



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, May 30, 2023, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Roger Hedlund called the meeting to order at 5:35pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Roger Hedlund, Rainie Murdoch, Piper Ehlen, Tom Overton, Tim Gagnon, Elle Ennis, and Rick Holden were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Michelle Lawrence, Stephanie Ferguson, Laurel Nance, Jeremy Shaver, Craig Cahalane, Ethan Howard, Jesse Dickinson, Brenna Kirk*

Public present (signed-in): *No public were present for the meeting*

III. REVIEW AND APPROVAL OF MINUTES

- a. *April 25, 2023 Regular Board Meeting Minutes: Tom Overton motioned to approve the minutes as presented; Piper Ehlen seconded; all in favor 5-0*

IV. RECOGNITION OF OUTGOING BOARD MEMBERS

Roger Hedlund and Rainie Murdoch will be recognized for their years of service to the District. Roger and Rainie thanked the staff for their support and hard work. Scott Ledin thanked the outgoing Board Members for their years of service and dedication and presented each of them with a District logoed Patagonia jacket and eight rounds of golf at Pole Creek Golf Clubs.

V. WELCOME NEW BOARD MEMBERS

Elle Ennis and Rick Holden are welcomed as new Board Members elected to four-year terms. Scott Ledin introduced the new Board Members. They have already taken the Oath of Office and attended a BOD orientation with Scott and Ann.

VI. ELECTION OF OFFICERS

*Piper Ehlen nominated Tim Gagnon for Board President; Elle Ennis seconded.
Piper Ehlen nominated Rick Holden for Board Vice President; Tom Overton seconded.
Tom Overton nominated himself for Board Secretary; Rick Holden seconded.
Elle Ennis nominated Piper Ehlen for Board Treasurer; Tom Overton seconded.*

Nominated slate of Officers:

President – Tim Gagnon

Vice President – Rick Holden

Secretary – Tom Overton

Treasurer – Piper Ehlen

All in favor 5-0

Elle Ennis will serve as Board Member at large.

VII. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum.

VIII. PUBLIC HEARING

- a. Petition for Inclusion of additional real property – Val Moritz Village First Filing; Lot 17, Block 4 – William and Laurie Tart. *Scott Ledin explained the petition for inclusion and what is required for the inclusion to move forward. Tim Gagnon opened the Public Hearing for any comments or discussion regarding this matter. There were no public comments or discussion and the Public Hearing was closed.*

IX. ACTION ITEM

- a. ORDER FOR INCLUSION OF REAL PROPERTY. *Elle Ennis motioned to approve the Order as written; Rick Holden seconded; all in favor 5-0.*

X. DEPARTMENT REPORTS

- a. April Financial Report: *Ann McConnell gave a verbal summary of the written financial report. District wide revenues in April exceeded budget by \$26,444. District wide net income for the month was \$12,267 better than budget and is \$105,292 better year to date.*

Parks & Rec Combined revenues in April were \$15,946 better than budget. Expenses were \$5,619 over budget mainly due to credit card fees and utility costs. Parks & Rec Combined ended the month \$9,607 better than budget and is \$81,753 better year to date. District Administration revenue exceeded budget by \$4,639 mainly due to interest income. General Recreation revenues exceeded budget by \$4,614 and is in line with budget year to date. Parks & Athletics revenues fell short of budget mainly due to Youth League fees and is \$9,023 short of budget year to date. Rec Center revenues exceeded budget by \$10,738 mainly due to daily visit revenues and gymnastics, aquatics, and fitness revenues. The Rec Center ended April \$7,335 better than budget and is \$81,981 better than budget year to date.

Pole Creek Combined revenues in April were \$5,929 short of budget and costs and expenses were in line with budget. Pro Shop revenues fell short of budget due to the transition to the new POS system but is in line with budget year to date. Turf Maintenance is in line with budget. Food & Beverage revenues fell short of budget mainly due to food sales.

Foundry revenues in April exceeded budget by \$14,161 with bowling, movies, concessions, and food and beverage all better than budget. Expenses were over budget mainly due to wages and pinsetter maintenance. The Foundry ended the month \$6,895 better than budget and is \$37,236 better year to date. Foundry net income is \$74,580 through the end of April.

Capital Expenditures for the month of April included vehicle and equipment lease payments, final payment for newly carpeted areas at the Rec Center, and the new POS system at Pole Creek. The Fraser Valley Lacrosse Association \$45,000 donation for the Sport Court project was received in April.

- b. Pole Creek Golf Club: *Jesse Dickinson and Craig Cahalane gave a verbal summary of the written report. Craig introduced the new Pole Creek Assistant Superintendent, Ethan Howard – welcome Ethan! Pole Creek season opening went well with 750 golfers over the Memorial Day opening weekend. Brenna added that the Bistro was very busy over opening weekend. Breakfast is not being served at this point but grab & go options are available and the bar is open all day. The kitchen is closed Tuesdays with grab & go and bar available. Front of house is fully staffed, back of house staff and line cooks are still needed. Everyone is still adjusting to the new Easy Suite/Easy Tee POS system.*
- c. Grand Park Community Recreation Center/Recreation Programming: *Michelle Lawrence gave a verbal update to the written report. The Aquatics Department was awarded a \$2800 DOLA grant for lifeguard training. Summer Rec Camp staff training is going well and everyone is getting ready for camp to start! The yurt purchase is moving forward thanks to grant funding and will be a welcome addition at FVSC for camp and program use. Church of the Eternal Hills has offered their classroom and stage space at a discounted price for our summer theatre camps. All three Rec Camp busses passed DOT inspection.*

- d. Fraser Valley Sports Complex: Scott Ledin gave a verbal update to the written report. Youth baseball is underway and adult softball started today. The Sport Court surface has been installed and will open June 2nd. Staff is developing a Sport Court schedule which will be posted on the FVMRD website.
- e. Facilities Maintenance: Jeremy Shaver gave a verbal update to the written report. Tolin completed the GPCRC annual mechanical maintenance and all HVAC rooftop filters have been replaced. The monthly elevator inspection is complete. Spring landscaping work is ongoing. The steam room has been closed due to issues with the heating elements and power supply. A technician will be here June 7th to evaluate and hopefully make necessary steam room repairs. Cintas completed hood and sprinkler inspections at Bistro 28 and The Foundry. Brunswick completed inspection of the bowling lanes and provided a list of recommended parts and repairs. Jeremy and Blaine are developing a plan for pinsetter maintenance.
- f. District Administration: Scott Ledin gave a verbal update to the written report. We are staffing up for summer and have 50+ new and returning employees currently going through the onboarding process. Laura showed the 2023 staff shirt which includes all the facility logos. The newly finished recruiting video created in collaboration with TH Media Pro will be shown at the end of the meeting.

The Swanson Ditch Easement & Maintenance Agreement has had slight movement – the YMCA water attorney has indicated they are on board with moving forward with the new agreement. We are still waiting for final approval from the private landowners involved.

MA Studios has been contracted to provide design and engineering services for the GPCRC Fitness Expansion Project. A kickoff meeting and facility tour with MA Studios has taken place. Necessary documents and estimates should be ready in time for the DOLA Grant application that is due at the end of July.

Scott briefly explained Colorado Senate Bill 23-303 and reviewed how this bill will impact property tax rates and special district revenue. Scott and Ann have scheduled a meeting with FVMRD counsel to discuss this issue and will update the Board at the next meeting.

Scott shared with the Board that the East Grand Fire District has submitted a letter asking if the District would consider providing golf passes to their volunteer firefighters. FVMRD currently extends a 50% discount to EGFD who purchases approximately 50 GPCRC memberships per year to pass on to their staff and volunteer firefighters. Additional information will be gathered and discussion will continue at the next Board meeting.

Laura introduced the new recruitment video created in collaboration with TH Media Pro. The video was well received by the Board and staff.

XI. ADJOURNMENT

Tim Gagnon made a motion to adjourn the meeting; Tom Overton seconded; all in favor 5-0. The meeting was adjourned at 6:54 pm.