



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, February 27, 2024, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Tim Gagnon called the meeting to order at 5:31pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Elle Ennis, and Tom Overton were all in attendance. Piper Ehlen had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Samantha Pritchard, Stephanie Ferguson, John Florkiewicz, Jules Sheldon, Michael Schlossnagle, Kylee Brammer, Craig Cahalane, Ethan Howard, Brenna Kirk, Austin DeGarmo, Jeremy Shaver*

Public present (signed-in): *Tim Stabbe, Thomas Elliott with PG Arnold*

III. REVIEW AND APPROVAL OF MINUTES

- a. *January 23, 2024 Regular Board Meeting Minutes: Tim Gagnon motioned to approve the minutes as presented; Rick Holden seconded; all in favor 4-0.*

IV. OPEN FORUM

The Board provides the opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum

V. NEW BUSINESS

- a. *FVMRD Years of Service Recognition and Awards to Staff: Laura Pappal presented Years of Service Recognition Awards to those staff members receiving awards that were present. Staff members receiving awards that were not present may pick up their awards in Laura's office. Thank you to Laura and to all staff receiving awards!*

VI. ACTION ITEMS

- a. *RESOLUTION 02.27.24.01: A Resolution authorizing the Integrated Project Delivery method for the GPCRC Expansion Project. Tim Gagnon motioned to approve the resolution as presented; Rick Holden seconded; all in favor 4-0.*

VII. DEPARTMENT REPORTS

- a. *Financial Report – January 2024: Ann McConnell gave a verbal summary of the written financial report. District wide revenues in January were \$41,891 better than budget. District wide costs of goods sold were slightly over budget and expenses were in line with budget. The District ended the month \$40,326 better than budget.*

Parks and Rec Combined January revenues were \$39,530 better than budget mainly due to Rec Center revenues. Costs were in line with budget and expenses were slightly over budget. Parks and Rec Combined ended the month \$41,892 better than budget.

Pole Creek Combined ended January in line with budget with the Pro Shop in line with budget and Turf Maintenance better than budget. Bistro 28 revenues were in line with budget and ended January slightly short of budget due to costs of goods sold.

The Foundry January revenues were \$2,559 better than budget. Costs of goods sold were under budget due to savings in movie and beverage costs. Expenses were over budget due to wage costs and snow removal fees. The Foundry ended January slightly short of budget.

GPCRC Expansion Project revenues for January were \$11,114 and include COP interest income and capital improvement fees from January memberships.

District wide capital expenditures for January were \$80,759 and include the new skid steer and edger for Turf Maintenance, a deposit for the Pole Creek website re-design, carpet tile replacement at The Foundry, and lease payments.

- b. Pole Creek Golf Club: Craig Cahalane gave a verbal update to the written report. The GPS units on the golf carts are being updated in April. The Pole Creek website is in the process of being updated by ePageCity. Brenna added that the Ski & Snowshoe event last weekend was very successful. Bistro 28 will be closing April 6th for the winter season.*
- c. Grand Park Community Recreation Center: John Florkiewicz will be retiring at the end of March - we wish him the best and a retirement celebration is being planned. The Aquatics area has been very busy partially due to the YMCA pool being closed. Samantha Pritchard previewed the RecTrac app she has been diligently developing. March 20th is the planned "soft launch" date for this new user-friendly app.*
- d. Recreation Programming: Kid's Night Out (formerly Parent's Night Out) is returning to the GPCRC in March. The Daddy Daughter Dance was a success with over 250 attendees. Specialty Camp registration took place on February 15th and many of the camps sold out within 5 minutes. The Programming department is planning on adding some additional camps.*
- e. Fraser Valley Sports Complex: Austin DeGarmo gave a verbal summary of the written report. February at the IceBox has been busy with hosting the Cranmer Cup which took place over three Saturday evenings in February, and the FVHA league weekend which held 18 games over the weekend of Feb 9 – 11. Adult leagues are going well and will finish in April. Youth basketball will be wrapping up soon and youth volleyball registration is open.*
- f. Facilities Maintenance: Jeremy Shaver gave a verbal summary of the written report. A work order request system has been implemented to assist with maintenance requests and tracking. A new steam generator has been ordered for the steam room. New carpet tiles have been ordered for the Foundry and old ones will be replaced as needed. Brunswick training will take place in mid-April at the Foundry.*
- g. Foundry Cinema & Bowl: The Bowling League Doubles Tournament hosted by the Foundry last weekend was a success. A Shamrock pizza specialist spent a day with Foundry staff to share new menu items and give feedback. As mentioned previously, Brunswick will be conducting a multi-day on-site training in April for Foundry and Maintenance staff. In coordination with the WP Film Festival, a special showing of Downhill Racer is being planned for April 12th.*
- h. District Administration: Scott Ledin gave a verbal summary of the written report. The job opening for the Director of Recreation Services (Michelle's position) was posted today. The Fitness Supervisor job description (John's position) is being updated and will be posted soon.*

GPCRC Expansion Project - Two OAC (Owner, Architect, Coordinator) meetings have been held in February. PG Arnold representative is here to give a brief update and answer any questions the Board may have regarding the project.

An RFP (Request for Proposal) is being developed to assist the District with Marketing & Communications Services.

Colorado State Legislature update – Scott briefly reviewed the Commission on Property Tax which will study and make recommendations for property tax structure; HB21-1110 Colorado Laws for Persons with Disabilities, which mainly addresses website accessibility standards; and HB24-1080 Youth Sports Personnel Requirements which is pending and addresses requirements for paid and volunteer youth sports and athletics personnel.

The next Board Meeting will be held Tuesday March 19th instead of Tuesday March 26th due to the East Grand School District spring break schedule.

VIII. ADJOURMENT

Tim Gagnon motioned to adjourn the meeting; Rick Holden seconded; all in favor 4-0. The meeting was adjourned at 6:33pm.