

Fraser Valley Metropolitan Recreation District
P.O. Box 3348 Winter Park, CO. 80482
970-726-8968



POSITION TITLE: Facilities Maintenance Technician
CLASS: Full-time or Part-time
PAY TYPE: Non – Exempt
PAY GRADE: 40
PAY RANGE: \$16.00 - \$22.00 per hour
REPORTS TO: Facilities Maintenance Manager

WHY WORK FOR THE FRASER VALLEY METROPOLITAN RECREATION DISTRICT?

The Fraser Valley is situated in a high mountain park and surrounded by the Arapaho National Forest and several wilderness areas. Home to Winter Park Resort, a world-renowned ski resort, the Fraser Valley offers a variety of winter activities and our idyllic summer climate is a haven for outdoor enthusiasts. The FVMRD has established an outstanding reputation for quality recreation and excellent customer service, creating amazing experiences for our residents and guests every day. We invite you to join our team!

GENERAL STATEMENT OF DUTIES: Conducts a wide variety of maintenance duties in order to provide a safe, sanitary, and attractive environment at FVMRD facilities.

ESSENTIAL JOB FUNCTIONS: The following examples are meant to be illustrative only and are not intended to be all inclusive. FVMRD reserves the right to modify the essential functions of this job at any time.

- Perform daily general maintenance and emergency repairs at FVMRD facilities.
- Conduct facility checks on a daily basis to ensure proper operation of boilers, pool pumps, HVAC systems, etc.
- Conduct facility inspections on a daily basis and make note of needed maintenance and repairs.
- Conduct routine fleet maintenance.
- Maintain custodial equipment to ensure it is clean and in safe working condition.
- Perform exterior maintenance and snow removal as needed at the GPCRC and Foundry.
- Follow instructions and safety protocols regarding the use of chemicals and supplies.
- Secure facilities when they are not in use, checking for unlocked doors and windows and turning off lights.
- Perform other related duties as necessary.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of safety policies, procedures, and practices.
- Knowledge of methods, materials, practices and equipment generally used in the construction, repair and maintenance of buildings and facilities.
- Knowledge of electrical, plumbing, security and HVAC system construction, repair and maintenance.
- Ability to read and interpret written documents and manuals.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to work evenings, weekends, and holidays as necessary.

EDUCATION, TRAINING AND EXPERIENCE:

- High school diploma or GED equivalent required.
- Minimum of one year facility maintenance or related experience preferred.
- Must possess, or be able to obtain, CPR, First-Aid, AED certifications (training can be provided).
- Must possess and maintain a valid driver's license or the ability to obtain one within thirty (30) days of employment. Must be insurable by the District carrier at the onset and for the duration of employment.

Work Environment: Work is performed in indoor facilities and outdoor environments in all weather conditions and may include periods of high activity. The noise level in this environment ranges from quiet to moderately loud.

While performing the duties of this job, the employee occasionally works near moving mechanical parts. The employee may occasionally be exposed to wet and dry conditions, fumes, and toxic or caustic chemicals. Employees will be required to read safety data sheets and understand all safety precautions when handling chemicals or hazardous

cleaning materials.

Physical Requirements: While performing the duties of this position the employee is required to walk, stand, sit, kneel, crouch, squat, climb, crawl, talk, hear, and see. Moderate to heavy lifting and carrying of 10 pounds or greater is required.

The FVMRD is customer service oriented and committed to hiring individuals who respond effectively and efficiently to citizen needs and concerns.

EQUAL OPPORTUNITY EMPLOYER

Employee Name

Employee Signature

Date