



**BOARD OF DIRECTORS MEETING MINUTES**  
**Tuesday, November 15, 2022, 5:30 pm**  
**Meeting held at Grand Park Community Recreation Center and via Zoom**

**I. CALL TO ORDER**

*Vice President Rainie Murdoch called the meeting to order at 5:31pm.*

**II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE**

*Roger Hedlund, Rainie Murdoch, Tim Gagnon, Piper Ehlen and Tom Overton were all in attendance. The Board members had no conflicts to disclose.*

**Staff present:** *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Craig Cahalane, Jesse Dickinson, Brenna Kirk, Austin DeGarmo*

**Public present (signed-in):** *No public were present for the meeting.*

**III. REVIEW AND APPROVAL OF MINUTES**

- a. *October 25, 2022 Regular Board Meeting Minutes: Piper Ehlen motioned to approve the minutes as presented; Tom Overton seconded; all in favor 5-0.*

**IV. OPEN FORUM**

*The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.*

**V. ACTION ITEMS**

- a. *Review and possible approval of revised Reserve Fund Policy: Roger Hedlund motioned to approve the revised Reserve Fund Policy; Tom Overton seconded; all in favor 5-0.*
- b. *Review and possible approval of 2023 Proposed Compensation Plan: Roger Hedlund motioned to approve the 2023 Proposed Composition Plan; Piper Ehlen seconded; all in favor 5-0.*
- c. *Reallocation of Salary Savings to address Retention and Recognition Request: Piper Ehlen motioned to approve the Retention and Recognition Request; Tim Gagnon seconded; all in favor 5-0.*

**VI. NEW BUSINESS**

- a. *Second 2023 Budget Hearing – Rainie Murdoch opened the second budget hearing. A detailed draft budget was included in the meeting materials.*

*Ann McConnell led the discussion for the updated 2023 draft budget. Revisions to the 2023 draft budget include updated 2022-year end projections, beginning balances, capital spending, and reserve funds balances as well as revenue and expense adjustments.*

*The final 2023 Budget Hearing will be held at the next Board Meeting, December 6, 2022.*

*Rainie Murdoch closed the second 2023 Budget Hearing.*

**VII. DEPARTMENT REPORTS**

- a. *October 2022 Financial Report: Ann McConnell gave a verbal update to the written financial report. District wide revenues and expenses were good for the month of October and year-end projections look good as well.*

*Parks & Rec Combined revenues for October were better than budget and end of year net income is projected to be \$58,000 better than budget.*

*Pole Creek Combined revenues for October were better than budget and end of year net income is projected to be \$182,163 better than budget.*

*The Foundry ended October short of budget due to decreased movie and concession sales but is projected to end the year with a net income of \$86,483.*

- b. *Pole Creek Golf Club: Jesse Dickinson gave a verbal update to the written report. The Pro Shop will be open for a Thanksgiving sale. Bistro 28 is expecting about 100 diners for Thanksgiving dinner. Jesse reviewed the season pass price chart that was included in the written report. Brenna added that Bistro staff is set for the winter.*
- c. *Grand Park Community Recreation Center: No updates to the written report.*
- d. *Recreation Programming: No updates to the written report.*
- e. *Fraser Valley Sports Complex & Ice Box: Austin DeGarmo gave a verbal update to the written report. Adult Hockey Mixer League continues for a few more weeks. The Icebox hosted 6 teams for the FVHA Peewee Hockey Tournament over Halloween weekend. The Curling League started and has 17 participating teams.*
- f. *Facility Maintenance: Scott Ledin gave a verbal update to the written report. Oliver Davis resigned from his position as Facilities Maintenance Specialist. Facilities Maintenance open positions are currently posted.*
- g. *District Administration: Scott Ledin gave a verbal update to the written report. Scott is participating in the National Special District Coalition on the Parks & Recreation Policy Advisory Committee. He briefly discussed the goals of this group and will continue to update the Board on any developments that will affect the District.*

*The Swanson Ditch Easement Agreement continues to move forward and Scott is hopeful that the documents will be finalized and signed in the next few months.*

*Gaylord Reservoir Dam Repair Project has been slightly delayed due to winter weather. The bulk of the project is complete and the remaining work may need to be pushed to 2023 depending on weather conditions.*

*Scott Ledin asked the Board for approval to change the current benefit structure for full-time hourly employees. The new benefit structure would provide District paid dental and vision benefits to full time hourly employees once they have completed 4 years of employment. Roger Hedlund motioned to approve the increase in benefits for full time hourly employees; Piper Ehlen seconded; all in favor 5-0.*

*The Foundry had a new ice machine installed today. The cost of the new ice machine is being split between the District and the Foundry owner.*

## **VIII. EXECUTIVE SESSION**

*Rainie Murdoch motioned that the Board go into Executive Session pursuant to C.R.S. 24-6-402(4)e – For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to the Foundry Cinema and Bowl Lease Agreement. Tom Overton seconded; all in favor 5-0.*

*Rainie Murdoch reconvened the public meeting. The Board gave direction to obtain a formal appraisal for The Foundry, speak with ownership about potential sale and financing, and identify potential negotiators to assist on behalf of FVMRD.*

## **IX. ADJOURNMENT**

*Tom Overton made a motion to adjourn the meeting; Tim Gagnon seconded; all in favor 5-0. The meeting was adjourned at 6:51pm.*