



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, July 22, 2025, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Tim Gagnon called the meeting to order at 5:32pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Piper Ehlen, and Tom Overton were in attendance. Elle Soles had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Kristen Webb, Avalon Mays, Ana Morales, Stephanie Ferguson, Samantha Pritchard, Brian Brigance, Craig Cahalane, Jesse Dickinson, Kelton Schmitz*

Public present (signed-in): *Keith Kamin*

III. REVIEW AND APPROVAL OF MINUTES

- a. *June 24, 2025 Meeting Minutes: Piper Ehlen motioned to approve the minutes as presented; Tom Overton seconded; all in favor 4-0.*

IV. OPEN FORUM

The Board provides the opportunity for the public to comment on items that are not on the agenda. There were no comments for Open Forum.

V. ICEBOX ICE RINK IMPROVEMENT COMMITTEE PRESENTATION

Keith Kamin – The IceBox Ice Rink Improvement Committee Presentation materials were provided to the Board. Keith Kamin reviewed the committee's recommendations which include enclosing and providing heat to the players bench/scoring area; and building additional locker rooms to accommodate current and future growth. Keith answered questions from the Board regarding these recommendations. Keith, Scott, and the Board discussed fundraising opportunities and exploring what other ice rinks provide.

VI. DEPARTMENT REPORTS

- a. *Financial Report – June 2025: Scott Ledin gave a verbal summary of the written report. District wide revenues in June were \$85,526 better than budget and are \$242,447 better than budget year to date. Costs of goods sold were \$12,791 over budget, and District wide expenses were \$7,145 under budget. The District ended the month \$79,880 better than budget and is \$207,387 better than budget year to date. Year to date net income for the District is \$2,520,502.*

Parks and Rec Combined June revenues were \$21,196 better than budget. Costs were in line with budget and expenses were \$7,718 under budget. Parks and Rec Combined ended the month \$29,212 better than budget and is \$31,681 better than budget year to date.

Pole Creek Combined June revenues were \$68,743 better than budget. Costs of goods sold were \$18,753 over budget, and expenses were \$10,258 under budget. Pole Creek ended the month \$60,248 better than budget and is \$120,961 better than budget year to date.

The Foundry June revenues were \$5,703 short of budget. Costs of goods sold were \$5,663 under budget, and expenses were \$10,495 over budget. The Foundry ended the month

\$10,534 short of budget but is \$57,395 better than budget year to date with a net income of \$105,904.

District wide capital expenditures for June were \$79,478 and included lease payments, final payment for the new natatorium doors, and cart path paving at Pole Creek.

- b. Pole Creek Golf Club: Jesse Dickinson and Craig Cahalane gave a verbal update to the written report. Due to dry conditions, 8-acre feet of water from Gaylord Reservoir was used for irrigation last weekend. Turf staff may need to limit irrigation to greens and fairways if the weather patterns don't change. ElektraFi began updating the golf course phones and internet last week and the project should be complete by the end of the month. Several Pro Shop employees will be returning to school soon. Jesse is looking to hire additional staff that can help out for the remainder of the season. The Bistro continues to stay busy; it's been very helpful to have additional kitchen staff that were recently hired.*
- c. Grand Park Community Recreation Center: Avalon Mays and Ana Morales gave a verbal update to the written report. Avalon reviewed the data table comparing GPCRC daily visit totals for January – June, 2022 – 2025. Daily visit totals have steadily increased over the years, with the number of membership pass visits continuing to surpass daily admission visits. The swim team participated in the final meet of the summer and did really well. The team is in need of a new head coach and Ana will serve in this role until the position is filled. A few new lifeguards and swim instructors have been hired. The gymnastics team participated in the regional meet and 22 of our gymnasts qualified for the state meet. The gymnastics team participated in the 4th of July Parade and hosted a successful home meet on July 12th.*
- d. Recreation Programming: Stephanie Ferguson and Samantha Pritchard gave a verbal update to the written report. Summer Rec camp has been going well with most days at full capacity. Rec Camp passed the State and Health inspections that were recently conducted. Summer Specialty Camps are going great, and most have been at full capacity. Samantha thanked all the staff members that are helping out while her shoulder heals up!*
- e. Fraser Valley Sports Complex: Kelton Schmitz gave a verbal update to the written report. FVSC has been consistently busy with park users and athletic events and the staff have been working hard to keep up with daily tasks. One of the irrigation pump motors recently broke down but is now repaired. Both youth mountain bike camps were at full capacity and went well. FVSC successfully hosted a flag-football camp and the CABA tournament. Tolin Mechanical will be on site this week to further evaluate the IceBox compressor.*
- f. Facilities Maintenance: Scott Ledin gave a verbal update to the written report. The pool HVAC system motor installation was rescheduled for July 24th.*
- g. Foundry Cinema & Bowl: Brian Brigance gave a verbal update to the written report. The new cinema and food & beverage equipment has arrived and is in the process of being installed.*
- h. District Administration: Scott Ledin gave a verbal update to the written report. The District received a CSD Property & Liability Pool scholarship to conduct an agency wide cyber assessment.*

The 2024 financial audit has been submitted to the state. Thanks to Ann for all her time and dedication to completing the audit!

Scott attended the Fraser Bike Park groundbreaking ceremony earlier today.

Scott attended the July meeting of the Winter Park Urban Renewal Authority and provided an update to the Board.

VII. ADJOURMENT

Tim Gagnon motioned to adjourn the meeting; Piper Ehlen seconded; all in favor 4-0. The meeting was adjourned at 6:45pm.