



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, March 19, 2024, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Tim Gagnon called the meeting to order at 5:33pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Elle Ennis, Tom Overton, and Piper Ehlen were all in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Michelle Lawrence, Samantha Pritchard, Stephanie Ferguson, Jules Sheldon, Craig Cahalane, Jesse Dickinson, Brenna Kirk, Austin DeGarmo, Jeremy Shaver, Brian Brigance*

Public present (signed-in): *Thomas Elliott with PG Arnold*

III. REVIEW AND APPROVAL OF MINUTES

- a. *February 27, 2024 Regular Board Meeting Minutes: Tim Gagnon motioned to approve the minutes as presented; Tom Overton seconded; all in favor 4-0, with Piper Ehlen abstaining.*

IV. OPEN FORUM

The Board provides the opportunity for the public to comment on items not on the agenda. There were no comments for Open Forum

V. ACTION ITEMS

- a. *Resolution 03.19.24.01: A resolution to approve the Agreement for Professional Services with MA Studios to provide architectural and design services for the Grand Park Community Recreation Center Expansion Project. Elle Ennis motioned to approve the resolution; Tom Overton seconded; all in favor 5-0.*
- b. *Resolution 03.19.24.02: A resolution to approve the Agreement for Professional Services with PG Arnold to provide Construction Management and General Contractor services for the Grand Park Community Recreation Center Expansion Project. Tom Overton motioned to approve the resolution; Rick Holden seconded; all in favor 5-0.*

VI. DEPARTMENT REPORTS

- a. *Financial Report – February 2024: Ann McConnell gave a verbal summary of the written financial report. District wide revenues in February were in line with budget. District wide costs of goods sold were under budget and expenses were over budget. The District ended the month \$3,527 better than budget and is \$38,241 better than budget year to date.*

Parks and Rec Combined February revenues were \$11,981 better than budget mainly due to Rec Center revenues. Costs were in line with budget and expenses were \$4,654 over budget. Parks and Rec Combined ended the month \$7,223 better than budget and is \$45,633 better than budget year to date.

Pole Creek Combined February revenues were in line with budget, and costs and expenses were under budget. Pole Creek Combined ended February \$4,122 better than budget and is \$3,545 better year to date.

The Foundry February revenues were \$11,936 short of budget. Costs of goods sold were \$9,430 under budget and expenses were over budget due to wage costs. The Foundry ended the month \$6,672 short of budget and is \$9,787 short year to date.

GPCRC Expansion Project year to date revenues are \$49,365 and include the 2023 capital improvement fee, January and February capital improvement fee, and interest income. Year to date expenditures are \$29,702 for architectural, engineering, and permitting costs.

District wide capital expenditures for February were \$50,625 and include lease payments, and expenditures at Pole Creek and the Rec Center.

- b. Pole Creek Golf Club: Men's Club generously donated \$4,500 towards the purchase of the new awning for the patio area. Turf staff started clearing the tarped greens yesterday. The Bistro is hosting a Beer Pairing Dinner with Hideway Park this Friday.*
- c. Grand Park Community Recreation Center: The Rec Center has had a busy spring break season. As the season comes to a close we will be losing a number of current staff members and will be looking to hire a few new employees. John's retirement party is 6-8pm tomorrow at The Pub. The FVMRD app launch has been slightly delayed due to an issue with Apple.*
- d. Recreation Programming: Jules presented revenue information about the Aerials program and briefly discussed the positive growth of the program from 2017 to 2023. Samantha and Jules are hosting an Easter Egg Hunt at the Rec Center on Easter Sunday. Summer camp registration opened yesterday and many of the days are full and have a waitlist already.*
- e. Fraser Valley Sports Complex: After a busy and successful season, the ice rink will be closing for the season on April 7th. Due to construction at MPHS, the high school soccer and lacrosse teams are hoping to have access to the Sports Complex fields for spring season practices. Snow removal will be taking place at the fields and availability will be dependent on weather.*
- f. Facilities Maintenance: The new work order request system is running effectively. The new steam generator for the steam room has been installed and is working great so far. Jeremy and team have been working with Brunswick to get lane 8 back in working order. Brunswick training will take place in mid-April at the Foundry and they will continue to trouble shoot the lane issues. Tolin and Trane are working with us on solutions for the Rec Center HVAC system that is still having issues with temperature and humidity control.*
- g. Foundry Cinema & Bowl: Lane and pinsetter maintenance have been a major issue, the upcoming Brunswick training will be very helpful. February was a slow month for movies, but March has brought a better selection of movies which has increased ticket sales. Food & Bev overstock has been mainly cleared out and some new menu items are coming soon.*
- h. District Administration: Thomas Elliott is in attendance to answer any questions regarding the GPCRC Expansion Project. The project is scheduled to begin June 10th and be completed by Thanksgiving 2024.*

The RFP (Request for Proposal) for Marketing & Communications Services has been distributed and has an April 12th submission deadline.

Scott reviewed the Colorado Special Districts Benchmarking Initiative that began in 2020. The Colorado SDA has finalized a contract with an independent contractor to provide support for this project. A website will be developed to allow agencies across the state to share and compare compensation, benefits, and financial information.

VII. ADJOURNMENT

Tom Overton motioned to adjourn the meeting; Elle Ennis seconded; all in favor 5-0. The meeting was adjourned at 6:25pm.