



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, June 24, 2025, 5:30pm

Grand Park Community Recreation Center

- I. CALL TO ORDER
- II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE
- III. REVIEW AND APPROVAL OF MINUTES
 - a. May 27, 2025 Meeting Minutes
 - b. June 2, 2025 Meeting Minutes
- IV. OPEN FORUM

The Board provides opportunity for the public to comment on items not on the agenda.
- V. DEPARTMENT REPORTS
 - a. Financial Report – May 2025
 - b. Pole Creek Golf Club
 - c. Grand Park Community Recreation Center
 - d. Recreation Programming
 - e. Fraser Valley Sports Complex
 - f. Facilities Maintenance
 - g. Foundry Cinema and Bowl
 - h. District Administration
- VI. ADJOURNMENT

Join Meeting Via Zoom:
<https://us02web.zoom.us/j/7271087488>

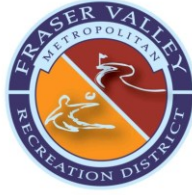
Dial in:
+1 346 248 7799
Meeting ID: 727 108 7488

FVMRD Mission:

Our mission is to provide fun and memorable experiences for our community and guests through innovative, quality programs and facilities that promote health and wellbeing.

FVMRD Vision:

Connecting people through memorable experiences



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, May 27, 2025, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Tim Gagnon called the meeting to order at 5:31pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Tom Overton, Elle Soles, and Piper Ehlen (Zoom) were in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell, Laura Pappal, Kristen Webb, Avalon Mays, Samantha Pritchard, Stephanie Ferguson, Jeremy Shaver, Brian Brigance, Austin DeGarmo, Craig Cahalane, Jesse Dickinson, Brenna Kirk*

Public present (signed-in): *Keith Kamin*

III. REVIEW AND APPROVAL OF MINUTES

- a. *April 22, 2025 Meeting Minutes: Elle Soles motioned to approve the minutes as presented; Tim Gagnon seconded; all in favor 5-0.*

IV. ELECTION OF OFFICERS

Board members discussed maintaining their current Board positions. Tom Overton motioned to approve the Officer positions as listed below; Rick Holden seconded; all in favor 5-0.

President – Tim Gagnon

Vice President – Rick Holden

Secretary – Tom Overton

Treasurer – Piper Ehlen

Board Member at large – Elle Soles

V. OPEN FORUM

The Board provides the opportunity for the public to comment on items that are not on the agenda. There were no comments for Open Forum.

VI. ACTION ITEMS

- a. *Resolution 05.27.25.01: A Resolution Adopting Amended Bylaws. Tim Gagnon motioned to adopt the amended bylaws; Tom Overton seconded; all in favor 5-0.*

VII. DEPARTMENT REPORTS

- a. *Financial Report – April 2025: Ann McConnell gave a verbal summary of the written report. District wide revenues in April were \$16,880 better than budget and are \$89,624 better than budget year to date. Costs of goods sold were \$8,665 over budget, and District wide expenses were \$7,385 over budget. The District ended the month in line with budget and is \$79,010 better than budget year to date.*

Parks and Rec Combined April revenues were \$11,815 short of budget. Costs were in line with budget and expenses were \$1,218 under budget. Parks and Rec Combined ended the month \$10,378 short of budget and is \$2,196 better than budget year to date.

Pole Creek Combined April revenues were \$8,828 better than budget. Costs of goods sold were in line with budget, and expenses were \$2,907 over budget. Pole Creek ended the month \$5,402 better than budget and is \$21,355 better than budget year to date.

The Foundry April revenues were \$22,084 better than budget. Costs of goods sold were \$8,365 over budget due to additional sales, and expenses were \$5,806 over budget due to credit card fees and wage costs. The Foundry ended the month \$7,913 better than budget and is \$62,333 better than budget year to date with a net income of \$68,356.

District wide capital expenditures for April were \$2,788 for lease payments on vehicles and equipment.

- b. Pole Creek Golf Club: Jesse Dickinson, Craig Cahalane, and Brenna Kirk gave a verbal update to the written report. Craig announced that, after 9 years of work, the golf course cart path paving project is complete and all cart paths are now paved! The Bistro front of house is fully staffed, and Brenna is looking to hire more kitchen line cooks. Jesse thanked Jeremy, Devon, Tony, and Hilario for replacing the kitchen light bulbs and deep cleaning the restrooms before opening day – their help is very much appreciated! Jesse has been working with CenturyLink and ElektraFi Internet to determine the costs for a necessary upgrade to the Pole Creek phone and internet systems. ElektraFi Internet submitted a proposal that would provide faster internet, better connectivity for beverage carts, and an improved phone system for approximately \$15,000. In addition, the monthly service bill would be \$450 as compared to \$1000 per month with Century Link, for savings of \$500-\$550 per month in billing costs. \$7,000 of the Pole Creek capital budget will be reallocated to this project, with an additional \$8,000 of capital expense needing Board approval.*

Rick Holden motioned to approve \$8,000 in increased capital budget expenses for the Pole Creek phone and internet upgrades; Tim Gagnon seconded; all in favor 5-0.

Jesse has been contacted about Pole Creek Golf Club being featured in the Spectacular Golf North America book.

- c. Grand Park Community Recreation Center: Avalon Mays gave a verbal update to the written report. Avalon summarized the information provided in the report regarding Rec Center member attendance versus daily admission attendance. Youth Program fee revenues are expected to increase since Summer Rec camp is now fully staffed and able to accommodate up to 50 campers per day.*
- d. Recreation Programming: Stephanie Ferguson and Samantha Pritchard gave a verbal update to the written report. The summer camp team is fully staffed with a few new counselors, junior counselors, and several counselors returning from last year. Thanks to Middle Park Health for donating funds for new booster seats for the vans. A few more specialty programs have been added for the summer and have had a lot of interest. The recent babysitter's training class was full (10 participants) and had a waitlist.*
- e. Fraser Valley Sports Complex: Austin DeGarmo gave a verbal update to the written report. The Sport Court is installed and opens tomorrow. Intro to Pickleball sessions and a pickleball league are being organized. Youth baseball has 50 participants registered with practices starting next week. Austin has been in contact with three paving companies for the FVSC parking lot paving project.*
- f. Facilities Maintenance: Jeremy Shaver gave a verbal update to the written report. We are working with Tolin Mechanical to acquire parts for the pool HVAC unit. The new exterior pool doors are being installed today.*
- g. Foundry Cinema & Bowl: Brian Brigance gave a verbal update to the written report. April was a steady month, and May is looking good as well. Memorial Day weekend was very*

busy. The lane oiler may need to be replaced over the next few years; discussions will continue with Brunswick.

Piper Ehlen left the meeting at 6:20pm.

- h. District Administration: Scott Ledin gave a verbal update to the written report. Scott asked Jesse to provide an update on the Clubhouse water issues. The Clubhouse water system tested high for lead again and is currently under an EPA Level 1 Notification for lead contamination. This requires that all the water lines be flushed each morning. Corrosion control treatment is being considered for possible leaching in the water pipes. The source water was tested for lead and came back just below the limit. A water filter has been installed on the main water station, and another filter has been ordered for the main sink in the kitchen. All required mitigation steps are being followed, and water testing will continue.*

Asset Management Plan - Tony Allegretti has been meeting with managers and supervisors regarding Asset Management Plan updates.

Digital Records Management Project - RMMI has inventoried four pallets of boxes containing District documents and will move forward with shredding, scanning, storing, or returning documents as we have directed them to.

Included in the Board packet is an infographic showing the GPCRC solar panel system generation for the month of April 2025. The system generated 15.75 kWh which accounts for 19% of the GPCRC's total electric use in April.

Laura Pappal demonstrated Doc Access, the ADA compliance tool that the District has been using on a trial basis. Doc Access converts pdf files in real time to ensure that District documents that are available to the public are ADA compliant.

VIII. ADJOURNMENT

Tim Gagnon motioned to adjourn the meeting; Tom Overton seconded; all in favor 4-0. The meeting was adjourned at 6:42pm.



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Monday, June 2, 2025, 10:30am

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

Tim Gagnon called the meeting to order at 10:37am.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Elle Soles, and Piper Ehlen were in attendance on Zoom. Tom Overton had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Ann McConnell*

Public present (signed-in): *No public were present for the meeting.*

III. ACTION ITEMS

- a. Exchange Bank Lease #12606. Review and approval of the Lease Purchase Agreement for 100 Club Car Golf Carts and 2 Café Express Golf Carts as approved in the 2025 budget. *Elle Soles motioned to approve Lease #12606; Rick Holden seconded; all in favor 4-0.*

IV. ADJOURNMENT

Tim Gagnon motioned to adjourn the meeting at 10:41am; Rick Holden seconded; all in favor 4-0.



MONTHLY FINANCIAL / BUDGET SUMMARY

Attached is the financial report for MAY 2025. The following provides a summary of the month as compared to the budget. A monthly budget has been put together for all departments for 2025. Monthly Revenues were budgeted based on historical averages as well as last year's actual data.

District-wide:

1. District -wide revenues for May exceeded budget by \$56,079 and are \$145,704 better year to date.
2. Costs of Goods sold were \$10,316 over budget for the month mainly due to sales at the Golf Course.
3. District-wide expenses for the month of May were \$8,792 over budget.
4. The District ended May \$36,971 better than budget and is \$116,740 better year to date.
5. Year to date net income for the District is \$1,672,107.

Parks & Recreation Combined:

1. Revenue for Parks and Rec Combined was \$3,111 short of budget.
2. Costs and Expenses were in line with the budget for the month.
3. Parks and Rec Combined ended the month \$3,368 short of budget but is in line with better year to date.

District Administration:

1. Revenues were \$1,054 short of budget for the month mainly due to timing of tax collections.
2. Expenses were \$2,327 under budget for the month.
3. District Admin ended May \$1,273 better than budget and is \$3,978 better than budget year to date.

General Recreation:

1. May revenue exceeded the budget by \$1,540. Summer Specialty Camp revenue helped offset a shortage in Summer Rec Camp fees.
2. Expenses were \$1,603 over budget for the month
3. General Rec ended the month in line with the budget but is \$11,020 short year to date.

Parks & Athletics / Ice Rink:

1. Revenues for May fell short of budget by \$5,568 mainly due to Youth Program and League Fees.
2. Expenses were in line with the budget for the month.
3. The Parks and Athletics department ended the month \$7,207 short of budget and is \$19,613 short year to date.

Recreation Center:

1. Revenue for May exceeded the budget by \$1,971. Memberships sales helped offset the shortage in Daily Visit revenue.
2. Costs and Expenses were in line with budget for the month.
3. The Rec Center ended May \$2,629 better than budget and is \$26,168 better than budget year to date.

Pole Creek Golf Club Combined:

1. May Revenues exceeded budget by \$53,251. Year to date revenues are \$67,132 better than budget.
2. Cost of Goods Sold were \$10,268 over budget for the month.
3. Expenses were \$4,279 over budget for the month.
4. The Golf Course ended May \$38,704 better than budget and is \$59,455 better year to date.

Pro Shop:

1. May revenues were \$42,465 better than budget and are \$79,770 better year to date. Major variances as compared to budget are as follows:
 - a. Golf Cart Rentals were \$11,567 better than budget.
 - b. Greens Fees were \$12,605 better than budget

- c. Season Passes and RID Sales were \$8,680 better than budget.
- d. Merchandise Sales were \$4,790 better than budget
- 2. Costs of Goods were over budget by \$5,367 due to additional sales
- 3. Expenses were \$3,771 over budget.
- 4. The Pro Shop ended May \$33,327 better than budget and is \$61,707 better year to date.

Turf Maintenance:

- 1. May activity was in line with budget.

Food & Beverage:

- 1. May revenues were \$10,786 better than budget.
- 2. Cost of Goods were over budget by \$4,900 due to additional sales.
- 3. Expenses were in line with the budget for the month.
- 4. The restaurant ended May \$6,000 better than budget but is \$1,767 short year to date.

Foundry Cinema and Bowl

- 1. Revenue in May exceeded budget by \$8,279 and is \$110,687 better year to date.
 - a. Bowling Revenues were \$2,955 better than budget
 - b. Food sales were \$1,919 better than the budget.
 - c. Beverage sales were \$2,257 better than budget.
 - d. Movie and Concession Sales were \$1,661 better than budget
- 2. Costs of Goods Sold were in line with the budget for the month.
- 3. Expenses were over budget by \$3,978 mainly due to wages costs and credit card fees.
- 4. The Foundry ended May \$3,865 better than budget and is \$66,875 better year to date with a net income of \$93,127.

Debt Service:

- 1. May collections were \$2,229 short of budget due to the timing of tax collections.

Capital Expenditures:

- 1. Capital Expenditures for the month were \$393,750 for the month.
 - a. Lease payments on vehicles and equipment were \$51,870.
 - b. Final payment of \$2,883 was paid for the new blinds in the Fitness area.
 - c. May Cart Path paving cost \$329,650 including some minor dirt work.
 - d. The new small utility vehicle for Turf Maintenance was purchased for \$9,347.
- 2. Year to date, the District has spent \$605,310 of the \$1,131,811 budget for capital expenditures.

Fraser Valley Metropolitan Recreation District

Budget to Actual - District Wide Totals

May 31, 2025								
	Current Period			2024 YTD	Year to Date			% YTD
	Actual	Budget	Variance	Actual	Actual	Budget	Variance	Budget
District Administration								
Total Income	134,619	135,673	(1,054)	1,476,016	1,462,855	1,465,621	(2,766)	70.5%
Total Expense	58,445	60,772	(2,327)	296,688	333,857	340,601	(6,745)	45.5%
Net Income	76,174	74,901	1,273	1,179,328	1,128,998	1,125,020	3,978	
General Recreation								
Total Income	17,515	15,975	1,540	189,019	178,476	187,150	(8,674)	65.6%
Total Expense	34,395	32,792	1,603	174,041	169,586	167,241	2,345	33.9%
Net Income	(16,880)	(16,817)	(63)	14,978	8,889	19,909	(11,020)	
Parks & Athletics								
Total Income	6,232	11,800	(5,568)	115,533	101,654	122,750	(21,096)	37.2%
Total Cost of Goods	0	0	0	1,903	1,975	2,300	(325)	30.4%
Total Expense	41,633	39,994	1,639	247,555	277,297	278,455	(1,158)	42.3%
Net Income	(35,401)	(28,194)	(7,207)	(133,925)	(177,618)	(158,005)	(19,613)	
Rec Center								
Total Income	115,411	113,440	1,971	843,405	911,130	901,238	9,892	53.0%
Total Cost of Goods	121	510	(389)	7,523	5,664	7,218	(1,554)	42.0%
Total Expense	109,664	109,933	(269)	716,870	752,672	767,394	(14,722)	40.3%
Net Income	5,626	2,997	2,629	119,012	152,794	126,626	26,168	
Pro Shop								
Total Income	274,285	231,820	42,465	285,856	388,345	308,575	79,770	15.7%
Total Cost of Goods	14,978	9,611	5,367	30,278	18,899	12,760	6,139	10.7%
Total Expense	40,367	36,596	3,771	149,174	132,874	120,950	11,924	18.1%
Net Income	218,940	185,613	33,327	106,403	236,572	174,865	61,707	
Food & Beverage								
Total Income	36,396	25,610	10,786	72,959	74,672	87,310	(12,638)	9.7%
Total Cost of Goods	14,280	9,380	4,900	32,950	29,449	31,378	(1,929)	11.4%
Total Expense	24,597	24,711	(114)	119,110	122,838	131,780	(8,942)	24.8%
Net Income	(2,481)	(8,481)	6,000	(79,101)	(77,615)	(75,848)	(1,767)	
Turf Maintenance								
Total Income	250	250	0	4,000	4,000	4,000	0	19.4%
Total Expense	76,441	75,819	622	384,690	402,870	402,385	485	39.0%
Net Income	(76,191)	(75,569)	(622)	(380,690)	(398,870)	(398,385)	(485)	
Total Golf Course								
Total Income	310,931	257,680	53,251	362,815	467,017	399,885	67,132	14.3%
Total Cost of Goods	29,259	18,991	10,268	63,228	48,349	44,138	4,211	11.1%
Total Expense	141,405	137,126	4,279	652,975	658,582	655,115	3,467	29.1%
Net Income	140,267	101,563	38,704	(353,388)	(239,913)	(299,368)	59,455	
Total Parks & Recreation								
Total Income	273,777	276,888	(3,111)	2,623,973	2,654,115	2,676,759	(22,644)	61.2%
Total Cost of Goods	121	510	(389)	9,426	7,639	9,518	(1,879)	38.2%
Total Expense	244,137	243,491	646	1,435,155	1,533,412	1,553,691	(20,279)	40.8%
Net Income	29,519	32,887	(3,368)	1,179,392	1,113,064	1,113,550	(486)	
Total Foundry								
Total Income	96,179	87,900	8,279	549,686	676,512	565,825	110,687	49.5%
Total Cost of Goods	22,185	21,748	437	109,460	127,214	117,682	9,532	39.7%
Total Expense	49,201	45,223	3,978	425,359	456,170	421,891	34,279	46.1%
Net Income	24,794	20,929	3,865	14,867	93,127	26,252	66,875	
Debt Service								
Total Income	78,276	80,616	(2,340)	952,959	937,652	945,173	(7,521)	74.5%
Total Expense	3,914	4,025	(111)	249,915	241,133	241,500	(367)	19.3%
Net Income	74,362	76,591	(2,229)	703,044	696,519	703,673	(7,154)	
Total Conservation Trust								
Total Income	2	2	(0)	10,512	9,310	11,260	(1,950)	23.3%
Total Expense	0	0	0	0	0	0	0	0.0%
Net Income	2	2	(0)	10,512	9,310	11,260	(1,950)	
Total District Wide								
Total Income	759,165	703,086	56,079	4,499,945	4,744,606	4,598,902	145,704	46.2%
Total Cost of Goods	51,565	41,249	10,316	182,114	183,202	171,338	11,864	23.6%
Total Expense	438,657	429,865	8,792	2,763,404	2,889,296	2,872,197	17,099	34.8%
Net Income	268,943	231,972	36,971	1,554,427	1,672,107	1,555,367	116,740	
Capital Expenditures								
Total Income	0	0	0	4,500	0	0	0	0.0%
Total Expense	393,750	393,754	(4)	718,466	605,310	604,601	709	53.5%
Net Income	(393,750)	(393,754)	4	(713,966)	(605,310)	(604,601)	(709)	

District Wide Combined

**Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
May 31, 2025**

	Current Period			2024 Actual	Year to date			2025 Budget
	Actual	Budget	Variance		Actual	Budget	Variance	
Ordinary Income/Expense								
Income								
3010 · Club Rental Income	1,260	825	435	830	1,260	825	435	35,500
3011 · Bowling Sales	25,455	22,500	2,955	168,271	222,515	177,525	44,990	355,000
3020 · Conservation Trust Income	0	0	0	10,505	9,303	11,250	(1,947)	40,000
3031 · Memberships	58,829	49,300	9,529	290,397	346,728	316,175	30,553	650,500
3032 · Punch Cards	8,960	8,475	485	89,967	82,220	90,550	(8,330)	170,000
3033 · Daily Admissions	15,919	23,375	(7,456)	179,926	170,184	196,125	(25,941)	406,000
3034 · Gymnastics Programs	10,410	11,500	(1,090)	76,565	80,528	81,150	(623)	153,000
3035 · Aquatic Programs	1,694	1,450	244	14,252	19,768	17,975	1,793	35,000
3036 · Fitness Programs	4,484	2,325	2,159	24,141	37,092	26,725	10,367	75,000
3038 · Vending	1,957	2,000	(43)	14,695	22,312	18,000	4,312	37,250
3039 · Climbing Wall	170	375	(205)	4,842	3,833	4,875	(1,042)	10,000
3040 · Retail Sales	755	900	(145)	13,694	12,073	12,825	(752)	24,000
3041 · Concessions	10,285	9,675	610	51,810	55,891	51,000	4,891	144,000
3043 · Movie Sales	24,326	23,275	1,051	102,291	98,344	101,000	(2,656)	305,000
3045 · Lesson Revenue	490	0	490	0	490	0	490	0
3050 · Driving Range Income	16,756	12,900	3,856	13,855	21,731	15,650	6,081	120,000
3060 · Food	32,445	27,725	4,720	117,818	139,992	133,475	6,517	590,000
3070 · Food Discounts	(1,783)	(1,850)	67	(5,311)	(3,064)	(5,300)	2,236	(31,500)
3080 · Program Fees-Adult	4,454	4,000	454	15,769	19,704	15,700	4,004	32,600
3085 · Program Fees-Youth	8,597	11,000	(2,403)	93,494	81,439	99,650	(18,211)	143,000
3086 · Specialty Program-Youth	5,395	3,575	1,820	91,573	90,854	90,350	504	101,000
3090 · Golf Cart Rentals	55,867	44,300	11,567	51,339	74,667	57,500	17,167	485,000
3100 · Greens Fees Income	34,255	21,650	12,605	18,854	34,891	21,650	13,241	1,161,000
3110 · Interest Income	9,729	9,002	727	49,655	41,727	41,510	217	100,025
3111 · Interest Income County	608	500	108	612	692	550	142	4,200
3123 · Special Events/Tournament	140	0	140	4,255	3,360	4,050	(691)	6,450
3124 · Sponsorships	3,720	4,000	(280)	19,240	19,665	19,600	65	55,000
3130 · Beverage	37,309	27,175	10,134	141,403	180,450	142,925	37,525	670,000
3131 · Beverage Discounts	(1,438)	(1,550)	112	(3,883)	(2,630)	(3,975)	1,345	(34,150)
3160 · Season Pass Income	113,415	108,925	4,490	137,481	177,140	152,425	24,715	205,000
3165 · Resident ID Cards Income	34,440	30,250	4,190	38,398	55,658	42,650	13,008	108,000
3168 · Merchandise Sales	17,740	12,950	4,790	15,495	20,819	15,575	5,244	245,000
3169 · Rental Club Sales	0	0		9,564	1,350	2,000		32,000
3171 · Tee Sign Revenue	250	250	0	4,000	4,000	4,000	0	6,000
3172 · Facility Rental Fees	1,090	2,550	(1,460)	43,583	40,305	42,650	(2,345)	110,500
3173 · Skate Rentals	0	0	0	7,094	6,291	9,275	(2,984)	20,000
3180 · Property Tax Income-Curre	112,959	115,923	(2,964)	1,364,320	1,356,588	1,362,121	(5,533)	1,817,547
3181 · Property Tax-Delinquent	(61)	0	(61)	(40)	(60)	0	(60)	0
3182 · Property Tax Income Debt	78,068	80,491	(2,423)	952,736	937,411	944,998	(7,587)	1,256,428
3200 · Specific Ownership Taxes	11,594	10,375	1,219	61,698	64,155	61,625	2,530	156,000
3205 · Tournament & Leagues	5,094	8,700	(3,606)	57,949	53,098	61,325	(8,227)	214,725
3300 · Events	132	0	132	500	132	500	(368)	1,000
3370 · Grounds Maintenance Inco	0	0	0	0	0	0	0	7,100
Total Income	745,768	688,816	56,952	4,343,635	4,582,906	4,438,479	144,427	10,022,175
Cost of Goods Sold								
4010 · Cost of Food	14,322	10,916	3,406	52,115	55,964	53,491	2,473	230,600
4030 · Cost of Beverages	9,758	6,692	3,066	36,963	48,601	35,440	13,161	163,500
6425 · Merchandise	15,099	8,021	7,078	25,830	24,910	18,553	6,357	162,100

**Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
May 31, 2025**

	Current Period			2024 Actual	Year to date			2025 Budget
	Actual	Budget	Variance		Actual	Budget	Variance	
6426 · Cost of Movies	9,197	11,638	(2,441)	41,149	39,000	49,001	(10,001)	152,500
6427 · Cost of Concessions	3,189	1,882	1,307	12,183	13,098	11,128	1,970	33,374
6560 · Rental Supplies	0	2,100	(2,100)	13,874	1,628	3,725	(2,097)	35,000
Total COGS	51,565	41,249	10,316	182,114	183,202	171,338	11,864	777,074
Gross Profit	694,203	647,567	46,636	4,161,521	4,399,704	4,267,141	132,563	9,245,101
Expense								
5010 · Salaries	111,135	111,154	(19)	581,226	609,862	611,345	(1,483)	1,450,000
5020 · Wages	119,937	116,597	3,340	599,181	614,909	633,834	(18,925)	2,095,000
5024 · Retirement Contributions	12,825	13,860	(1,035)	60,739	69,122	77,332	(8,210)	210,504
5025 · Contract Labor	4,389	4,395	(6)	11,792	32,643	32,700	(57)	142,850
5030 · Health Insurance	28,044	28,068	(24)	121,176	139,167	140,340	(1,173)	336,836
5040 · Medicare Tax	3,454	3,522	(68)	18,075	18,791	19,137	(346)	54,980
5050 · Unemployment Tax	476	491	(15)	2,444	2,592	2,673	(81)	7,583
5060 · Worker's Compensation	5,648	5,646	2	23,651	28,187	28,226	(39)	67,780
6000 · Accounting Fees	0	0	0	8,250	8,500	8,500	0	17,000
6010 · Adult Program Supplies	393	400	(7)	1,249	3,568	3,550	18	6,000
6020 · Advertising	9,972	8,500	1,472	30,054	35,282	33,750	1,532	45,900
6035 · Aquatics	123	125	(2)	961	518	525	(7)	3,500
6040 · Automobile Mileage	86	100	(14)	384	473	500	(27)	2,000
6070 · Board/Staff Development	1,456	1,400	56	5,696	7,034	6,975	59	9,000
6080 · Cart Paths	40	25	15	1,167	1,331	1,325	6	3,000
6090 · Cash (Over)/Short	80	0	80	(185)	1,927	0	1,927	0
6110 · Cleaning Supplies	237	300	(63)	7,967	10,067	9,875	192	28,500
6130 · Clubhouse Landscaping	703	750	(47)	611	4,033	4,050	(17)	24,700
6130 · Community Gardens	76	100	(24)	1,979	3,217	3,200	17	5,000
6140 · Computer Expense / Support	3,342	3,465	(123)	44,459	42,877	43,050	(173)	81,100
6150 · Consulting Fees	8,999	9,000	(1)	1,250	10,690	10,700	(10)	29,000
6180 · Credit Card Fees	13,384	10,275	3,109	51,473	55,290	47,925	7,365	173,400
6200 · Driving Range Supplies	4,664	4,650	14	6,556	5,278	5,275	3	6,500
6210 · Dues, Licenses & Certification	378	450	(73)	14,344	15,306	15,275	31	23,700
6220 · Election Supplies	0	0	0	0	111	125	(14)	4,000
6240 · Equipment Rental	526	607	(81)	10,353	2,567	2,610	(43)	19,700
6250 · Equipment Repairs & Parts	3,336	3,400	(64)	32,245	44,432	36,475	7,957	64,300
6265 · Equipment Lease	0	0	0	2,372	11,000	11,000	0	18,100
6273 · Field Trips-Youth	1,192	1,200	(8)	2,571	2,836	2,850	(14)	8,500
6274 · Field Trips-Adult	0	0	0	0	0	0	0	1,200
6295 · Fitness	0	0	0	774	5,838	5,825	13	7,500
6310 · Fuel & Oil	3,388	3,375	13	8,227	9,254	9,525	(271)	45,250
6315 · Golf Car Lease	0	0	0	39,948	0	0	0	202,507
6333 · Gymnastics	109	100	9	7,003	7,972	8,025	(54)	16,700
6350 · Irrigation Supplies / Pumps	502	500	2	13,401	17,097	17,100	(3)	23,000
6354 · Laundry	1,479	1,250	229	3,615	4,998	4,500	498	10,000
6355 · League Supplies	2,067	2,050	17	1,691	3,181	3,175	6	16,000
6360 · Legal Fees	231	275	(45)	4,910	1,886	1,925	(39)	13,000
6370 · Liability Insurance	10,047	10,047	0	46,475	50,235	50,234	1	120,564
6400 · Maintenance Agreements	210	210	0	35,353	32,364	29,900	2,464	60,100
6405 · Maintenance & Repair	3,303	3,575	(272)	53,917	52,176	47,350	4,826	157,000
6410 · Maint. Supplies/Tools	2,600	2,525	75	17,229	27,642	25,325	2,317	44,800
6420 · Meals	91	100	(9)	1,357	1,354	1,325	29	9,550
6450 · Furniture & Equipment	1,149	1,158	(9)	8,809	11,083	11,090	(7)	24,000
6480 · Operating Supplies	1,837	1,915	(78)	24,302	16,660	16,510	150	43,700

**Fraser Valley Metropolitan Recreation District
Budget to Actual - District Wide
May 31, 2025**

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance	Actual	Actual	Budget	Variance	Budget
6485 · Paper/Plastic Goods	1,040	1,050	(10)	11,308	9,248	9,100	148	32,500
6510 · Pest Control	0	0	0	0	0	0	0	8,000
6518 · Pool Chemicals & Supplies	1,042	1,125	(83)	19,213	8,645	8,575	70	36,500
6561 · Payroll Expenses	1,709	1,384	325	8,207	10,628	8,413	2,215	20,000
6580 · Sand	1,964	1,950	14	3,095	6,955	6,950	5	15,000
6585 · Satellite TV / Music	1,083	925	158	4,962	5,212	5,124	88	12,050
6590 · Schools & Seminars	4,715	4,650	65	14,377	16,278	16,600	(322)	35,500
6600 · Security Systems	189	186	3	947	947	930	17	2,650
6610 · Seeds, Chems & Fertilizer	15,460	15,475	(15)	104,251	113,294	113,300	(6)	132,000
6630 · Signage	125	125	0	449	781	525	256	2,400
6631 · Special Events	8	0	8	1,803	1,425	1,375	50	3,500
6632 · Smallwares	558	550	8	2,077	1,819	1,800	19	4,250
6634 · Spoilage	0	0	0	225	0	0	0	0
6635 · Summer Program Supplies	668	675	(7)	1,828	1,719	1,725	(6)	6,000
6650 · Telephone	3,271	3,456	(185)	16,298	16,585	17,818	(1,233)	42,900
6660 · Toilet Rental & Supplies	771	775	(4)	809	850	850	0	4,500
6680 · Transportation	50	100	(50)	362	125	175	(50)	7,775
6690 · Trash Removal	2,299	1,525	774	7,032	10,241	7,400	2,841	17,350
6710 · Uniforms	(675)	(750)	76	9,086	7,806	6,840	966	16,250
6715 · Utilities	23,306	23,248	58	142,770	146,665	141,899	4,766	343,500
6720 · Vehicle Maintenance	2,878	2,475	403	4,311	6,892	6,425	467	10,500
6730 · Youth Program Supplies	553	575	(22)	1,144	1,952	2,025	(73)	6,500
6735 · Employee / Vol Support	523	525	(2)	600	797	800	(3)	5,750
6740 · Water System Maintenance	4,975	2,500	2,475	9,829	21,237	12,725	8,512	32,000
Total Expense	428,419	418,084	10,335	2,274,031	2,413,446	2,396,305	17,141	6,530,679
Net Ordinary Income	265,784	229,483	36,301	1,887,490	1,986,258	1,870,836	115,422	2,714,422
Other Income/Expense								
Other Income								
3122 · Pole Creek Classic Revenue	0	0	0	0	0	0	0	15,000
3183 · Property Tax Income O&M	13,168	14,190	(1,022)	149,989	157,906	159,738	(1,832)	210,776
3210 · Grant Income	0	0	0	5,740	700	0	700	1,000
3125 · Fund Raising Income	0	0	0	0	0	0	0	8,250
3170-01 · Misc. Income	2,145	80	2,065	580	5,009	685	4,324	9,250
Total Other Income	15,312	14,270	1,042	156,310	163,615	160,423	3,192	244,276
Other Expense								
6330 · Grants & Donations	0	0	0	4,305	8,500	8,500	0	9,500
6283 · Fund Raising Expenditure	0	0	0	7,548	5,923	5,925	(2)	8,250
9020 · Interest - Bonds / COPs	0	0	0	354,221	336,300	336,300	0	663,600
9030 · Agent Fees	0	0	0	0	2,500	500	2,000	900
9040 · Principal - Bonds / COPs	0	0	0	0	0	0	0	885,000
9050 · Treasurer's Fees	10,237	11,781	(1,544)	123,299	122,627	124,667	(2,040)	164,238
2502 · Internal Funds Transfer	0	0		0	0	0		0
9078-01 · Capital Exp - CTF	0	0	0	0	0	0	0	50,000
Total Other Expense	10,237	11,781	(1,544)	489,373	475,850	475,892	(42)	1,781,488
Net Income	270,859	231,972	38,887	1,554,427	1,674,023	1,555,367	118,656	1,177,211

Fraser Valley Metropolitan Recreation District
Pole Creek Golf Course
May 31, 2025

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance		Actual	Budget	Variance	
Ordinary Income/Expense								
Income								
3010 · Club Rental Income	1,260	825	435	830	1,260	825	435	35,500
3045 · Lesson Revenue	490	0	490	0	490	0	490	0
3050 · Driving Range Income	16,756	12,900	3,856	13,855	21,731	15,650	6,081	120,000
3060 · Food	21,326	18,225	3,101	52,306	49,929	64,175	(14,246)	430,000
3070 · Food Discounts	(1,783)	(1,550)	(233)	(3,681)	(3,056)	(3,800)	744	(28,000)
3090 · Golf Cart Rentals	55,867	44,300	11,567	51,339	74,667	57,500	17,167	485,000
3100 · Greens Fees Income	34,255	21,650	12,605	18,854	34,891	21,650	13,241	1,161,000
3130 · Beverage	18,102	10,225	7,877	26,462	30,185	29,125	1,060	400,000
3131 · Beverage Discounts	(1,438)	(1,300)	(138)	(2,727)	(2,628)	(2,725)	97	(31,150)
3160 · Season Pass Income	113,415	108,925	4,490	137,481	177,140	152,425	24,715	205,000
3165 · Resident ID Cards Income	34,440	30,250	4,190	38,398	55,658	42,650	13,008	108,000
3168 · Merchandise Sales	17,740	12,950	4,790	15,495	20,819	15,575	5,244	245,000
3169 · Rental Club Sales	0	0	0	9,564	1,350	2,000	(650)	32,000
3171 · Tee Sign Revenue	250	250	0	4,000	4,000	4,000	0	6,000
3205 · Tournament Premiums	0	0	0	0	0	0	0	70,725
3300 · Events	132	0	132	500	132	500	(368)	1,000
3370 · Grounds Maintenance Income	0	0	0	0	0	0	0	7,100
Total Income	310,813	257,650	53,163	362,676	466,569	399,550	67,019	3,247,175
Cost of Goods Sold								
4010 · Cost of Food	10,142	6,926	3,216	22,130	20,715	24,388	(3,673)	163,400
4030 · Cost of Beverages	4,138	2,454	1,684	10,820	8,734	6,990	1,744	96,000
6425 · Merchandise	14,978	7,511	7,467	16,404	17,272	9,035	8,237	142,100
6560 · Rental Supplies	0	2,100	(2,100)	13,874	1,628	3,725	(2,097)	35,000
Total COGS	29,259	18,991	10,268	63,228	48,349	44,138	4,211	436,500
Gross Profit	281,555	238,659	42,896	299,448	418,220	355,412	62,808	2,810,675
Expense								
5010 · Salaries	31,173	31,193	(20)	163,625	171,452	171,560	(108)	405,500
5020 · Wages	30,952	31,988	(1,036)	93,773	87,428	94,243	(6,815)	750,000
5024 · Retirement Contributions	3,169	3,714	(545)	13,690	14,563	17,885	(3,323)	67,349
5030 · Health Insurance	6,496	6,483	13	28,813	32,430	32,415	15	77,802
5040 · Medicare Tax	911	1,069	(158)	3,925	3,902	4,262	(360)	18,763
5050 · Unemployment Tax	126	152	(26)	531	538	605	(67)	2,588
5060 · Worker's Compensation	2,533	2,533	0	9,787	11,926	12,661	(735)	30,397
6020 · Advertising	7,312	5,850	1,462	6,967	13,426	11,925	1,501	16,000
6040 · Automobile Mileage	0	0	0	0	122	125	(3)	500
6080 · Cart Paths	40	25	15	1,167	1,331	1,325	6	3,000
6090 · Cash (Over)/Short	(11)	0	(11)	11	(11)	0	(11)	0
6110 · Cleaning Supplies	0	0	0	987	537	550	(13)	5,000
6130 · Clubhouse Landscaping	670	700	(30)	611	4,000	4,000	(0)	22,000
6140 · Computer Expense / Supplies	1,078	1,200	(122)	11,073	7,549	7,725	(176)	17,800
6150 · Consulting Fees	0	0	0	0	0	0	0	1,000
6180 · Credit Card Fees	7,457	6,100	1,357	8,676	10,771	9,250	1,521	86,000
6200 · Driving Range Supplies	4,664	4,650	14	6,556	5,278	5,275	3	6,500
6210 · Dues, Licenses & Certifications	158	175	(18)	2,397	2,173	2,200	(28)	4,900
6240 · Equipment Rental	305	399	(94)	9,297	1,475	1,570	(95)	16,200

Fraser Valley Metropolitan Recreation District
Pole Creek Golf Course
May 31, 2025

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
6250 · Equipment Repairs & Pa	590	600	(10)	22,667	23,288	23,400	(112)	37,000
6265 · Equipment Lease	0	0	0	2,372	0	0	0	7,100
6310 · Fuel & Oil	3,289	3,275	14	4,904	6,152	6,150	2	30,000
6315 · Golf Car Lease	0	0	0	39,948	0	0	0	202,507
6350 · Irrigation Supplies / Pumps	499	500	(1)	13,387	17,072	17,075	(3)	20,000
6354 · Laundry	1,134	800	334	1,681	2,604	2,200	404	5,000
6360 · Legal Fees	160	175	(15)	480	1,216	1,225	(9)	2,500
6370 · Liability Insurance	3,100	3,100	0	14,467	15,501	15,499	2	37,202
6400 · Maintenance Agreement	0	0	0	3,922	3,498	3,475	23	11,000
6405 · Maintenance & Repair	3,184	3,125	59	5,504	11,691	10,300	1,391	16,500
6410 · Maint. Supplies/Tools	87	100	(13)	6,642	6,120	6,125	(5)	7,000
6420 · Meals	0	0	0	393	1,003	950	53	3,250
6450 · Furniture & Equipment	196	200	(4)	2,981	4,413	4,400	13	6,000
6480 · Operating Supplies	1,198	1,225	(27)	12,897	7,919	7,925	(6)	21,000
6485 · Paper/Plastic Goods	1,040	1,050	(10)	2,462	1,125	1,150	(25)	16,000
6510 · Pest Control	0	0	0	0	0	0	0	8,000
6561 · Payroll Expenses	371	384	(13)	0	844	913	(69)	5,000
6580 · Sand	1,964	1,950	14	3,095	6,955	6,950	5	15,000
6585 · Satellite TV / Music	513	325	188	1,728	1,897	1,750	147	4,000
6590 · Schools & Seminars	330	350	(20)	3,082	8,123	7,950	173	14,500
6600 · Security Systems	73	71	2	364	364	355	9	850
6610 · Seeds, Chems & Fertilizer	13,240	13,250	(10)	96,268	104,120	104,125	(5)	120,000
6630 · Signage	0	0	0	6	656	400	256	400
6632 · Smallwares	546	550	(4)	535	930	925	5	3,000
6634 · Spoilage	0	0	0	225	0	0	0	0
6650 · Telephone	1,228	1,317	(89)	5,970	6,114	6,583	(469)	15,800
6660 · Toilet Rental & Supplies	246	250	(4)	459	325	325	0	500
6690 · Trash Removal	555	500	55	2,545	2,036	2,250	(214)	4,600
6710 · Uniforms	394	350	44	6,792	6,148	5,290	858	10,500
6715 · Utilities	7,076	5,948	1,128	22,166	26,173	24,474	1,699	77,000
6720 · Vehicle Maintenance	0	0	0	491	1,913	1,900	13	3,000
6735 · Employee / Vol Support	0	0	0	0	47	50	(3)	1,500
6740 · Water System Maintenance	3,358	1,500	1,858	5,109	15,525	7,500	8,025	18,000
Total Expense	141,405	137,126	4,279	645,427	652,659	649,190	3,469	2,255,008
Net Ordinary Income	140,150	101,533	38,617	(345,979)	(234,439)	(293,778)	59,339	555,667
Other Income/Expense								
Other Income								
3170-1 · Misc. Income	117	30	87	138	449	335	114	8,500
3125 · Fund Raising Income	0	0	0	0	0	0	0	7,500
Total Other Income	117	30	87	138	449	335	114	16,000
Other Expense								
6283 · Fund Raising Expenditure	0	0	0	7,548	5,923	5,925	(2)	7,500
Total Other Expense	0	0	0	7,548	5,923	5,925	(2)	7,500
Net Other Income	117	30	87	(7,410)	(5,474)	(5,590)	116	8,500
Net Income	140,267	101,563	38,704	(353,388)	(239,913)	(299,368)	59,455	564,167

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
May 31, 2025**

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
Ordinary Income/Expense								
Income								
3031 · Memberships	58,829	49,300	9,529	290,397	346,728	316,175	30,553	650,500
3032 · Punch Cards	8,960	8,475	485	89,967	82,220	90,550	(8,330)	170,000
3033 · Daily Admissions	15,919	23,375	(7,456)	179,926	170,184	196,125	(25,941)	406,000
3034 · Gymnastics Programs	10,410	11,500	(1,090)	76,565	80,528	81,150	(623)	153,000
3035 · Aquatic Programs	1,694	1,450	244	14,252	19,768	17,975	1,793	35,000
3036 · Fitness Programs	4,484	2,325	2,159	24,141	37,092	26,725	10,367	75,000
3038 · Vending	0	0	0	1,100	1,319	1,000	319	2,250
3039 · Climbing Wall	170	375	(205)	4,842	3,833	4,875	(1,042)	10,000
3040 · Retail Sales	755	900	(145)	13,694	12,073	12,825	(752)	24,000
3041 · Concessions	0	0	0	4,024	3,499	4,000	(501)	11,000
3080 · Program Fees-Adult	4,454	4,000	454	15,769	19,704	15,700	4,004	32,600
3085 · Program Fees-Youth	8,597	11,000	(2,403)	93,494	81,439	99,650	(18,211)	143,000
3086 · Specialty Program-Youth	5,395	3,575	1,820	91,573	90,854	90,350	504	101,000
3110 · Interest Income	9,727	9,000	727	49,648	41,721	41,500	221	100,000
3111 · Interest Income County	376	375	1	369	427	375	52	2,000
3123 · Special Events	140	0	140	4,255	3,360	4,050	(691)	6,450
3124 · Sponsorships	0	500	(500)	1,600	1,425	2,100	(675)	13,000
3172 · Facility Rental Fees	1,090	1,550	(460)	31,601	26,218	29,150	(2,932)	70,500
3173 · Skate Rentals	0	0	0	7,094	6,291	9,275	(2,984)	20,000
3180 · Property Tax Income-Cu	112,959	115,923	(2,964)	1,364,320	1,356,588	1,362,121	(5,533)	1,817,547
3181 · Property Tax-Delinquent	(37)	0	(37)	(19)	(36)	0	(36)	0
3200 · Specific Ownership Tax	11,594	10,375	1,219	61,698	64,155	61,625	2,530	156,000
3205 · Leagues & Tournaments	5,094	8,700	(3,606)	47,909	44,098	49,725	(5,627)	112,000
Total Income	260,608	262,698	(2,090)	2,468,218	2,493,487	2,517,021	(23,534)	4,110,847
Cost of Goods Sold								
6425 · Merchandise	121	510	(389)	9,426	7,639	9,518	(1,879)	20,000
Total COGS	121	510	(389)	9,426	7,639	9,518	(1,879)	20,000
Gross Profit	260,487	262,188	(1,701)	2,458,791	2,485,848	2,507,503	(21,655)	4,090,847
Expense								
5010 · Salaries	72,885	72,884	1	380,582	399,486	400,862	(1,376)	952,500
5020 · Wages	66,078	63,359	2,719	365,046	377,638	397,441	(19,803)	1,010,000
5024 · Retirement Contribution	8,275	8,805	(530)	38,395	45,118	51,112	(5,994)	123,086
5025 · Contract Labor	4,389	4,395	(6)	11,792	32,643	32,700	(57)	142,850
5030 · Health Insurance	19,120	19,161	(41)	88,030	95,421	95,805	(384)	229,941
5040 · Medicare Tax	2,010	1,934	76	10,804	11,238	11,647	(409)	28,457
5050 · Unemployment Tax	277	267	10	1,458	1,550	1,622	(72)	3,925
5060 · Worker's Compensation	2,838	2,836	2	12,619	14,386	14,180	206	34,055
6000 · Accounting Fees	0	0	0	8,250	8,500	8,500	0	17,000
6010 · Adult Program Supplies	393	400	(7)	1,249	3,568	3,550	18	6,000
6020 · Advertising	2,139	2,150	(12)	15,836	14,898	14,900	(2)	20,900
6035 · Aquatics	123	125	(2)	961	518	525	(7)	3,500
6040 · Automobile Mileage	86	100	(14)	384	351	375	(24)	1,500
6070 · Board/Staff Developmen	1,456	1,400	56	5,696	7,034	6,975	59	9,000
6090 · Cash (Over)/Short	91	0	91	(170)	(184)	0	(184)	0

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
May 31, 2025**

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
6110 · Cleaning Supplies	11	100	(89)	3,144	5,156	5,075	81	15,500
6130 · Clubhouse Landscaping	33	50	(17)	0	33	50	(17)	2,700
6131 · Community Gardens	76	100	(24)	1,979	3,217	3,200	17	5,000
6140 · Computer Expense / Sup	1,346	1,365	(19)	28,895	30,298	30,300	(2)	48,300
6150 · Consulting Fees	8,749	8,750	(1)	0	9,440	9,450	(10)	25,000
6180 · Credit Card Fees	2,719	2,400	319	21,057	21,905	21,825	80	45,400
6210 · Dues, Licesnses & Certi	163	225	(63)	9,796	11,026	10,975	51	16,300
6220 · Election Supplies	0	0	0	0	111	125	(14)	4,000
6240 · Equipment Rental	0	0	0	0	0	0	0	1,000
6250 · Equipment Repairs & Pa	851	950	(99)	2,557	2,532	2,475	57	10,300
6265 · Equipment Lease	0	0	0	0	11,000	11,000	0	11,000
6273 · Field Trips-Youth	1,192	1,200	(8)	2,571	2,836	2,850	(14)	8,500
6274 · Field Trips-Adult / Teen	0	0	0	0	0	0	0	1,200
6295 · Fitness	0	0	0	774	5,838	5,825	13	7,500
6310 · Fuel & Oil	99	100	(1)	3,323	3,102	3,375	(273)	15,250
6333 · Gymnastics	109	100	9	7,003	7,972	8,025	(54)	16,700
6350 · Irrigation Supplies / Pum	3	0	3	14	25	25	0	3,000
6355 · League Supplies	2,067	2,050	17	1,691	3,181	3,175	6	16,000
6360 · Legal Fees	71	100	(30)	4,430	671	700	(30)	10,000
6370 · Liability Insurance	6,010	6,010	(1)	27,644	30,048	30,050	(3)	72,114
6400 · Maintenance Agreement	0	0	0	22,574	21,042	20,100	942	36,100
6405 · Maintenance & Repair	120	450	(331)	46,569	35,926	32,500	3,426	133,500
6410 · Maint. Supplies/Tools	2,082	2,075	7	9,008	19,404	17,325	2,079	35,300
6420 · Meals	91	100	(9)	796	351	375	(24)	6,150
6450 · Furntiure & Equipment	953	958	(5)	4,765	6,670	6,690	(20)	16,000
6480 · Operating Supplies	477	490	(13)	9,347	5,089	5,135	(46)	17,700
6485 · Paper/Plastic Goods	0	0	0	2,739	2,956	3,000	(44)	6,500
6518 · Pool Chemicals & Suppl	1,042	1,125	(83)	19,213	8,645	8,575	70	36,500
6561 · Payroll Expenses	1,338	1,000	338	8,207	9,785	7,500	2,285	15,000
6585 · Satellite TV / Music	295	300	(5)	1,884	1,588	1,650	(62)	4,050
6590 · Schools & Seminars	4,385	4,300	85	4,795	8,155	8,650	(495)	19,000
6600 · Security Systems	117	115	2	583	583	575	8	1,400
6610 · Seeds, Chems & Fertilize	2,220	2,225	(5)	7,983	9,174	9,175	(1)	12,000
6630 · Signage	125	125	0	442	125	125	0	2,000
6631 · Special Events	8	0	8	1,803	1,425	1,375	50	3,500
6635 · Summer Program Suppl	668	675	(7)	1,828	1,719	1,725	(6)	6,000
6650 · Telephone	1,784	1,806	(22)	8,546	9,174	9,570	(396)	23,100
6660 · Toilet Rental & Supplies	525	525	0	350	525	525	0	4,000
6680 · Transportation	50	100	(50)	362	125	175	(50)	7,775
6690 · Trash Removal	457	525	(68)	2,290	2,485	2,650	(165)	6,750
6710 · Uniforms	(1,069)	(1,100)	32	2,294	1,657	1,550	107	4,750
6715 · Utilities	13,372	14,500	(1,128)	102,310	100,153	99,400	753	228,000
6720 · Vehicle Maintenance	2,878	2,475	403	3,820	4,979	4,525	454	7,500
6730 · Youth Program Supplies	553	575	(22)	1,144	1,952	2,025	(73)	6,500
6735 · Employee / Vol Support	73	75	(2)	600	299	300	(1)	3,750
6740 · Water System Maintenar	1,617	1,000	617	4,720	5,712	5,225	487	14,000
Total Expense	237,814	235,735	2,079	1,324,782	1,420,257	1,439,114	(18,857)	3,574,302
Net Ordinary Income	22,674	26,453	(3,779)	1,134,009	1,065,591	1,068,389	(2,798)	516,545

**Fraser Valley Metropolitan Recreation District
Parks and Recreation Combined
May 31, 2025**

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
Other Income/Expense								
Other Income								
3122 · Grand Classic Revenue	0	0	0	0	0	0	0	15,000
3125 · Fund Raising Income	0	0	0	0	0	0	0	750
3170-1 · Misc. Income	1,917	0	1,917	26	3,937	0	3,937	0
3183 · Property Tax Income O&	13,168	14,190	(1,022)	149,989	157,906	159,738	(1,832)	210,776
3210 · Grant Income	0	0	0	5,740	700	0	700	1,000
Total Other Income	15,084	14,190	894	155,755	162,543	159,738	2,805	227,526
Other Expense								
6330 · Grants & Donations	0	0	0	4,305	8,500	8,500	0	9,500
6283 · Fund Raising Expenditur	0	0	0	0	0	0	0	750
9020 · Interest - Bonds / COPs	0	0	0	30,384	28,410	28,410	0	55,020
9030 · Agent Fees	0	0	0	0	500	250	250	250
9040 · Principal - Bonds / COPs	0	0	0	0	0	0	0	17,000
9050 · Treasurer's Fees	6,323	7,756	(1,433)	75,684	75,744	77,417	(1,673)	101,416
Total Other Expense	6,323	7,756	(1,433)	110,373	113,154	114,577	(1,423)	183,936
Net Other Income	8,761	6,434	2,327	45,383	49,389	45,161	4,228	43,590
Net Income	31,434	32,887	(1,453)	1,179,392	1,114,980	1,113,550	1,430	560,135

Fraser Valley Fraser Valley Metropolitan Recreation District
The Foundry Cinema Bowl
May 31, 2025

		Current Period			2024	Year to date			2025
		Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
Ordinary Income/Expense									
Income									
	3011 · Bowling Sales	25,455	22,500	2,955	168,271	222,515	177,525	44,990	355,000
	3038 · Vending / Arcade	1,957	2,000	(43)	13,595	20,993	17,000	3,993	35,000
	3041 · Concessions	10,285	9,675	610	47,786	52,392	47,000	5,392	133,000
	3043 · Movie Sales	24,326	23,275	1,051	102,291	98,344	101,000	(2,656)	305,000
	3060 · Food	11,119	9,500	1,619	65,511	90,063	69,300	20,763	160,000
	3070 · Food Discounts	0	(300)	300	(1,630)	(8)	(1,500)	1,492	(3,500)
	3124 · Sponsorships	3,720	3,500	220	17,640	18,240	17,500	740	42,000
	3130 · Beverage	19,207	16,950	2,257	114,941	150,265	113,800	36,465	270,000
	3131 · Beverage Discounts	0	(250)	250	(1,157)	(3)	(1,250)	1,247	(3,000)
	3172 · Facility Rental Fees	0	1,000	(1,000)	11,982	14,087	13,500	587	40,000
	3205 · Leagues & Tournaments	0	0	0	10,040	9,000	11,600	(2,600)	32,000
	Total Income	96,069	87,850	8,219	549,270	675,889	565,475	110,414	1,365,500
Cost of Goods Sold									
	4010 · Cost of Food	4,179	3,990	189	29,985	35,249	29,103	6,146	67,200
	4030 · Cost of Beverages	5,620	4,238	1,382	26,143	39,867	28,450	11,417	67,500
	6426 · Cost of Movies	9,197	11,638	(2,441)	41,149	39,000	49,001	(10,001)	152,500
	6427 · Cost of Concessions	3,189	1,882	1,307	12,183	13,098	11,128	1,970	33,374
	Total COGS	22,185	21,748	437	109,460	127,214	117,682	9,532	320,574
	Gross Profit	73,884	66,102	7,782	439,810	548,674	447,793	100,881	1,044,926
Expense									
	5010 · Salaries	7,077	7,077	(0)	37,019	38,923	38,923	0	92,000
	5020 · Wages	22,907	21,250	1,657	140,362	149,843	142,150	7,693	335,000
	5024 · Retirement Contributions	1,381	1,341	40	8,655	9,441	8,335	1,106	20,069
	5030 · Health Insurance	2,428	2,424	4	4,333	11,316	12,120	(804)	29,093
	5040 · Medicare Tax	534	519	15	3,346	3,651	3,228	423	7,760
	5050 · Unemployment Tax	74	72	2	455	504	446	58	1,070
	5060 · Worker's Compensation	277	277	0	1,245	1,874	1,385	489	3,328
	6020 · Advertising & Promotion	521	500	21	7,250	6,958	6,925	33	9,000
	6090 · Cash (Over)/Short	0	0	0	(26)	2,121	0	2,121	0
	6110 · Cleaning Supplies	226	200	26	3,837	4,373	4,250	123	8,000
	6140 · Computer Exp / Support	918	900	18	4,491	5,030	5,025	5	15,000
	6150 · Consulting Fees	250	250	0	1,250	1,250	1,250	0	3,000
	6180 · Credit Card Fees	3,208	1,775	1,433	21,740	22,613	16,850	5,763	42,000
	6210 · Dues, Licenses & Certification	58	50	8	2,151	2,108	2,100	8	2,500
	6240 · Equipment Rental	222	208	14	1,056	1,092	1,040	52	2,500
	6250 · Equipment Repairs & Parts	1,895	1,850	45	7,021	18,612	10,600	8,012	17,000
	6354 · Laundry	345	450	(105)	1,933	2,394	2,300	94	5,000
	6360 · Legal Fees	0	0	0	0	0	0	0	500
	6370 · Liability Insurance	937	937	0	4,365	4,687	4,685	2	11,248
	6400 · Maintenance Agreements	210	210	0	8,858	7,824	6,325	1,499	13,000
	6405 · Maintenance & Repair	0	0	0	1,843	4,559	4,550	9	7,000
	6410 · Maint. Supplies/Tools	430	350	80	1,579	2,117	1,875	242	2,500
	6420 · Meals	0	0	0	169	0	0	0	150
	6450 · Furniture & Equipment	0	0	0	1,063	0	0	0	2,000
	6480 · Operating Supplies	162	200	(38)	2,057	3,652	3,450	202	5,000

Fraser Valley Metropolitan Recreation District
The Foundry Cinema Bowl
May 31, 2025

		Current Period			2024	Year to date			2025
		Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
	6485 · Paper Goods / Supplies	0	0	0	6,107	5,167	4,950	217	10,000
	6585 · Satellite TV / Music	275	300	(25)	1,350	1,727	1,724	3	4,000
	6590 · Schools & Seminars	0	0	0	6,500	0	0	0	2,000
	6600 · Security Systems	0	0	0	0	0	0	0	400
	6632 · Smallwares	12	0	12	1,542	889	875	14	1,250
	6650 · Telephone	259	333	(74)	1,782	1,296	1,665	(369)	4,000
	6690 · Trash Removal	1,287	500	787	2,198	5,720	2,500	3,220	6,000
	6710 · Uniforms	0	0	0	0	0	0	0	1,000
	6715 · Utilities	2,858	2,800	58	18,294	20,339	18,025	2,314	38,500
	6735 · Employee / Vol Support	451	450	1	0	451	450	1	500
	Total Expense	49,201	45,223	3,978	303,822	340,530	308,001	32,529	701,368
	Net Ordinary Income	24,683	20,879	3,804	135,988	208,145	139,792	68,353	343,558
	Other Income/Expense								
	Other Income								
	3170-1 · Misc. Income	111	50	61	416	623	350	273	750
	Total Other Income	111	50	61	416	623	350	273	750
	Other Expense								
	9020 · Interest - Bonds / COPs	0	0	0	121,537	113,640	113,640	0	220,080
	9030 · Agent Fees	0	0	0	0	2,000	250	1,750	250
	9040 · Principal - Bonds / COPs	0	0	0	0	0	0	0	68,000
	Total Other Expense	0	0	0	121,537	115,640	113,890	1,750	288,330
	Net Other Income	111	50	61	(121,121)	(115,017)	(113,540)	(1,477)	(287,580)
	Net Income	24,794	20,929	3,865	14,867	93,127	26,252	66,875	55,978

**Fraser Valley Metropolitan Recreation District
Capital Expenditures
May 31, 2025**

[illegible]

Fraser Valley Metropolitan Recreation District
Debt Service
May 31, 2025

	Current Period			2024	Year to date			2025
	Actual	Budget	Variance	YTD Actual	Actual	Budget	Variance	Budget
Ordinary Income/Expense								
Income								
3111 · Interest Income County	232	125	107	243	264	175	89	2,200
3181 · Property Tax-Delinq	(25)	0	(25)	(21)	(24)	0	(24)	0
3182 · Property Tax Debt	78,068	80,491	(2,423)	952,736	937,411	944,998	(7,587)	1,256,428
Total Income	78,276	80,616	(2,340)	952,959	937,652	945,173	(7,521)	1,258,628
Gross Profit	78,276	80,616	(2,340)	952,959	937,652	945,173	(7,521)	1,258,628
Net Ordinary Income	78,276	80,616	(2,340)	952,959	937,652	945,173	(7,521)	1,258,628
Other Income/Expense								
Other Expense								
9020 · Interest - Bonds	0	0	0	202,300	194,250	194,250	0	388,500
9030 · Agent Fees	0	0	0	0	0	0	0	400
9040 · Principal - Bonds	0	0	0	0	0	0	0	800,000
9050 · Treasurer's Fees	3,914	4,025	(111)	47,615	46,883	47,250	(367)	62,821
Total Other Expense	3,914	4,025	(111)	249,915	241,133	241,500	(367)	1,251,721
Net Income	74,362	76,591	(2,229)	703,044	696,519	703,673	(7,154)	6,906



To: FVMRD Board of Directors
From: Pole Creek Golf Club
Date: June 18, 2025
Subject: Golf Department Report

Golf Shop

Since opening on May 23rd, the course has seen 5,147 rounds of golf. This is up from last season when we had 4,372 rounds. Season pass and RID card sales are up compared to 2024 as well. In 2025, we have sold 19 more season passes and 144 more RID cards than 2024. Everyone has been very complimentary of the new golf carts and paving on the Meadow.

We hosted the Grand Classic over Father's Day weekend and everything ran very smoothly. This two-day tournament held in partnership with Grand Elk Golf Course benefits both the Grand Foundation and the FVMRD youth programs. The Grand Foundation staff, stationed at Pole Creek, along with their dedicated volunteers did an outstanding job and were a big part of things running so well.

We are currently fully staffed for the golf shop, cart and volunteer marshals.

Turf Maintenance

Pole Creek (the actual creek) has been dropping in flow pretty fast this year. Hopefully we will continue to get some good rains, but the forecast really isn't showing much promise. The golf course is looking and playing really good right now. Although there are a lot of dandelions, we are trying to get them sprayed. When it gets windy or weather is coming in, we have to stop our spraying operations. Our crew is doing a really great job so far this year. We currently have 25 seasonal employees on our staff. This is more than usual as we have a lot of part-time employees this season. We typically need 18 employees on Mon, Wed and Fri. to accomplish all the duties necessary to get the course ready for golfers.

Bistro 28

The Bistro welcomed new Front and Back of House staff to the team and training took place during the first few weeks of opening. We continue to hire additional kitchen support staff and are currently working on schedules to accommodate both full-time and part-time employees. The implementation of the kitchen living wage initially created some challenges on payroll and the POS system but appears to be beneficial to attracting new applicants.

The execution and consistency of the Bistro menu has been well received by our guests. Casey's ideas to emphasize shareable plates and simplified menu items has been successful, resulting in nearly 200 more appetizer orders in 2025 compared to the previous year. From opening day until Grand Classic, our sales increased nearly \$15,000, in both food and beverages from 2024.



To: FVMRD Board of Directors
Date: June 24, 2025
Subject: Fraser Valley Rec Department Report

Grand Park Community Recreation Center (GPCRC)

The Grand Park Community Recreation Center hosted Middle Park High School’s After Prom in early May. The event brought in many students and ran smoothly. A special thank-you goes out to Kristin E. and Kylee for staying onsite until 3:00 a.m. to help make the event possible. We’re proud to support community celebrations like this and look forward to hosting similar events in the future.

We receive weekly visitor trend updates from the Winter Park & Fraser Chamber, which provide valuable insight into broader tourism patterns that affect Rec Center traffic. Since the number of people in town directly influences day pass usage and general participation, we wanted to share a snapshot of what the data is showing for this summer.

The graph below illustrates adjusted paid and owner occupancy percentages across Winter Park, Fraser, and Tabernash from June 2 to August 4 over the past three years. This includes both booked guest nights and owner stays, excluding hold nights such as maintenance or blocked dates. In 2025, occupancy is averaging 25.8%, down from 31.8% in 2024 and 32.6% in 2023 — a 6–7 percentage point decline.

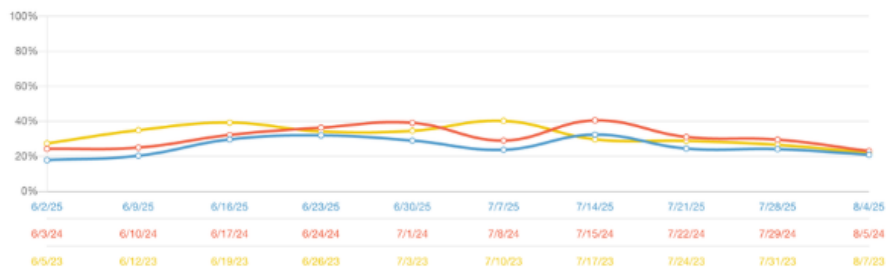
**Winter Park, Fraser, Tabernash DMO Area
Adjusted Paid & Owner Occupancy % YOY**

2025 Blue Line - 25.8% | 2024 Red Line - 31.8% | 2023 Yellow Line - 32.6%

Period: 6/02/25-8/04/25

Adjusted Paid & Owner Occupancy

The percentage of nights occupied by guests and owners out of the Total Nights minus hold nights in the period. = (Nights Sold + Owner Nights) / (Total Nights-Hold Nights)



While weekly patterns remain steady, with small peaks in late June and mid-July, the year-over-year decrease appears to be part of a broader trend rather than tied to any single event. This decline in both tourism and owner stays may affect overall Rec Center usage, particularly among drop-in guests and short-term pass holders. We will continue reviewing these updates from the Chamber and see if we experience a decline in visits this summer. If we do, we will explore ways to adapt, including expanded local outreach and targeted promotions to help address the impact of reduced visitation in the area.

Spotlight on Community Impact and Engagement

FVMRD staff helped organize and support this year's 26th Annual Grand Classic Golf Tournament, held in partnership with the Grand Foundation. A total of 208 golfers enjoyed the two-day tournament held at both Pole Creek and Grand Elk Golf Courses. Many FVMRD team members volunteered or served on the planning committee, contributing to the event's overall success. Preliminary results show the tournament raised approximately \$80,000 in support of the Grand Foundation and FVMRD youth programs. This longstanding event continues to bring the community together and expands opportunities for youth and families to stay active and engaged.

Interest in the Fraser Valley Recreation Foundation scholarship program has grown notably this year, which we attribute to increased marketing and a more accessible, streamlined application process. Over the past two months, we received four additional applications, all of which were reviewed and approved at the June Foundation board meeting. These scholarships helped families access memberships, summer camp, private swim lessons, and gymnastics programs. Applicants shared diverse stories from caring for family members with special needs to navigating unexpected financial challenges, including one individual using a wheelchair who sought swim lessons as part of their recovery.

On May 8, Stephanie and Avalon attended Middle Park High School's annual career fair, where we connected with local students, promoted summer job opportunities, and shared why we're passionate about working in parks and recreation. It was a valuable opportunity to inspire students who may be part of the next generation of recreation professionals and to highlight the positive impact of careers in this field.

Recreation Services Updates

Aquatics Services:

We are excited to welcome Ana Morales as our new Aquatics Supervisor. Ana officially began on June 14 and has already made a positive impact. She previously worked as a lifeguard for the District and brings a strong understanding of our operations, along with a lifelong passion for aquatics, having been a competitive swim team athlete in her youth. Ana most recently worked for the YMCA (Snow Mountain Ranch) and has shared how much she enjoys serving this community and she is excited to continue that service in her new role with the District.

Several seasonal lifeguards have returned this summer, many with open availability. Their return has provided much needed support and helped ensure consistent coverage throughout the summer swim season.

We are also preparing to launch a drop-in kayak program in collaboration with the Fitness Department. Participants will be able to bring their own boats for open practice during designated pool hours. The program is scheduled for Tuesdays from 5:00–7:30 p.m., with a start date to be confirmed following a demo session with Jules and the lifeguard team. Two lanes will be closed during this time to accommodate kayak use.

Additional upcoming programming includes a Lifeguard Certification Course scheduled for July 18–20, and continued support of the PEAK swim team.

Fitness and Gymnastics Services:

FVMRD staff are in the early stages of planning a Fall Wellness Fair, which will focus on promoting community health resources, fitness education, and local wellness businesses. More details, including an event date, will be shared as planning progresses.

The Alpine Competitive Gymnastics team has been attending several weekend meets with strong participation and success. We are also preparing to host our own gymnastics meet in July, continuing our role as a regional meet location.

Our summer climbing club is at full capacity for the first time, reflecting growing interest in youth climbing programs. We are excited to see this offering gain traction and look forward to its continued success.

In the newly expanded fitness area, we have launched two new weightlifting series in the HIIT studio, providing participants with focused, strength-based training opportunities. Additionally, blinds have been installed in the new fitness spaces. We would like to note that electrical hookup was not included in the original construction scope so we are using a temporary solution that allows staff to open and close them as needed until a permanent connection is in place.

General Recreation Services:

Rec Camp: Summer officially kicked off on June 9 at Fraser Valley Elementary School, with a packed Monday–Thursday schedule that includes library visits, swimming, biking, and more. A trip to a Rockies game during week one was a definite highlight and rounded out the week. Campers in week two enjoyed a memorable visit from the Winter Park Police Department, where they tried on bulletproof vests, turned on sirens, and tested out impairment simulation goggles. It's been a high-energy start, full of smiles and excitement.

Summer Specialty Camps have launched successfully, featuring several new and returning offerings. ART Camp with Mrs. Peeters and Gym Jam Camp have both been well attended and received positive feedback from families. Cowgirl Camp at Hither's Edge Ranch is going strong, teaching campers horsemanship skills while incorporating yoga, meditation, journaling, and crafts, all centered around self-confidence and personal growth. In Science Camp – Marine Biology, participants began their week dissecting fish and learning about water cycles, with a shark dissection planned for the end of the camp (not everyone's favorite, but certainly memorable).

To address the declining interest in youth tennis over the past few years, a new approach was introduced this summer. Instead of multiple one-hour sessions, the program now offers a full-day Friday tennis camp, which has already seen strong attendance and great parent feedback. Additionally, the first Women's Mountain Bike Clinic with Coach Mustang Sally sold out on June 14, and we're looking forward to offering more sessions with her in the coming months.

Parks & Athletics

The Adult Softball League is underway for the 2025 season, with strong participation across two divisions, competitive and recreation. A total of 18 teams and 270 players are participating this summer. The league includes a 10-game regular season followed by a double elimination tournament to close out play. All game schedules are posted online at www.quickscores.com/fraservalleyrec.

Grand County Youth Baseball (GCYB) has reached the midpoint of its season, with 17 teams representing the communities of Kremmling, Walden, Granby, and Fraser. The Fraser Valley Sports Complex is hosting 15 games on Alex Newberry Field throughout the season. GCYB is scheduled to wrap up on July 1, and full schedules can also be found at www.quickscores.com/fraservalleyrec.

Maintenance

Grand Park Community Recreation Center

The **pool HVAC system** is currently under review for potential controls replacement. A quote has been prepared, and we are working with a building engineer to verify the proposed scope of work from Tolin.

The groundwater sump pump at the facility is being replaced. An incorrect pump was initially ordered, but the correct unit has now arrived. Due to a full schedule, MCR is expected to return the week of June 23 to complete the installation. In the meantime, a temporary pump remains in place and is effectively removing groundwater.

Ken Caryl Doors completed the replacement of the natatorium doors on May 27.

The Foundry Cinema & Bowl

Preventative maintenance and general repairs continue at the Foundry. Recent updates include:

- Pinsetter maintenance and service scheduling
- Overhead light replacement above lanes
- Replacement of the lane oiler GUI, with the machine now fully operational

Fraser Valley Sports Complex

The crew performed a deep clean of the facility in preparation for the Grand Classic Golf Tournament.

Pole Creek Golf Club

No new updates at this time.

Program Building

No new updates at this time.

Fraser Valley Rec Staff



To: FVMRD Board of Directors
From: Brian Brigance
Division: Family Entertainment Division
Date: June 17, 2025
Subject: The Foundry Cinema & Bowl Department Report

Bowling

We will be having our lanes inspected this weekend by Brunswick to certify that they are up to the standard for our league bowling. Bowling has remained steady through the month of May and is beginning to pick up in June with the increased summer traffic. In June & July we are running two separate promotions to promote early afternoon and late-night sales. Monday-Thursday's we have \$10 bowling from 4:00-5:45pm with \$10 Cheese Pizzas and \$5 Pickle Shots, as well as Friday's we are staying open until midnight for bowling.

Cinema

As a part of the Friday promotion above we have added a 9:30pm showing of our current movies thru July. The summer blockbuster season has kicked off already with hits like Lilo & Stitch, Mission Impossible, and How to Train Your Dragon with more to follow. We are looking forward to F1, Superman, Fantastic 4, Jurassic World, and Smurfs to round out the summer.

In March, we had to upgrade one of the projector's IMB board to a new operating system giving us the capability to go from hard drive delivery to an online download and delivery system for our movies. We recently learned that the computer that runs the projectors will no longer be supported by Microsoft come October and needs to be replaced. This gives us the opportunity to purchase a more powerful computer allowing us to take steps towards upgrading the second projector and being able to run both projectors on the same operating system and download all movies digitally. This upgrade will allow us to eliminate the need for a security certificate upgrade on the current projector. We will also need to increase our internet speed from 80mb/s to over 100mb/s to be able to support the digital downloads.

Requested Cinema Upgrade:

New SR-1000 Internal Mother Board	\$7,403
New Dell Workstation	<u>\$2,083</u>
Year End Estimated Cost	\$9,486

Food & Beverage

In an effort to continue to improve our F&B operation, we would like to add a mobile POS system, allowing dedicated server support to the bowling lanes and driving increased sales.

We will also need to transition from our current system of multiple printed tickets per order to a consolidated Kitchen Display Screen (KDS) system. This upgrade will streamline kitchen operations, improve efficiency in managing large or complex orders and support timely and accurate item delivery. Implementing the KDS is a crucial component in setting our team up for success with mobile service. Fortunately, our existing infrastructure is pre-wired for this technology, and it can be integrated with no additional monthly or annual cost.

Requested F&B Upgrades:

3 Elo KDS Screens w/ 2yr warranty & customer support	\$4,140
Mobile POS Unit w/ Brunswick support	<u>\$3,602</u>
Total Cost:	\$7,706

Sincerely,

Foundry Staff



To: FVMRD Board of Directors
From: Scott Ledin, Administration Division
Date: June 20, 2025
Subject: District Administration Department Report

Human Resources

We've onboarded 37 new employees for the summer season so far. As of the most recent reporting period, 195 employees are on the payroll system for the District, which is up from 174 at this time last year. We're seeing good growth in our Programs team and solid staffing levels at the golf course. Our ad in the Sky Hi Newspaper for the Bistro line cook position brought in a strong group of applicants, putting us in a much better spot there compared to last summer.

Asset Management Planning

The Administration Department is currently reviewing and updating the FVMRD Asset Management Plan (AMP). This update aims to provide a comprehensive understanding of both short-term and long-term capital replacement and improvement needs, while maintaining a strong focus on organizational financial sustainability. The revised AMP will guide FVMRD's responsible and sustainable asset management, communicate funding strategies, ensure compliance with regulatory requirements, and identify the necessary resources to maintain appropriate asset-related service levels.

Digital Records Management Project

We continue to work on the document management project in collaboration with RMMI Digital Document Solutions. RMMI has completed an inventory of four pallets of agency documents to which we have provided direction including scanning, shredding, holding for disposal, or returning to FVMRD. We have also established internal document naming protocols and an electronic filing system to permanently store FVMRD records as outlined in the Colorado State Archives record retention manual.

Headwaters Trails Alliance (HTA)

Trail work schedule is published on website [Headwaters Trails Alliance](#). HTA also has a pinned post on Facebook with daily trail conditions for Fraser Valley, Granby, some Grand Lake, HSS trails.

Town of Winter Park Urban Renewal Authority (WPURA)

The WPURA serves as a catalyst for private investment by funding the infrastructure and public amenities needed to spark development and ensure development supports the community's vision in Winter Parks comprehensive plan. If you would like to learn more about WPURA you can find it here: <https://wpgov.com/our-government/departments/planning/urban-renewal-authority/>.

The WPURA has not met since April as the town council continues to work through approval of a development agreement and a regional infrastructure cooperation agreement with Alterra and WPRA, and re-zoning of certain properties of the Winter Park base area.

Legislative Issues Related to Special Districts

- ***B21-1110 – Colorado Laws for Persons with Disabilities***

Since our last update, we have confirmed that our websites are compliant. We are now utilizing a new tool called *Doc Access*, developed by Streamline. This real-time accessibility plugin helps ensure PDFs meet ADA WCAG standards without requiring additional staff manpower. While we will continue educating staff and working toward the creation of fully compliant documents, this tool represents a significant step forward in our accessibility efforts.

- ***Senate Introduces S.2014 – Companion bill to H.R.2766 - Special District Fairness and Accessibility Act***

On June, 10,2025 Senator John Cornyn (R-TX) introduced the Special District Fairness and Accessibility Act, legislation that would establish a first-ever, formal definition of “special district” in federal law. The bipartisan bill (S. 2014) – which is cosponsored by Senators Jeff Merkley (D-OR), Bernie Moreno (R-OH), and Ruben Gallego (D-AZ) – also would direct the White House Office of Management and Budget (OMB) to issue guidance to federal agencies requiring special districts to be recognized as local governments for purposes of ensuring that districts have access to all appropriate forms of federal financial assistance.

It is noted that S. 2014 is identical to legislation (H.R. 2766) that was introduced earlier this year by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO). Under the bill, federal agencies would have one year to implement OMB’s guidance and to conform to any agency policy, principle, practice, procedure, or guideline relating to the administration of federal financial assistance programs. Implementation of the legislation’s requirements would result in special districts being formally recognized as units of local government across the federal bureaucracy, thus ensuring that special districts are adequately included in federal-state-local planning processes and have access to all relevant funding streams and grant programs.

The bipartisan Special District Fairness and Accessibility Act would establish a formal definition of 'special districts' in federal law and ensure that the nearly 40,000 special districts nationwide are eligible to receive all appropriate forms of federal financial assistance.

Sincerely,

District Administration