



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, April 26, 2022, 5:30 pm
Meeting held at GPCRC and via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:30pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, Kelley Glancey, Al White, and Rainie Murdoch were all in attendance. David McKnight had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Michelle Lawrence, Samantha Pritchard, Emily Weida, John Ferlita, Mary Moynihan, Craig Cahalane, Jesse Dickinson, Austin DeGarmo, Dan Weida, Jules Sheldon, Mark Kaune, Laurel Nance*

Public present (signed-in): *Ben Avila, Don Marscellas, Brittany Bock, Joshua Warren, Peter Baccarini*

III. REVIEW AND APPROVAL OF MINUTES

- a. *March 22, 2022 Regular Board Meeting Minutes: Al White motioned to approve the minutes as presented; Rainie Murdoch seconded; all in favor 4-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. Ben Avila asked if Rec Center hours will be extended to 9pm for the summer. Michelle Lawrence commented that due to ongoing staffing challenges the Rec Center hours will not be extended at this time or in the near future. She also reminded those in attendance that the Rec Center hours have been extended to 7:30pm or 8pm depending on the day. Discussion followed about Rec Center pool closures, closing the Rec Center one day a week, and current staffing issues (pay, scheduling, housing). Board President Roger Hedlund commented that he understands that everyone is frustrated with the current situation and these issues are not easily resolved. He asked for patience and understanding as we work through these challenges and expressed appreciation for everyone's time and input.

V. DEPARTMENT REPORTS

- a. *March 2022 Financial Report: Ann McConnell gave a verbal summary of the written financial report. District wide revenues for March exceeded budget by \$97,792. Non-operating revenues (grant income and insurance claim reimbursements) were \$34,942 better than budget and operating revenues were \$62,849 better than budget. Cost of Goods Sold were \$11,486 over budget due to additional sales. District wide expenses were \$37,092 over budget largely due to insurance repairs. District net income for March was \$49,214 better than budget and is \$93,233 better than budget year to date.*

Parks & Rec combined revenues for March were \$26,208 better than budget. March expenses were \$5,660 over budget including grant expenses. Net Income for Parks & Rec for March was \$19,499 better than budget and is \$50,616 better than budget year to date.

General Rec revenue for March exceeded budget by \$13,813 due to youth program fees and grant revenues. Youth program fees were \$4,996 better than budget and grant revenues were \$8,827 better than budget. General Rec ended March \$11,411 better than budget and is \$40,726 better than budget year to date. Parks & Athletics had a good month with revenues exceeding budget by \$4,096. Year to date the Parks department is in line with budget.

Rec Center March revenue exceeded budget by \$4,788. There were savings in salaries and related payroll costs due to vacant positions which helped to offset additional utility costs and vehicle maintenance costs. The Rec Center ended March \$1,914 better than budget and is \$12,833 better than budget year to date. Al White commented to clarify that the positions that are vacant are unfilled and not purposely being left vacant.

Pole Creek Golf Club revenues for March were \$39,204 better than budget and included \$24,702 in insurance claim reimbursements. Costs of Goods Sold were over budget for the month due to additional sales. Expenses were over budget for March and included \$26,372 in pumphouse repairs. Pro Shop ended March \$2,903 better than budget. Food & Beverage revenues were \$8,148 better than budget and Costs of Goods Sold were over budget due to additional sales. Food & Bev ended March \$2,923 better than budget and is \$4,483 better than budget year to date.

The Foundry had a great month of March with new movies released and visiting spring breakers. March revenues exceeding budget by \$25,576. Bowling sales were \$8,028 better than budget, movie and concession sales were \$6,921 better than budget, and food and beverage sales were \$8,609 better than budget. Costs of Goods Sold were over budget due to additional sales. Expenses were over budget due to additional wage costs and credit card fees. The Foundry ended the month of March \$17,260 better than budget and is \$36,039 better than budget year to date.

Conservation Trust Funds from lottery proceeds were \$10,300 in March which is better than what was budgeted.

Capital Expenditures in March included lease payments on vehicles and equipment, and a new weather station for Turf Maintenance.

Rainie Murdoch asked for clarification on The Foundry lease payment. FVMRD is currently paying \$20,000/month for the lease which includes a \$5,000 monthly lease abatement. This lease payment and abatement continues through December 2022.

At this point a member of the public, Don Marscellas, asked what the Rec Center pays in credit card fees. Ann commented that Parks & Rec combined has a budget of \$24,000 for credit card fees and that we pay a credit card fee of approximately 2%.

- b. Pole Creek Golf Club: Jesse Dickinson and Craig Cahalane gave a verbal update to the written report. Pro Shop inventory has been coming in and Jesse continues training with Mary. Several past season staff are returning but Jesse and JT still need to hire a few more people to be fully staffed in Pro Shop and Carts. The new Food & Beverage Supervisor, Brenna Kirk, starts this Saturday and will begin training with Jesse. She has been at Winter Park Resort working in different Food & Bev management positions for about 5 years. Craig reiterated that he is glad that they cleared the greens last December and that the course is looking good. He is looking to hire an additional 4-5 Turf Maintenance staff members for the upcoming season.
- c. Grand Park Community Recreation Center: Michelle Lawrence gave a verbal update to the written report. Michelle thanked Samantha for her commitment and hard work as Aquatics Supervisor. Samantha is moving on and her last day at the Rec Center is May 5th. Samantha

will be holding a lifeguard training class on May 7th and 8th. Emily and Laura will be presenting at the Career Fair at West Grand High School next month.

- d. Recreation Programming: Michelle Lawrence and Emily Weida gave a verbal update to the written report. Michelle has been working on the Summer Guide and plans to have it available by May 15th. Most programs and summer camps are full or nearly full. Emily needs to hire 2 or 3 additional staff for Summer Rec Camp.*
- e. Fraser Valley Sports Complex & Ice Box: Austin DeGarmo gave a verbal update to the written report. The Ice Rink closed for the season and they are in the process of cleaning up the rink and getting ready for summer. The garden beds at the Community Gardens are almost fully reserved. WPAQ is getting ready for the summer season. Austin needs to hire a few more Park staff for the summer season.*
- f. Facility Maintenance: John Ferlita gave a verbal update to the written report. Oliver continues to train with John. The climbing wall and water slide both passed inspection. Tolin Mechanical has been working on one of the HVAC units at the Rec Center. Two of the chlorinators are installed and working great. The crash mat for the kids' aquatics play feature has been temporarily repaired and a new one has been ordered. Outdoor spring cleaning, landscaping, mulching, weeding, and pruning are under way at the Rec Center. Pole Creek restroom leaks have been fixed and several lights have been upgraded with LED bulbs. The Bistro kitchen was inspected and repairs completed. Tolin Mechanical will be at Pole Creek this Thursday for preventative maintenance tasks.*
- g. District Administration: Scott Ledin gave a verbal update to the written report. Materials regarding the Gaylord Reservoir Dam repair project were included in the Board packet. Scott presented an overview to the Board about the project which included history, existing issues, and dam repair options. The YMCA is the project lead and has been working with engineers from the state to determine the best repair option and obtain project approval. As a partner in the repair project, FVMRD's financial responsibility is estimated to be \$173,000 at this time (23% of the overall project cost). Scott and Craig attended the April 11th stakeholder meeting and noted that the YMCA would like partner approval and project commitment as soon as possible. Al White motioned to increase the Pole Creek Golf Course 2022 Capital Budget for Gaylord Reservoir Dam repairs; Kelley Glancey seconded; all in favor 4-0. Roger Hedlund commented that local, state, and federal grants should be pursued to cover part of the project costs if possible.*

Scott attended the April 25th Grand County Drought Preparedness Plan committee meeting. The committee expects the county to move to a drought warning stage fairly soon. FVMRD signed an MOU to be part of the Drought Preparedness Plan and will implement water restrictions at District facilities as necessary.

We continue to work with Erik Swanson and the YMCA regarding the Swanson Ditch Easement and Maintenance Agreement. We are waiting on additional information from the engineer.

The field work for the District's 2021 audit is complete – thanks to Ann for her thorough preparation for the audit team.

The three new Board members will be sworn in at the next Board meeting. Scott is coordinating a date for new Board Member orientation.

Considering the ongoing workforce issues, the District Compensation Plan (approved January 2022) may need to be revisited sooner than originally expected. Scott commented that we may need to consider conducting community surveys to gauge support for raising fees or raising

property taxes for the District. The most recent Needs Assessment was conducted in 2014, and the Master Plan was adopted in 2017.

Scott thanked Mary Moynihan for her many years of service at Pole Creek Golf Course!

Roger thanked everyone for attending the meeting and for voicing their opinions and concerns.

VI. ADJOURNMENT

Al White made a motion to adjourn the meeting; Rainie Murdoch seconded; all in favor 4-0. The meeting was adjourned at 6:30pm.