



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, October 25, 2022, 3:30 pm
Meeting held at Grand Park Community Recreation Center and via Zoom

In addition to the Board Meeting, a Board/Staff retreat was held earlier in the day. Topics of discussion included the FVMRD 2023 Compensation Plan, the FVMRD Strategic Plan and Master Plan, and Capital Expenditures.

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 3:45pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, Rainie Murdoch, Tim Gagnon, Piper Ehlen and Tom Overton were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Michelle Lawrence, Stephanie Ferguson, Laurel Nance, Brittany Van Horn, John Ferlita, Craig Cahalane, Jesse Dickinson, Brenna Kirk*

Public present (signed-in): *No public were present for the meeting.*

III. REVIEW AND APPROVAL OF MINUTES

- a. *September 27, 2022 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; Piper Ehlen seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

V. NEW BUSINESS

- a. *First 2023 Budget Hearing – Roger Hedlund opened the first budget hearing. A detailed draft budget was included in the meeting materials.*

Ann McConnell and Scott Ledin led the budget discussion which included a brief explanation of how the budget is presented in addition to a review of the budgeted revenues, expenses, capital expenditures, and beginning and ending reserve fund balances. Ann also highlighted the process of creating the first draft of the 2023 budget which included meeting with each department manager or supervisor to review operations on an individual basis to determine appropriate budgets.

FVMRD is projecting to begin 2023 with \$2,824,757 in reserve funds. This includes the Conservation Trust Funds, Debt Service Funds, Tabor Reserves, General Reserves, and Capital Reserves for The Foundry, Parks & Rec, and Pole Creek Golf Course.

District wide revenues for the first draft of the 2023 budget are \$8,569,118 which includes Operating Revenues, Non-operating Revenues (property taxes and interest income), Conservation Trust Fund revenues, and Debt Service revenues.

Budgeted District wide expenses before capital for 2023 are \$7,786,512 in this first draft and includes Operating Expenses, Non-operating expenses, and Debt Service expenses.

The 2023 draft budget addresses the operational needs of the District with a total of \$736,606 in excess revenues over expenditures. These funds are used toward capital expenditures for the year or are allocated directly to the reserve funds.

The budgeted 2023 Capital Expenditures for Pole Creek Golf Course are \$556,568. The expenditures include new and existing Turf Maintenance equipment leases, cart path paving, walk-in fridge, dish machine, grill, pos software, parking lot sealcoat, mower, air conditioner replacement, driving range netting, concrete pad and artificial turf, clubhouse radios, and ranger carts.

Parks and Recreation Capital Expenditures budgeted for 2023 are \$143,396. The expenditures include vehicle and equipment leases, GPCRC carpet replacement, lap pool boiler, fitness equipment, standing mower, custom trampoline pads, and portable aquatic lift.

The Second 2023 Budget Hearing will be held at the next Board meeting, November 15, 2022.

Tom Overton made a motion to close the First 2023 Budget Hearing; Piper Ehlen seconded; all in favor 5-0.

VI. DEPARTMENT REPORTS

- a. *September 2022 Financial Report: Ann McConnell gave a verbal update to the written financial report. District wide revenues and expenses were good for the month of September and year-end projections look good as well.*

District Administration September expenses were \$3,720 under budget with savings in Election costs due to the cancellation of the Board Member election in May 2022.

The Foundry September revenues were short of budget due to a lack of movie and concession sales. 2022 end of year projections include the projected profit sharing with the owner of The Foundry.

- b. *Pole Creek Golf Club: Jesse Dickinson gave a verbal update to the written report. The course ended the season well and they are now working on cleaning up and scheduling tournaments for next season. Pole Creek received a High Five from Grand County Rural Health Network! Brenna added that the Bistro will be open 3 days per week over the winter and will offer a simplified menu and happy hour.*
- c. *Grand Park Community Recreation Center: Michelle Lawrence gave a verbal update to the written report. The Rec Center received a High Five from Grand County Rural Health Network!*
- d. *Recreation Programming: Michelle Lawrence introduced two new staff members, Brittany Van Horn is the new Aquatics coordinator and Stephanie Ferguson is the new Program Coordinator. Welcome to both!*
- e. *Fraser Valley Sports Complex & Ice Box: Scott Ledin gave a verbal update to the written report. The Ice Box is hosting the FVHA Peewee tournament this coming weekend. Hockey Mixer League started last night with 130 participants registered for the 6-week league.*
- f. *Facility Maintenance: John Ferlita gave a verbal update to the written report. The maintenance team continues to prepare for winter. Fire inspections were recently conducted and Tolin completed preventative maintenance at Pole Creek, Bistro 28, and the Rec Center. The intumescent paint is being applied to the exterior wood awnings at the Rec Center.*
- g. *District Administration: Scott Ledin gave a verbal update to the written report. The Swanson Ditch Easement process has slowed but continues to move forward.*

Gaylord Reservoir Dam Repair Project should be completed soon and is within budget at this point. Scott plans to attend a project completion meeting to discuss future needs and expenses.

VII. ADJOURNMENT

*Tom Overton made a motion to adjourn the meeting; Tim Gagnon seconded; all in favor 5-0.
The meeting was adjourned at 4:42pm.*