 2022 Budget Hearing; Roger Hedlund seconded; all in favor 5-0.

VI. DEPARTMENT REPORTS

- a. September 2021 Financial Report: Ann McConnell gave a verbal summary of the written financial report. District wide revenues continue to be strong and exceeded budget by \$132,111 for the month of September. District wide expenses were under budget for the month of September but are over budget year to date.

Parks & Recreation combined revenues was better than budget for the month of September and are \$180,011 better than budget year to date.

District Administration revenue was in line with budget for September but continue to be better than budget year to date.

General Rec revenues fell short of budget in September but are \$56,258 better than budget year to date.

Parks & Athletics revenues were in line with budget for September and are \$32,057 better than budget year to date.

Rec Center revenues remain strong, with visit revenues better than budget by \$15,020 for the month of September and \$82,311 better year to date. Rec Center expenses exceeded budget for the month of September due to maintenance and repair projects during GPCRC closure week. These projects included tile and carpet cleaning and repairs to the leisure pool boiler. Rec

Center revenues are \$136,447 better than budget year to date with a current projection of an 89% cost recovery.

Pole Creek revenues continue to exceed budget. Pro Shop revenues were strong in September with tournament revenue and greens fees coming in. Turf Maintenance ended September \$8,936 better than budget. Food & Beverage revenues remain strong and were better than budget for the month of September.

The Foundry revenues in September were short of budget mainly due to lack of movie revenue. The Foundry is seeing savings in Costs of Goods Sold due to movie and food cost savings. The Foundry ended September \$6,712 better than budget and is \$21,850 better than budget year to date. The Foundry is projecting to end the year with a net income of \$76,832 which is short of budget.

Capital expenditures for the month of September included vehicle and equipment lease payments, a new Cybex Elliptical, and the Gaylord Reservoir maintenance costs. Year to date, \$516,052 has been spent on Capital.

- b. Pole Creek Golf Club: Mary Moynihan gave a verbal update to the written report. The Golf Course had a great 2021 season with 32,602 golfers. The average number of golfers in a season is around 24,000. The 2020 season holds the record with 37,000 golfers. Staff are working on cleaning and maintenance projects. The Pro Shop is doing inventory and purchasing for next year, though this is proving to be challenging with a shortage of available goods. The Bistro will re-open on Thanksgiving Day.
- c. Grand Park Community Recreation Center: Scott Ledin gave a verbal update to the written report. The Rec Center numbers continue to improve, especially as the weather turns to fall and winter temperatures. Ski Conditioning classes have started.
- d. Recreation Programming: Samantha Pritchard and Emily Weida gave a verbal update to the written report. Teen Night at The Foundry was successful with 72 teens attending. We received a grant from the Share Winter Foundation to offer free ski lessons and equipment for local youth at WP Resort. Lions Club has cancelled the Festival of Trees for 2021 due to Covid 19 precautions. The GPCRC will not be hosting the Annual Holiday Craft Fair for the same reason. Select arts and crafts vendors will be setting up in the GPCRC lobby on upcoming weekends during the holiday season.
- e. Fraser Valley Sports Complex & Ice Box: Austin DeGarmo gave a verbal update to the written report. Youth soccer finished up last week with some make-up games due to weather. The Ice Box ice rink is open and is hosting youth hockey league practices and games and adult mixer league games.
- f. Facility Maintenance: Scott Ledin gave a verbal update to the written report. John Ferlita has accepted the position of Facilities Maintenance Manager. We are still hiring for a Facilities Maintenance Supervisor. The lazy river is currently not working and we are waiting for repair parts. Tolin Mechanical has been on site to address recent boiler issues. There is a large hole in the upstairs ceiling due to a water leak from the roof, The Roofing Company is handling the repair.
- g. District Administration: Scott Ledin gave a verbal summary and update to the written report. Included in the Board packet is a formal opinion letter from FVMRD counsel regarding Colorado Senate Bill 293. FVMRD counsel has confirmed that the language in the 2020 FVMRD ballot issue protects FVMRD property tax revenues from Colorado Senate Bill 293.

Included in the Board packet is HTA 2021 field season information. Scott commented on the large amount of work HTA was able to complete this past summer.

Scott submitted a grant application to the WP Donor Advised Fund and will be submitting an application to the Grand County Board of County Commissioners Donor Advised Fund for the GPCRC Fitness Expansion Project. Scott participated in a funders roundtable and had the opportunity to provide information to various grant funding sources. The Fitness Expansion Project marketing and informational boards are complete and ready to be placed in the GPCRC lobby and upstairs fitness area.

Dr. Kelley Glancey offered to host a Covid 19 vaccine booster and flu shot clinic at GPCRC for FVMRD employees. Moderna, Pfizer, and J&J shots are all available.

VII. ADJOURNMENT

Al White made a motion to adjourn the meeting; Roger Hedlund seconded; all in favor 5-0. The meeting was adjourned at 7:04pm.