



## **BOARD OF DIRECTORS MEETING MINUTES**

**Tuesday, December, 12, 2023, 5:30 pm**

**Meeting held at Grand Park Community Recreation Center and via Zoom**

### **I. CALL TO ORDER**

*President Tim Gagnon called the meeting to order at 5:42pm.*

### **II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE**

*Tim Gagnon, Rick Holden, Elle Ennis, and Tom Overton were all in attendance. Piper Ehlen was not in attendance. The Board members had no conflicts to disclose.*

**Staff present:** *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Michelle Lawrence, Samantha Pritchard, Laurel Nance, John Florkiewicz, Michael Schlossnagle, Craig Cahalane, Jesse Dickinson, Brenna Kirk, Brian Brigance, Jeremy Shaver*

**Public present (signed-in):** *No public were present for the meeting*

### **III. REVIEW AND APPROVAL OF MINUTES**

- a. *November 28, 2023 Regular Board Meeting Minutes: Rick Holden motioned to approve the minutes as presented; Tom Overton seconded; all in favor 3-0.*

### **IV. OPEN FORUM**

*The Board provides the opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum*

*Elle Ennis arrived at the meeting.*

### **V. ACTION ITEMS**

- a. *Resolution 12.12.23.01: A Resolution for Supplemental Budget and Appropriations to Amend the 2023 Budget. Tim Gagnon motioned to approve the resolution; Rick Holden seconded; all in favor 4-0.*
- b. *Resolution 12.12.23.02: A Resolution to set the Board of Director's regular meeting schedule for 2024. Tim Gagnon motioned to approve the resolution; Elle Ennis seconded; all in favor 4-0.*

*Tom Overton left the meeting.*

### **VI. DEPARTMENT REPORTS – Verbal Reports**

- a. *Pole Creek Golf Club: Tolin Mechanical is in the process of replacing the AC unit in the Clubhouse, hopefully to be completed by the end of this week. The first Ski & Snowshoe event is scheduled for December 30<sup>th</sup>. Due to a lack of snow, Turf has been closely monitoring the condition of the greens and clearing them as needed. New Head Chef Casey is doing a great job in the kitchen!*
- b. *Grand Park Community Recreation Center/Recreation Programming: The Lions Club Festival of Trees event was a great success with nearly 1000 people attending. The new cable machine arrived and is installed in the fitness area. Front desk positions will be available in the new year and, as always, lifeguards are needed. Laurel introduced new Aquatics Lead Michael Schlossnagle – welcome Michael! A new Aquatics Coordinator has also been hired, welcome to Lorena Medina! After school cross country skiing and the outdoor discovery program will be starting soon, and a gingerbread house building contest takes place next week. The Aerials and Gymnastic show will take place this Thursday evening at the Rec Center.*

- c. Fraser Valley Sports Complex: Regular season adult hockey, curling, and afterschool skating have started. Basketball sign-ups have taken place and staff are trying to accommodate everyone on the waitlist.
- d. The Foundry: Brian attended the Shamrock Food Show in Denver last week and is looking at introducing some new items to the menu. New POS systems for the Foundry are being reviewed and researched. Scott and Ann have been working through the required updates to the movie studio contracts. Mark Unicume and Scott Mahronic have been very helpful during this transition.
- e. Facilities Maintenance: The new sauna heater has been installed and seems to be working well.
- f. District Administration: An RFP/RFQ for a general contractor for the GPCRC Expansion Project has been sent to four local construction contractors and one construction contact in the Front Range. The deadline for submissions is January 4<sup>th</sup>.

Scott is working on a press release to be submitted to the local newspaper regarding the purchase of The Foundry.

Scott thanked all the staff members that have been helpful with providing 2024 budget information. He also thanked John, Jules, Michelle, and Ann for their work with the design committee, architects, and equipment vendors for the GPCRC Expansion Project.

## **VII. ADJOURNMENT**

Tim Gagnon made a motion to adjourn the meeting; Elle Ennis seconded; all in favor 3-0. The meeting was adjourned at 6:26pm.