



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, May 24, 2022, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:30pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, David McKnight, Kelley Glancey, Al White, and Rainie Murdoch were all in attendance. New Board Members Tim Gagnon, Tom Overton, and Piper Ehlen were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Kristen Webb, Craig Cahalane, Jesse Dickinson, Brenna Kirk, Austin DeGarmo, Blaine Unicume*

Public present (signed-in): *No public were present for the meeting.*

III. REVIEW AND APPROVAL OF MINUTES

- a. *April 26, 2022 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; Al White seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. RECOGNITION OF OUTGOING BOARD MEMBERS

David McKnight, Kelley Glancey, and Al White will be recognized for their years of service to the District. Scott Ledin thanked the outgoing Board Members for their years of service and dedication and presented them with District logo Patagonia jackets and Pole Creek golf rounds as a thank you gift. Roger Hedlund commented that it has been a pleasure serving with the outgoing Board Members and thanked them for their service.

VI. WELCOME NEW BOARD MEMBERS

Tom Overton, Piper Ehlen, and Tim Gagnon are welcomed as new Board Members elected to three-year terms. Scott Ledin introduced the new Board Members. They have already taken the Oath of Office and attended a BOD orientation with Scott and Ann.

VII. ELECTION OF OFFICERS

Rainie Murdoch nominates Roger Hedlund for Board President; Tim Gagnon seconded. Roger Hedlund nominates Rainie Murdoch for Board Vice President; Tim Gagnon seconded. Rainie Murdoch nominates Tim Gagnon for Board Treasurer; Roger Hedlund seconded; Rainie Murdoch nominates Tom Overton for Board Secretary; Roger Hedlund seconded.

Nominated slate of Officers:

President – Roger Hedlund

Vice President – Rainie Murdoch

Secretary – Tom Overton

Treasurer – Tim Gagnon

All in favor 5-0.

Piper Ehlen will serve as Board Member at large.

VIII. DEPARTMENT REPORTS

- a. April 2022 Financial Report: *Ann McConnell gave a verbal summary of the written financial report. District wide revenues for April exceeded budget by \$50,844 and includes \$10,577 in grant income. Cost of Goods Sold and expenses were over budget for the month. District net income for April was \$19,717 better than budget and is \$113,246 better than budget year to date.*

Parks & Rec combined revenues for April were \$27,760 better than budget. General Recreation, Parks and Athletics and Rec Center revenue all exceeded budget with \$7,202 coming from grant revenue. April expenses were over budget mainly due to utility costs, maintenance costs, and contract labor. Parks & Rec ended the month \$17,558 better than budget and is \$60,216 better than budget year to date.

Pole Creek revenues for April were \$3,840 better than budget. The Pro Shop had good Season Pass sales in April and Food & Beverage revenues were just slightly short of budget. Expenses were over budget for the month and included pumphouse repairs as well as hood repairs in the kitchen. The golf course ended April just short of budget, but is \$10,563 better year to date.

The Foundry revenues in April were \$20,837 better than budget and are \$84,045 better than budget year to date. Costs of Goods Sold were over budget due to additional sales. Expenses were over budget by due to additional wage costs. The Foundry ended April \$6,134 better than budget and is \$41,877 better than budget year to date.

- b. Pole Creek Golf Club: *Jesse Dickinson, Craig Cahalane, and Brenna Kirk gave a verbal update to the written report. Pole Creek opening day has been delayed due to snow, but the moisture is needed and welcome. Staffing levels are good at the Pro Shop and they have been getting a lot of calls for tee time reservations and group bookings. Merchandise has been coming in slowly and some items have low inventory due to supply chain issues. Turf is down one vehicle due to a blown tire and damaged rim. Turf staffing levels are good for now. Bistro staffing is getting there but need a few more kitchen staff.*
- c. Grand Park Community Recreation Center: *Scott Ledin gave a verbal update to the written report. We are looking to hire a few more Summer Rec Camp counselors and the Aquatics Manager position is still open and posted. Michelle has reached out to Tim Stabbe about conducting a lifeguard training class this summer. The entire pool area was closed last weekend due to MPHS graduation. Laurel Nance and Mark Kaune will be taking on additional responsibilities in the Aquatics Department which will be very helpful. Aquatics staffing has improved since last month so we should see fewer pool closures in June. John Ferlita, Oliver Davis, Laurel Nance, and Sergio Melgar all took and passed the Aquatics Facility Operator certification class.*
- d. Recreation Programming: *Scott Ledin gave a verbal update to the written report. Most of the summer programs and day camps are full and have waitlists.*
- e. Fraser Valley Sports Complex & Ice Box: *Austin DeGarmo gave a verbal update to the written report. WP Resort has donated their portable pump track to us and it will be located in the back parking area at the Rec Center. Lacrosse is wrapping up for the season and had six local teams with about 100 kids participating. Adult softball has 18 teams signed up and will start later in the summer. Youth baseball has started with 6 teams and about 80 kids participating. WPAQ paintball and ropes course is picking up. The Community Gardens are up and running. Austin is looking for one or two additional staff members for the summer.*

- f. Facility Maintenance: *Scott Ledin gave a verbal update to the written report. The Rec Center foundation sump pump issues have been addressed. Custodial staffing continues to be very challenging.*
- g. District Administration: *Scott Ledin and Ann McConnell gave a verbal update to the written report. The Grand Classic Golf Tournament is coming up in June and is nearly sold out.*

Our Paylocity onboarding platform has launched and has been very successful as far as streamlining the onboarding process (less paperwork!).

Employee recognition for the District's Years of Service program will take place at the June BOD meeting.

Information regarding Senate Bill 21-1110 was included in the Board packet. SB 21-1110 requires compliance to website accessibility standards. Thanks to Michelle's efforts working with E-Page City, the Fraser Valley Rec website is fully compliant. The Foundry website was built with accessibility requirements in mind and is compliant. The Pole Creek website needs to be updated to be compliant.

Information regarding Senate Bill 22-238 was included in the board Packet. SB 22-238 reduces the residential assessment rate for 2023 and 2024 property taxes. Scott has spoken with District counsel and is waiting for confirmation, but believes that our November 2020 Revenue Stabilization Measure will protect FVMRD from any changes caused by SB 22-238.

Headwaters Trails Alliance is entering busy season with trail work and repair starting for the season. HTA's operating budget has grown substantially over the last few years and is now around \$1,000,000. A large majority of their funding comes from grants and funding partners like FVMRD, Grand County, and the towns within Grand County.

The Swanson Ditch Easement and Maintenance Agreement continues to move forward with help from Erik Swanson. Scott Ledin presented informational slides to the Board regarding the location of these ditches at Pole Creek Golf Course. Scott explained the ownership and water rights history of the ditches and also touched on current issues regarding the transfer of these water rights. The goal is to update and amend the original agreement from 1998. Scott will continue to update the Board on this matter.

Materials regarding the Gaylord Reservoir Dam repair project were included in the Board packet. FVMRD budgeted \$50,000 for this project in 2022. The project cost has dramatically increased and FVMRD's financial responsibility is now approximately \$170,000 (23% of the overall project cost). Potential funding sources are being explored in hopes that some of the project cost can be covered by grants or state funding.

IX. ADJOURNMENT

Rainie Murdoch made a motion to adjourn the meeting; Tom Overton seconded; all in favor 5-0. The meeting was adjourned at 6:44pm.