



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, January 25, 2022, 5:30 pm
Meeting held at GPCRC and via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:30pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, Kelley Glancey, Al White, and Rainie Murdoch were all in attendance. David McKnight had an excused absence.

Board Vice President David McKnight is owner of Rocky Mountain Catastrophe and has spoken with Scott Ledin regarding conflict disclosure and the hiring of Rocky Mountain Catastrophe to handle the repairs and clean-up of the recent pumphouse issue at Pole Creek Golf Club.

Staff present: *Scott Ledin, Ann McConnell, Kristen Webb, Michelle Lawrence, John Ferlita, Giuliana Sheldon, Mary Moynihan, Craig Cahalane, Jesse Dickinson, Blaine Unicume, Austin DeGarmo, Samantha Pritchard*

Public present (signed-in): *No public were present for the meeting.*

III. REVIEW AND APPROVAL OF MINUTES

- a. *December 7, 2021 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; Kelley Glancey seconded; all in favor 4-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. ACTION ITEMS

- a. *Adopt Resolution 01.25.22.01: Appointing Designated Election Official and Authorizing Designated Election Official to Cancel Election: Rainie Murdoch motioned to approve the resolution as written; Kelley Glancey seconded; all in favor 4-0.*
- b. *Adopt Resolution 01.25.22.02: Authorizing Director Election as Polling Place Election: Rainie Murdoch motioned to approve the resolution as written; Kelley Glancey seconded; all in favor 4-0.*

VI. DEPARTMENT REPORTS

- a. *December 2021 Financial Report: Ann McConnell gave a verbal summary of the written financial report. District wide year-end revenues were \$878,211 better than budget. Year-end Costs of Goods sold were under budget mainly due to savings in movie sales. Year-end District wide expenses were \$1,720 under budget. Year-end net income before capital expenditures was \$912,472 better than budget.*

Parks & Rec combined year-end revenues were \$258,578 better than budget. Costs and expenses were \$8,796 over budget. All Parks & Rec departments had year-end revenues that were better than budget and did a great job with 2021 expenses. The Rec Center ended the year with an 83.7% direct cost recovery.

Pole Creek year-end net income was \$740,792 which is \$616,280 better than budget. Bistro 28 had unexpected maintenance and equipment costs which affected the budget, but they still ended the year better than expected.

The Foundry had a great month of December thanks to the new Spiderman movie. Although year-end revenues were \$112,768 short of budget, the savings in Costs of Goods sold made up for the revenue shortfall. The Foundry ended the year with a gross profit within \$3,825 of budget. Year-end expenses were under budget mainly due to a \$29,737 savings in wages. The year-end net income for the Foundry was \$120,596. Ann thanked the Foundry staff for all of their hard work over the busy holiday season!

2021 Capital expenditures were over budget due to the unbudgeted purchases of the ice bumper cars and the truck, and additional repairs at the Gaylord Reservoir.

The 2021 District reserve fund balances had an overall increase of \$397,890. Going into 2022 the District has \$2,692,306 in reserve accounts. This amount is subject to change based on the year-end audit.

- b. Pole Creek Golf Club: Mary Moynihan gave a verbal update to the written report. Mary has announced that she will be retiring this spring. She is preparing the Pro Shop for a smooth transition. Jesse added that the Full Moon Ski and Snowshoe on January 15th was a success with 100 dinner reservations and special dinner offerings. He is hoping the dishwasher leak repairs are completed before next month's Full Moon event as the staff had to hand wash all the dishes! The 14-year-old dishwasher is now up and running but he is looking in to leasing a new dishwasher through Ecolab which would include maintenance and repairs. Craig added that turf fertilizer costs have increased even more than anticipated. The pumphouse repairs are ongoing and a second heater and new door will be added.*
- c. Grand Park Community Recreation Center: Michelle Lawrence gave a verbal update to the written report. We are still dealing with health challenges due to Covid-19, particularly with the Aquatics staff and programming.*
- d. Recreation Programming: Michelle Lawrence gave a verbal update to the written report. Samantha was able to add Mermaid Club and Preschool swim lessons back to the Aquatics program schedule starting in February. Michelle is in discussions to partner with a new venture called The Rocky Mountain Folk School based in Grand Lake. We will primarily assist with advertising and program registration.*
- e. Fraser Valley Sports Complex & Ice Box: Austin DeGarmo gave a verbal update to the written report. The Ice Box has been crazy busy during the holiday season. The Nordic ski trail at the FVSC has been very busy as well. The after-school skating programs and adult hockey leagues have been going well.*
- f. Facility Maintenance: John Ferlita gave a verbal update to the written report. John has dealt with a variety of issues recently including domestic boiler leaks that were fixed by B&J Plumbing and a building foundation sump pump failure that was temporarily fixed but replacements have been ordered. The new plow truck is in the shop getting repaired and prepped for the new plow. John is picking up the new acid room door tomorrow and will be replacing the current door. Foundry pinsetters are currently operational but repair parts are on order. We have a new cleaner on staff at the Rec Center who is working 30 hours a week. The Rec Center roof leak is fixed and hopefully holds through the winter.*
- g. District Administration: Scott Ledin gave a verbal update to the written report. A District wide mask mandate at indoor facilities went in to effect on December 31st. This mandate is continually being evaluated and the hope is to remove it when the incidence of illness in FVMRD staff and the community in general decreases.*

Paylocity implementation continues and we are now running payroll through Paylocity.

There are no updates as of yet on the Swanson Ditch Easement. Erik Swanson is continuing to research the issue.

Scott inquired about the upcoming Board of Director Election and if any of the current outgoing Directors are planning on running for another term. Al White and Kelley Glancey both confirmed they do not intend to run for another term. David McKnight is term limited and is not able to run for another term.

Roger Hedlund followed up about the public comments and concerns expressed during the December 7th BOD meeting. The GPCRC is now open until 8pm on Fridays. Michelle Lawrence commented that GPCRC hours of operation continue to be monitored and evaluated. The current and ongoing challenges of Covid-19 and staffing issues have made it difficult to move forward with extending hours of operation at the GPCRC.

Board President Roger Hedlund thanked all staff for their hard work and a successful 2022. Scott Ledin thanked Mary Moynihan for her many years with the District as a dedicated and committed employee at Pole Creek Golf Club. She will be hard to replace! Roger Hedlund also thanked Mary for her years of dedication to the District.

Scott noted that the Clubhouse Manager, Aquatics Coordinator, and Facilities Maintenance Supervisor positions will all be advertised in the Sky Hi News. The Clubhouse Manager and Aquatics Coordinator positions will also be posted on the CPRA website. The Clubhouse Manager position will be open for a month and interviews will take place in late February and early March.

VII. ADJOURNMENT

Rainie Murdoch made a motion to adjourn the meeting; Kelley Glancey seconded; all in favor 4-0. The meeting was adjourned at 6:05pm.