



## **BOARD OF DIRECTORS MEETING MINUTES**

**Tuesday, April 4, 2023, 5:30 pm**

**Meeting held at Grand Park Community Recreation Center and via Zoom**

### **I. CALL TO ORDER**

*President Roger Hedlund called the meeting to order at 5:32pm.*

### **II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE**

*Roger Hedlund (via Zoom), Rainie Murdoch, Piper Ehlen, Tom Overton, and Tim Gagnon were all in attendance. The Board members had no conflicts to disclose.*

**Staff present:** *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Michelle Lawrence, Stephanie Ferguson, Jeremy Shaver, Austin DeGarmo, Craig Cahalane, Jesse Dickinson, Blaine Unicume*

**Public present (signed-in):** *Elle Ennis, Rick Holden*

### **III. REVIEW AND APPROVAL OF MINUTES**

- a. *February 28, 2023 Regular Board Meeting Minutes: Rainie Murdoch motioned to approve the minutes as presented; Piper Ehlen seconded; all in favor 5-0.*

### **IV. OPEN FORUM**

*The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.*

### **V. ACTION ITEMS**

- a. *RESOLUTION 04.04.23.01 – Colorado Surplus Asset Fund Trust (CSAFE). Scott Ledin and Ann McConnell reviewed CSAFE and potential FVMRD investment opportunities with CSAFE. Rainie Murdoch motioned to approve the resolution to invest FVMRD funds with CSAFE; Tom Overton seconded; all in favor 5-0.*

### **VI. DEPARTMENT REPORTS**

- a. *February Financial Report: Ann McConnell gave a verbal summary of the written financial report. District wide revenues exceeded budget by \$31,636 mainly due to Rec Center and Foundry revenues. Expenses were under budget. District wide net income for the month was \$36,254 better than budget and is \$80,101 better year to date.*

*Parks & Rec Combined revenues were \$18,533 better than budget. Expenses were under budget mainly due to unfilled positions. Parks & Rec Combined ended the month \$21,671 better than budget and is \$62,181 better year to date. Rec Center revenues exceeded budget by \$19,712 mainly due to strong membership, punch card, daily admission, gymnastics, aquatics, and fitness revenues.*

*Pole Creek Combined ended the month in line with budget. Food & Beverage costs were slightly over budget due to increased food costs.*

*Foundry revenues exceeded budget by \$12,435. Bowling and concessions sales were better than budget. Net income for January was \$7,455 better than budget. The Foundry ended the month \$17,055 better than budget and is \$24,944 better year to date.*

- b. *Pole Creek Golf Club: Jesse Dickinson gave a verbal summary of the written report. Season Passes and Resident ID cards went on sale mid-March. The Pro Shop will be fully stocked with apparel by season opening day. Bistro 28 is open through this weekend and then will reopen for Mother's Day Brunch May 14<sup>th</sup>. The Pro Shop is almost fully staffed but the Bistro*

*needs cooks. Craig Cahalane added that he and his staff are planning to start clearing greens this Thursday.*

- c. Grand Park Community Recreation Center/Recreation Programming: Michelle Lawrence gave a verbal update to the written report. Michelle thanked the Guest Services staff for taking on extra shifts while Sergio was off for medical reasons. She will be picking up the new FVMRD General Rec vehicle in Denver tomorrow. Rec Camp will not have access to Fraser Valley Elementary this summer due to construction at the school. Rec Camp will have access to the Colorado Adventure Park building (as we did during Covid) and Michelle is looking into purchasing a yurt that would provide extra space and be installed at the Sports Complex. Most Rec Camp days are full and have waiting lists. A few additional camp staff are needed for the summer.*
- d. Fraser Valley Sports Complex: Austin DeGarmo gave a verbal update to the written report. The ice rink will be closing this Sunday, April 9<sup>th</sup> and Tolin Mechanical is scheduled to shut down the rink system on April 11<sup>th</sup>. Youth volleyball is underway and youth baseball registration is open.*
- e. Facilities Maintenance: Scott Ledin gave a verbal update to the written report. Facilities Maintenance Supervisor Michael Deulley has accepted a job out of state and his last day with FVMRD is tomorrow. Jeremy Shaver, our Custodial Coordinator, recently spent a few days working with Michael and getting trained on building maintenance tasks and duties.*
- f. District Administration: Scott Ledin gave a verbal update to the written report. Scott introduced Elle Ennis and Rick Holden, the new FVMRD Board members who will be taking office in May. A new Board member orientation is scheduled for May 5<sup>th</sup>. Thanks to Ann for all her work preparing for the audit which is scheduled to begin April 17<sup>th</sup>. FVMRD was awarded a \$25,000 planning grant for the Fitness Center Expansion Project. RFPs for this part of the project have been sent to several architectural firms with a deadline of April 21<sup>st</sup>. The Sport Court materials have been ordered and delivery will be scheduled for some time in April.*

## **VII. EXECUTIVE SESSION**

*Roger Hedlund motioned to go into Executive Session pursuant to C.R.S. 24-6-402(4)e – For the purpose of a purchase, acquisition, lease, transfer, or sale of any real, personal, or property interest related to the purchase option available through the lease agreement with the owners of The Foundry Cinema and Bowl; Tim Gagnon seconded; all in favor 5-0.*

*Roger Hedlund reconvened the public meeting at 7:27 pm.*

## **VIII. ADJOURNMENT**

*Tom Overton made a motion to adjourn the meeting; Rainie Murdoch seconded; all in favor 5-0. The meeting was adjourned at 7:28pm.*